



MINUTES

Meeting of Council

December 13, 2024, 9:15 a.m.

Council Chambers

9 James Street, Parry Sound, Ontario

Members Present: Bert Liverance, Reeve
Laurie Emery, Councillor Ward 1
Tom Lundy, Councillor Ward 1
Peter Frost, Councillor Ward 2
Earl Manners, Councillor Ward 3
Scott Sheard, Councillor Ward 3
David Ashley, Councillor Ward 4
Alice Barton, Councillor Ward 4
Rick Zanussi, Councillor Ward 4
Darlene Cade Fraser, Councillor Ward 5
Dan MacLeod, Councillor Ward 6

Staff Present: John Fior, Chief Administrative Officer
Maryann Martin, Clerk
Josh Badger, Director of Facilities and Operational Services
Erin Robinson, Chief Financial Officer/Treasurer
Alana Torresan, Deputy Clerk
Maria Pinto, Planner
Shauna Lehtimaki, Director of Legislative & Information Services

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- 1. NATIONAL ANTHEM**
 - 2. CALL TO ORDER**

The meeting was called to order at 9:16 a.m.

2.1 Traditional Land Acknowledgement Statement

2.2 Meeting Decorum

2.3 Announcement of Public Meetings

2.3.1 Committee of Adjustment

The Committee of Adjustment met at 11:00 a.m. to consider one application.

2.4 Approval of Agenda

24-227

Moved by: Councillor Lundy

Seconded by: Councillor Ashley

NOW THEREFORE BE IT RESOLVED that the December 13, 2024 Revised Council Agenda, be approved.

Carried

2.5 Staff Recognition Awards

John Fior, Chief Administrative Officer, recognized Rick Ostertag, Mechanic, and Simon Chateauvert, Landfill Attendant, for their 15 years of service to the Township of The Archipelago. Rob Farrow, Chief Building Official, was recognized for his 30 years of services and upcoming retirement at the end of December. All recipients were thanked for their dedication and contributions to the Township.

Mr. Farrow expressed his gratitude to Council and Staff for their support and collaboration throughout the years, acknowledging that their collective efforts were instrumental in his successful career.

3. DISCLOSURE OF PECUNIARY INTEREST

3.1 Councillor Barton - Recommendation Report – Zoning By-law Amendment Z06-24

I am a shareholder and tenant of the applicant Portincross Estates Ltd.

4. MINUTES OF THE PREVIOUS MEETING

4.1 Regular Meeting of Council

24-228

Moved by: Councillor Frost

Seconded by: Councillor Emery

NOW THEREFORE BE IT RESOLVED that the Minutes of the Regular Meeting of Council held on November 22, 2024 be approved.

Carried

4.2 Committee of the Whole Meeting

24-229

Moved by: Councillor MacLeod

Seconded by: Councillor Lundy

NOW THEREFORE BE IT RESOLVED that the Minutes of the Committee of the Whole Meeting held on November 21, 2024 be approved.

Carried

5. DEPUTATIONS

5.1 Selena Martin and Rola Fraser, Parry Sound Public Library

Councillor Sheard welcomed Selena Martin and Rola Fraser of the Parry Sound Public Library to the meeting.

A short video was shown, highlighting the Library's achievements and successes in 2024. Ms. Martin and Ms. Fraser proceeded with a presentation that focused on the Library's 2024 programming, community partnerships, and annual usage statistics. Ms. Martin requested Council's consideration for renewing the Township's two-year contract with the Library. It was noted that this year's request includes a 2% increase due to rising operational costs.

Councillor Lundy, Chair of the Parry Sound Public Library Board of Directors, expressed his appreciation to Ms. Martin, Ms. Fraser, and the entire Library staff for the services they provide to the community.

5.2 Chris McDonald, Parry Sound Area Chamber of Commerce

Councillor Sheard welcomed Chris McDonald of the Parry Sound Area Chamber of Commerce to the meeting.

Mr. McDonald provided an overview of the Chamber's services and highlighted its accomplishments and successes in 2024. Following his presentation, Mr. McDonald requested that Council consider a \$2100 financial contribution to the Chamber as part of the Township's 2025 budget.

The Committee discussed the Chamber's services, noting that only four businesses within the Archipelago are currently members. It was suggested that membership information be distributed to Archipelago businesses to encourage greater participation.

