



The Corporation of  
**The Township of The Archipelago**

9 James Street, Parry Sound, Ontario P2A 1T4  
Phone: 705-746-4243 • Fax: 705-746-7301

**REQUEST FOR DEPUTATION**

In accordance with the Procedural By-law, any person desiring to present information orally on matters of fact or to make a request of Council shall submit a request to the Clerk no later than 12:00 noon on the Wednesday of the week prior to the subject meeting. Each deputation as addressed shall be limited to not more than fifteen (15) minutes. Extensions to these limits will be at the discretion of the majority of Council. There will be no debate of the subject matter presented.

Subject: \_\_\_\_\_

Preferred Date: \_\_\_\_\_ Alternate Date: \_\_\_\_\_

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Will the deputation speakers be presenting virtually or in-person at the Township office?

Virtually (i.e. Zoom)

In-person at the Township office

Name of group or person(s) being represented (if applicable), including the person(s) who will be speaking and/or present at the meeting:

Brief statement outlining the purpose of the open deputation: