

MINUTES

Committee of the

Whole

**June 19, 2025, 9:15
a.m.**

**Council Chambers
9 James Street, Parry
Sound, Ontario**



Members Present:

Bert Liverance, Reeve
Laurie Emery, Councillor Ward 1
Tom Lundy, Councillor Ward 1
Peter Frost, Councillor Ward 2
Earl Manners, Councillor Ward 3
Scott Sheard, Councillor Ward 3
David Ashley, Councillor Ward 4
Alice Barton, Councillor Ward 4
Rick Zanussi, Councillor Ward 4
Darlene Cade Fraser, Councillor Ward 5
Dan MacLeod, Councillor Ward 6

Staff Present:

Maryann Martin, Clerk
Shauna Lehtimaki, Director of Legislative & Information Services
Cale Henderson, Manager of Development & Environmental Services
Josh Badger, Director of Facilities and Operational Services
Erin Robinson, Chief Financial Officer/Treasurer
Alana Torresan, Deputy Clerk
Maria Pinto, Planner
John MacKinnon, Chief Administrative Officer

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- 1. CALL TO ORDER**
 - 2. ANNOUNCEMENT OF PUBLIC MEETINGS**

The Archipelago Planning Board met at 1:00 p.m. to consider one application.

The Water Access Task Force met at 2:00 p.m.

3. DISCLOSURE OF PECUNIARY INTEREST

4. PLANNING AND BUILDING

4.1 Rebecca Elphick and Marilyn Cameron, J.L. Richards & Associates. Comprehensive Zoning By-law Review Presentation

Councillor Frost welcomed Rebecca Elphick and Marilyn Cameron of J.L. Richards & Associates to the meeting.

Cale Henderson, Director of Development Services & Environmental Initiatives, provided an overview of the Comprehensive Zoning By-law Review project, which was first initiated in 2019.

Ms. Elphick and Ms. Cameron presented the Background Report, highlighting key zoning topics and proposed amendments. Ms. Elphick outlined the next steps in the project, which include obtaining feedback from the Committee, launching an online comment period to gather input from residents, presenting an updated version of the By-law to Council, and hosting a final open house for public consultation in late August. Ms. Elphick noted that a final version of the By-law is anticipated to be presented to Council this fall for their adoption.

Following the presentation, Ms. Elphick and Ms. Cameron responded to questions from the Committee. The Committee engaged in a discussion regarding setback provisions, particularly the implications of a 7.5-foot versus 15-foot setback across various Wards.

The Committee also discussed the need for further public consultation, specifically involving local cottage associations. Mr. Henderson noted that if additional consultation meetings are directed by Council, the project timeline would shift to 2026 rather than being completed in 2025. The Committee expressed a preference to conclude the project within the current year.

Staff were directed to bring forward a motion to the June Council Meeting to endorse the report, subject to the removal of the proposed increased front yard setback provisions, and to proceed with scheduling a final open house for public input in August.

The Committee recessed for a break at 10:25 a.m. and resumed business at 10:35 a.m.

4.2 Zoning By-law Amendment Z01-25

Maria Pinto, Planner, summarized her report and recommendation to permit the enlargement of the dock layout at 1 Crane-Walker Road. It was noted that the staff received 11 letters of support for the application and one letter in opposition.

No issues with the recommendation were raised.

Staff were directed to bring forward a By-law to the June Council Meeting.

4.3 Proposed Bill 17: Protect Ontario by Building Faster and Smarter Act, 2025

Cale Henderson provided a summary of his report on proposed Bill 17, Protect Ontario by Building Faster and Smarter Act, 2025. He noted that, given the nature of The Archipelago, the proposed legislative changes would have limited impact on the Township and local development. Mr. Henderson provided an overview of his recommendation that the Township submit comments to the Province on two specific components of Bill 17. He advised that the Township should recommend that the proposed changes regarding the use of qualified professionals not be implemented, and that the “as-of-right” variances not be extended to other Zoning By-law provisions or additional areas.

No concerns were raised with the recommendation.

Staff were directed to bring forward a motion to the June Council Meeting.

4.4 Floating Accommodations - Final Position Paper

Councillor Frost presented the Georgian Bay Association’s Floating Accommodation not Vessels Coalition position paper, noting that the document was four years in the making and is intended to serve as a handbook for local governments on how to address floating accommodations.

The Committee discussed the paper and expressed support for the document.

Staff were directed to bring forward a motion to formally receive the paper at the June Council Meeting.

4.5 Building Summary

No concerns were raised with the Building Permit Summary.

5. PUBLIC WORKS

5.1 Operations and Facilities Update

Josh Badger, Director of Operations and Facilities, summarized his report on recent Public Works activities. He provided an update on improvements in the Pointe au Baril community, including the installation of two new docks at the Wharf and Nursing Station, upgrades to the outdoor rink, and the installation of a new septic system at the Community Centre.