- 6. **CLOSED MEETING**
- 7. **OPEN MEETING**
- 8. **UNFINISHED PLANNING BUSINESS**
- 9. **OFFICIAL PLAN/ZONING AMENDMENTS**
- 10. **CONSENT APPLICATIONS**
- 11. **SITE PLAN CONTROL**
- 12. **SHORE/CONCESSION ROAD ALLOWANCES**
- 13. **COUNCIL DIRECTIONS REPORT**

Councillor Sheard informed Council that there is a rumour circulating Pointe au Baril that there are plans to close the Post Office in the village. Staff were directed to investigate this rumour in conjunction with ongoing discussions with Canada Post about the Township's request for the development of an Archipelago-specific postal code.

24-230

Moved by: Councillor Lundy

Seconded by: Councillor Emery

NOW THEREFORE BE IT RESOLVED that Council receives the December 2024 Council Directions Report, as distributed.

Carried

- 14. **REPORT OF TASK FORCES/COMMITTEES**
 - 14.1 **Muskoka Summit on the Environment - Update**

Councillor MacLeod briefed Council on the Muskoka Summit on the Environment event he attended this past fall.

15. CORRESPONDENCE

15.1 Council Correspondence

Council requested that staff bring back further information on the following correspondence items: Bimaajitoo Search and Rescue (#20), Ministry of Transportation's notice of Canadian Navigable Waters Act Application (#5A), the letter supporting the Ministry of the Environment, Conservation and Parks potential adoption of a deposit-and-return system for non-alcoholic beverages (#15A), and the resolution requesting the Province to amend Ontario Regulations 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources (#15D).

24-231

Moved by: Councillor Lundy

Seconded by: Councillor Ashley

NOW THEREFORE BE IT RESOLVED that Council receives the Revised December 2024 Council Correspondence listing.

Carried

16. OTHER BUSINESS

16.1 2024 Surplus Funds

24-232

Moved by: Councillor Ashley

Seconded by: Councillor Manners

WHEREAS there may be surplus or deficit funds in various departments for 2024; and

WHEREAS these funds should be transferred to/from reserves for future use.

NOW THEREFORE BE IT RESOLVED that any surplus for 2024 be transferred to reserves to offset future expenditures, or if a deficit occurs it will be offset by appropriate reserves.

Carried

16.2 Township Office Holiday Closure

24-233

Moved by: Councillor Frost

Seconded by: Councillor Lundy

NOW THEREFORE BE IT RESOLVED that Council authorizes the closure of the Municipal Office from Tuesday, December 24th to Wednesday, January 1, 2025 for the Holidays.

Carried

16.3 Site Alteration & Tree Preservation By-law

24-234

Moved by: Councillor Frost

Seconded by: Councillor MacLeod

NOW THEREFORE BE IT RESOLVED that Council directs staff to bring the Draft Site Alteration and Tree Preservation By-laws to the January Council Meeting to be considered for adoption.

Carried

16.4 2025 Cost of Living

24-235

Moved by: Councillor Emery

Seconded by: Councillor Ashley

NOW THEREFORE BE IT RESOLVED that Council approves a cost of living increase to staff, effective January 1, 2025, in the amount of 3.0% as indicated by the Consumer Price Index and local market trends.

Carried

16.5 Draft 2025 Observances Recognition Calendar

24-236

Moved by: Councillor MacLeod

Seconded by: Councillor Manners

NOW THEREFORE BE IT RESOLVED that Council approves the 2025 Observances Recognition Calendar.

Carried

16.6 Request for Support. Parry Sound Curling Club's Northern Ontario Heritage Fund (NOHFC) Application

24-237

Moved by: Councillor Frost

Seconded by: Councillor Ashley

NOW THEREFORE BE IT RESOLVED that the Corporation of the Township of The Archipelago support the Parry Sound Curling Club's funding application to the Northern Ontario Heritage Fund and the Ontario Trillium Foundation for accessibility improvements to the Curling Club building.

Carried

16.7 Federation of Northern Ontario Municipalities (FONOM) Annual Conference May 5 - 7, 2025 | North Bay

24-238

Moved by: Councillor Emery

Seconded by: Councillor MacLeod

NOW THEREFORE BE IT RESOLVED that the following members of Council be approved to attend the Federation of Northern Ontario Municipalities (FONOM) Conference on May 5-7, 2025 in North Bay: Councillor Ashley, Councillor MacLeod, Councillor Frost and Councillor Lundy.

