



## Township of The Archipelago REQUEST FOR DEPUTATION

In accordance with the Procedural By-law, any person desiring to present information orally on matters of fact or to make a request of Council shall submit a request to the Clerk no later than 12:00 noon on the Wednesday of the week prior to the subject meeting. Each deputation as addressed shall be limited to not more than fifteen (15) minutes. Extensions to these limits will be at the discretion of the majority of Council. There will be no debate of the subject matter presented.

Subject: \_\_\_\_\_

Preferred Date: \_\_\_\_\_ Alternate Date: \_\_\_\_\_

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Will the deputation speakers be presenting virtually or in-person at the Township office?

☐ Virtually (i.e. Zoom)

☐ In-person at the Township office

Name of group or person(s) being represented (if applicable), including the person(s) who will be speaking and/or present at the meeting:

Brief statement outlining the purpose of the open deputation:

*Personal information on this form is collected under the legal authority of the Municipal Act, S.O. 2001, c.25, as amended. The information is collected and maintained for the purpose of creating a record that is available to the general public pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act. Questions about this collection should be directed to the Clerk, Township of The Archipelago, 9 James St., Parry Sound, Ontario, P2A 1T4, Telephone 705-746-4243 Ext. 301.*