Mr. Badger reported that earlier this spring, staff at the West Parry Sound Museum collected historical artifacts from the Pointe au Baril Lighthouse as part of the Lighthouse Preservation Project. These artifacts will be featured in the Museum's Lights on the Bay exhibition, focused on lighthouses in Georgian Bay, running from June 26 to October 2025.

The Committee was informed that benches for the Skerryvore community lookouts have been ordered and will be installed this summer.

5.2 Facility Energy Assessment Findings and Recommendations

Josh Badger summarized his report on the Level 2 Energy Assessment conducted in April on the Township Municipal Office, the Pointe au Baril Community Centre, and the Public Works Shop. He reported that the assessment was overall positive and provided practical recommendations to improve energy efficiency across the facilities. Mr. Badger noted that the 2025 capital budget included \$12,500 allocated for energy audits, and with the recent audit costing only \$2,700, a substantial portion of the budget remains available to implement several of the report's recommendations.

6. FINANCE AND ADMINISTRATION

6.1 Canadian Geographic. Giant Floor Map of the Great Lakes

Councillor Sheard outlined his request for Council to consider purchasing a Biinaagami Giant Floor Map of the Great Lakes. He noted that he viewed the map at the recent Great Lakes and St. Lawrence Cities Initiative Conference in Milwaukee, Wisconsin, and believes it would serve as an engaging educational tool for use at Township events and could also be lent to cottage associations for their own programming.

The Committee expressed support for the proposal.

Staff were directed to bring forward a motion to the June Council Meeting to approve the purchase of a 11 meters by 8 meters map, at a total cost of \$8,000, and with funds to be drawn from General Reserves.

6.2 Resolution to Recognize and Thank Donald Sanderson for His Service as Chair to the West Parry Sound Recreation and Cultural Centre Board

Reeve Liverance reported that Donald Sanderson has stepped down as the Chair of the West Parry Sound Recreation and Cultural Centre Board and that the proposed motion is to recognize his dedication and commitment to the project.

The Committee expressed unanimous support for the motion and extended their appreciation to Mr. Sanderson for his contributions.

Staff were directed to bring forward the motion to the June Council Meeting and to arrange for it to be framed and presented to Mr. Sanderson at a future date.

6.3 Federation of Canadian Municipalities (FCM) Conference - Update

Councillor Manners and Councillor Sheard provided an overview of their attendance at the Federation of Canadian Municipalities (FCM) Conference, held from May 29 to June 1, 2025 in Ottawa. They reported that key topics of interest at the conference included communications, climate change, First Nations relations, and the mental health of elected officials. Both Councillors emphasized the value of the experience and recommended that attendance at the FCM Conference be included in the Township's annual budget considerations moving forward, noting that the event is held in different locations across the country each year.

6.4 Great Lakes and St. Lawrence Cities Initiative Annual General Meeting - Update

Reeve Liverance provided an overview of his and Councillor Sheard's attendance at the Great Lakes and St. Lawrence Cities Initiative (GLSLCI) Conference, held from May 14 to 16, 2025, in Milwaukee, Wisconsin. He informed the Committee that The Archipelago's motion on microplastics was successfully passed at the conference. Key topics discussed during the conference included First Nations relations, trade between Canada and the United States, and the importance of water quality in the Great Lakes.

6.5 Ticks in the Township of The Archipelago

Reeve Liverance reported that tick populations are increasing in the North and within The Archipelago. As a preventive measure against Lyme disease, he informed the Committee about the LymeShelf—a tick management system designed to reduce the spread of Lyme disease by targeting the source of infection, primarily mice. The Reeve proposed the idea of the Township purchasing bulk quantities of the units and offering them to residents at a subsidized rate.

The Committee expressed interest in learning more about the units and potential purchasing opportunities.

Staff were directed to investigate the product further and gather information regarding bulk purchase options and a potential subsidy program.

7. CLOSED MEETING

Moved by: Councillor Cade Fraser

Seconded by: Councillor Frost

NOW THEREFORE BE IT RESOLVED that the Committee of the Whole move into a CLOSED MEETING at 11:56 a.m., pursuant to Section 239(2)(k) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

7.1 Town of Parry Sound Project Proposal - Memorandum of Understanding (MOU) - Negotiations

7.2 Recycling Contract Post-Transition to Producer Responsibility - Negotiations

7.3 Rural Nurse Practitioner Led Clinic

8. OPEN MEETING

Moved by: Councillor MacLeod

Seconded by: Councillor Lundy

NOW THEREFORE BE IT RESOLVED that the Committee of the Whole move out of a CLOSED MEETING at 12:23 p.m.

Carried

9. ADJOURNMENT

The meeting adjourned at 12:24 p.m.

Bert Liverance, Reeve

Maryann Martin, Clerk