Carried

16.8 Ontario Good Roads Association (OGRA) Annual Conference March 30 - April 2, 2025 | Toronto

24-239

Moved by: Councillor MacLeod

Seconded by: Councillor Emery

NOW THEREFORE BE IT RESOLVED that the following members of Council be approved to attend the Ontario Goods Roads Association (OGRA) Conference on March 30-April 2, 2025 in Toronto: Councillor Cade Fraser.

Carried

16.9 Association of Municipalities of Ontario (AMO) Annual Conference August 17 - 20, 2025 | Ottawa

24-240

Moved by: Councillor Lundy

Seconded by: Councillor Frost

NOW THEREFORE BE IT RESOLVED that the following members of Council be approved to attend the Ontario Municipalities Association (AMO) Conference on August 17-20, 2025 in Ottawa: Reeve Liverance, Councillor Sheard, Councillor MacLeod, and Councillor Lundy.

Carried

16.10 Federation of Canadian Municipalities (FCM) Annual Conference May 29 - June 1, 2025 | Ottawa

24-241

Moved by: Councillor Manners

Seconded by: Councillor Frost

NOW THEREFORE BE IT RESOLVED that the following members of Council be approved to attend the Federation of Canadian Municipalities (FCM) Conference on May 29-June 1, 2025 in Ottawa: Councillor Sheard and Councillor Manners.

Carried

16.11 Great Lakes and St. Lawrence Cities Initiative Annual General Meeting May 14 - 16, 2025 in Milwaukee, WI, USA & Great Lakes Day in Washington, DC on March 5-7, 2025

24-242

Moved by: Councillor Ashley

Seconded by: Councillor Lundy

NOW THEREFORE BE IT RESOLVED that the following Members of Council are approved to attend the following meetings: March 5-7, 2025 Great Lakes Day in Washington, DC and May 14-17, 2025 Great Lakes and St. Lawrence Cities Initiative AGM in Milwaukee, WI.: Reeve Liverance and Councillor Sheard.

Carried

16.12 Recognizing Bill Lougheed, Executive Director of Georgian Bay Land Trust

Council requested that the resolution be printed and signed by Council and presented to Bill Lougheed at a future meeting.

24-243

Moved by: Councillor MacLeod

Seconded by: Councillor Lundy

WHEREAS the Georgian Bay Land Trust (GBLT) is a not-for-profit, volunteer-driven organization that is committed to the protection and preservation of natural lands in the largest fresh-water archipelago in the world, Georgian Bay; and

WHEREAS the GBLT protects over 7500 acres of significant wilderness land and critical habitat along the eastern shore of Georgian Bay and the North Channel; and

WHEREAS the efforts of the GBLT have preserved a significant part of The Township of The Archipelago's natural state for the enjoyment of future generations and the protection of wildlife; and

WHEREAS many of our residents' support and participate in land monitoring, protection of unique natural state land and reserves, and preserving the natural and cultural characteristics of these properties.

NOW THEREFORE BE IT RESOLVED that the Township of The Archipelago recognizes Bill Lougheed, Executive Director of the GBLT, for his tireless contributions to the natural state of Georgian Bay, his focus on leveraging scientific resources to our community's benefit, and proactive support of the natural state in Georgian Bay; and

FURTHER BE IT RESOLVED that Council and Staff of The Township of

The Archipelago offers sincere congratulations on Bill Lougheed's retirement and look forward to his future endeavours supporting the eastern shore of Georgian Bay.

Carried

17. BY-LAWS

17.1 2025 Annual Borrowing Limit

2024-46

Moved by: Councillor Frost

Seconded by: Councillor Ashley

That By-law 2024-46, being a By-law To Authorize Borrowing from Time to Time to Meet Current Expenditures During the Fiscal Year Ending December 31, 2025, be read and finally passed on the 13th day of December, 2024.

Carried

17.2 2025 Interim Tax By-law

2024-47

Moved by: Councillor Lundy

Seconded by: Councillor Ashley

That By-law 2024-47, being a By-Law to provide for an Interim Tax Levy, for the payment of taxes, and for penalty and interest at 1.25% per month and authorize the Pre-Authorized Payment Plan (PAP) and Automatic Tax Installment Withdrawal (ATIW), be read and finally passed on the 13th day of December, 2024.

Carried

17.3 Committee of Adjustment Council Member Appointment

2024-48

Moved by: Councillor Frost

Seconded by: Councillor Emery

That By-law 2024-48, being a By-law to appoint members of Council to the Committee of Adjustment, be read and finally passed on the 13th day of December, 2024.

Carried

17.4 Recommendation Report – Zoning By-law Amendment Z06-24

Councillor Barton declared a conflict on this item. (I am a shareholder and tenant of the applicant Portincross Estates Ltd.)

A2115-24

Moved by: Councillor Zanussi

Seconded by: Councillor MacLeod

That By-law A2115-24, being a By-law to amend By-law No. A2000-07 (the Comprehensive Zoning By-law) Island B601 (Good Cheer Island), in front of geographic Township of Cowper, The Archipelago (Portincross Estates Limited), be read and finally passed on the 13th day of December, 2024.

Carried

17.5 Crane Lake Area Fire Protection Services Agreement between the Township of Seguin and the Township of The Archipelago

2024-49

Moved by: Councillor Frost

Seconded by: Councillor Cade Fraser

That By-law 2024-49, being a By-law to authorize the execution of an Agreement for Fire Protection Services (Crane Lake Area) between the Township of Seguin and the Township of The Archipelago, be read and finally passed on the 13th day of December, 2024.

Carried

17.6 Renewal of the 9-1-1 Primary Public Safety Answering Point (PSAP) Service Agreement

2024-50

Moved by: Councillor Frost

Seconded by: Councillor MacLeod

That By-law 2024-50, being a By-law to authorize the execution of an Agreement between His Majesty the King in Right of Ontario, as

represented by the Minister of The Solicitor General, on behalf of the Ontario Provincial Police for the provision of 9-1-1 Primary Public Safety Answering Point (PSAP) Services, be read and finally passed on the 13th day of December, 2024.

Carried

17.7 11 James Street Lease Renewal

2024-51

Moved by: Councillor Emery

Seconded by: Councillor MacLeod

That By-law 2024-51, being a By-law to authorize the execution of a Lease Agreement between SJB Construction Inc. and the Township of The Archipelago, be read and finally passed on the 13th day of December, 2024.

Carried

17.8 Appoint a Chief Administrative Officer

2024-52

Moved by: Councillor Emery

Seconded by: Councillor Lundy

That By-law 2024-52, being a By-law to Appoint a Chief Administrative Officer for the Corporation of the Township of The Archipelago, be read and finally passed on the 13th day of December, 2024.

Carried

18. QUESTION TIME

Councillor Emery informed Council of numerous requests from Ward 1 residents for the installation of a light at the intersection of North Shore Road and Highway 69. Josh Badger, Director of Operations and Facilities, reported that staff have reached out to the Ministry of Transportation regarding this request. Once a response is received, an update will be provided to Council.

Councillor Manners informed Council that Ontario Nature is currently accepting nominations for their Conservation Awards. Staff were asked to identify and present potential candidates for the Township to nominate.

Councillor Ashley inquired about the status of the Town of Parry Sound's grant application for upgrades to their pumping station. John Fior confirmed that a decision is expected within the next three to six months.

Council recessed from 10:38 a.m. to 11:00 a.m. The Committee of Adjustment met from 11:00 a.m. to 11:57 a.m.

19. NOTICES OF MOTION

20. MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

20.1 South Archipelago Affordable Housing

Council discussed the scope of the proposed project and whether third party services would be needed. John Fior reported that staff will be able to comment on required resources once the project scope is further reviewed.

24-244

Moved by: Councillor Frost

Seconded by: Councillor Zanussi

WHEREAS The Township of The Archipelago is a forward- thinking, fiscally responsible, and socially progressive municipality; and

WHEREAS The Township of The Archipelago is comprised of area-rated neighbourhoods of North Archipelago and South Archipelago; and

WHEREAS South Archipelago includes Wards 4, 5, and 6 that serve the unique and distinct communities of the inland lakes of Blackstone Lake, Crane Lake, Healey Lake, and Kapikog Lake; Woods Bay and the Moon River Basin; and the San Souci – Copperhead area; and

WHEREAS Near Northern and Northern communities in Canada face significant logistical challenges due to their isolated locations and challenging environmental conditions; and

WHEREAS community members and business owners have identified current and future critical success factors for sustaining their communities, namely, affordable and attainable housing, high-speed, cost-effective internet, community infrastructure that supports working families, and young people who can seek employment and remain in their community; and

WHEREAS successful communities with affordable and attainable housing have services available to residents including health services, recreational activities, food stores, fuel, etc.; and

WHEREAS our effective businesses and service providers require workers and families with affordable and attainable housing; and

WHEREAS the Township has no settlement area and accompanying services and infrastructure within the South Archipelago; and

WHEREAS the CAO of The Township of The Archipelago established the framework to collaborate on affordable and attainable housing with neighbouring municipalities, senior levels of government and their agencies, OPP, DSSAB, etc.

NOW THEREFORE BE IT RESOLVED that the Township of The Archipelago initiate the development of a strategic planning framework for the South Archipelago that establish affordable and attainable housing opportunities through strategic partnerships, existing planning policies and implementation options, economic development options, and other tools and processes that can provide the supporting infrastructure required for full-time housing and support the supply chain and services to our communities; and

FURTHER BE IT RESOLVED that the strategic planning framework and plan requires consultation with the Township's communities in South Archipelago; and

FINALLY BE IT RESOLVED that Staff and Council initiate this strategic planning framework, projected timelines, and budget prior to term end in 2026.

Carried

20.2 North Archipelago Settlement Area

24-245

Moved by: Councillor Manners

Seconded by: Councillor Frost

WHEREAS The Township of The Archipelago is a forward- thinking, fiscally responsible, AND socially progressive municipality; and

WHEREAS Pointe au Baril Station is the designated settlement area within the Township of The Archipelago; and

WHEREAS Pointe au Baril Station is a critical supply chain hub for Wards 1, 2, AND 3 in North Archipelago; and

WHEREAS Near Northern AND Northern communities in Canada face significant logistical challenges due to their isolated locations AND challenging environmental conditions; and

WHEREAS Hwy 400/69 4-lane expansion nearing completion will bypass our settlement area; and

WHEREAS our mainland and highway-based settlement community in the North Archipelago has seen a retraction of businesses and services, loss of long-established development, and empty buildings and undeveloped property along Hwy 69; and

WHEREAS community members and business owners have identified current and future critical success factors for a sustainable community, namely, affordable and attainable housing, high-speed, cost-effective internet, community infrastructure that supports working families, the elderly who wish to remain in their community, and young people who can seek employment and remain in their community; and

WHEREAS successful communities with affordable and attainable housing have services available to residents including health services, recreational activities, food stores, fuel, etc; and

WHEREAS our effective businesses and service providers require workers and families that reside in our community; and

WHEREAS the Township acquired thirty-eight acres within our settlement area to proactively act on the needs of a sustainable community with affordable and attainable housing; and

WHEREAS the Township successfully initiated a management review and

visioning plan for Pointe au Baril facilities owned by the Township to effectively consider current and future community needs, requirements, and requests for added utility; and

WHEREAS the Township of The Archipelago settlement community requires a review of existing plans and new measures to ensure a long and successful future considering Hwy 69 becomes a secondary road or highway and the requirement to maintain a resilient and sustainable supply chain hub to North Archipelago.

NOW THEREFORE BE IT RESOLVED that Township of The Archipelago initiate a strategic planning framework that includes existing planning policies and implementation options, economic development options, and other tools and processes, in consultation with its community, to ensure the long-term success and sustainability of the Pointe au Baril Station Settlement Area; and

FURTHER BE IT RESOLVED that Staff AND Council initiate this review, projected timelines, and budget prior to term end in 2026.

Carried

21. CONFIRMING BY-LAW

2024-53

Moved by: Councillor Lundy

Seconded by: Councillor Zanussi

That By-law 2024-53, being a By-law to Confirm the Proceedings of the Regular Meeting of Council held on December 13, 2024, be read and finally passed on the 13th day of December, 2024.

Carried

22. ADJOURNMENT

24-246

Moved by: Councillor Frost

Seconded by: Councillor Manners

NOW THEREFORE BE IT RESOLVED that the Regular Meeting of Council held on December 13, 2024 be adjourned at 12:09 p.m.

Carried

Bert Liverance, Reeve

Maryann Martin, Clerk