

The Township of The Archipelago

Recommendation Report to Council

Report No.: 2024-021

Date: October 17, 2024

Originator: Josh Badger, Director of Operations and Facilities

Subject: Bayfield Hwy 529A Snow Plowing Agreement

RECOMMENDATION

1. That Council enter into an agreement with Alcorp Ltd., operating as The Bayfield Boat Club, to snow plow the 900m municipal roadway portion of Highway 529A in Bayfield Inlet at a cost of \$3,000 annually, and for a term of one season per the attached agreement.
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BACKGROUND

The Township of The Archipelago has previously contracted, for four seasons, The Bayfield Boat Club to snow plow the municipal roadway portion of Highway 529A in Bayfield Inlet.

The municipal roadway begins at approximately 260 ON-529A (Bayfield Lodge) and continues for a 900m stretch of roadway that is approximately 7m in width for the entire length. The conclusion of the municipal roadway is The Bayfield Boat Club.

In 2020, the Township contracted to The Bayfield Boat Club for snow plowing of the municipal portion of the roadway. The Bayfield Boat Club completed the snow plowing to the specified level of service and Class 6 roadway requirements, as well as carried the stipulated \$5M liability insurance. The Township reminded the Ministry of Transportation (MTO) to turn equipment around at the municipal line to avoid damage to the municipal roadway or private property, as it had been an issue in the past.

The agreement for the whole season was \$3,000 regardless of number of plowing events. The season is generally October 1st until April 30th of the following year. This saves Township staff from making the one hour plowing round trip to Bayfield (from Pointe Au Baril) for only a 900m portion of roadway. This reduced staffing expenses, fuel costs, and equipment maintenance related to plowing.

Township staff continues to inspect the roadway and perform patrols at a minimum once every 30 days and performs sanding of the roadway when substantial probability of ice formation on the roadway exists per the Level of Service Policy.

FINANCIAL IMPLICATIONS

For the small, isolated, portion of municipal roadway, assuming 30 snowfall events and the associated costs, yields the following financial impacts:

Description	<i>30 Snowfall Events, 1 Hour Plow Round Trip from PAB, 30 km from PAB</i>
Labour	30x 1H @ \$40/H Municipal Cost = \$1200 <i>Possibly overtime, which would be a premium</i>
Fuel	30x 30km @ \$0.40/km = \$360
Equipment Maintenance	30x 30km @ \$1.10/km = \$990
\$2,550 municipal cost compared to the \$3000 contracted cost. Additional consideration that contributes to the benefit includes ability for staff to prioritize other roadways, increase driver safety, less overtime incurred, and reduced green house gas emissions.	

ANALYSIS/OPTIONS

Option 1 – Recommended

1. That Council enter into a snow plowing contract for the 900m portion of Bayfield Inlet municipal roadway at a cost of \$3,000 annually for a term of one season per the attached agreement and By-Law. This will alleviate the potential overtime need of municipal staffing during weather events and satisfy the history of the agreement. In addition, it has an environmental savings of reduced driving kilometers.

Option 2 – Not Recommended

2. That Council does not enter the contract for snow plowing and have municipal staff complete the scope of work.

STRATEGIC PLAN

This direction is in alignment with the following Strategic Priorities contained within our Strategic Plan:

- Sustainable & Cost-Effective Services
 - Protect & Preserve
 - Effective Relationships & Partnerships
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CONCLUSION


1. That Council enter into an agreement with Alcorp Ltd. operating as The Bayfield Boat Club to snow plow the 900m municipal roadway portion of Highway 529A in Bayfield Inlet at a cost of \$3,000 annually, and for a term of one season per the attached agreement.

Respectfully Submitted,



Josh Badger
Director of Operations and Facilities

I concur with this report
and recommendation,



John B. Fior
Chief Administrative Officer

The Corporation of the

TOWNSHIP OF THE ARCHIPELAGO

BY-LAW NO. 2024-

A By-law to execute an agreement with Alcorp Ltd. Operating as The Bayfield Boat Club for the Snow Plowing of the Municipal Road Portion of Highway 529A in Bayfield Inlet

WHEREAS pursuant to *the Municipal Act, 2001*, S.O. 2001, c.25, sec. 9, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Alcorp Ltd., operating as The Bayfield Boat Club, has for the past three seasons completed the snow plowing on the noted municipal roadway portion; and

WHEREAS the roadway portion is approximately 900m in length and is designated as a Class 6 roadway; and

WHEREAS the agreement allows Public Works staff to reduce travel.

NOW THEREFORE BE IT ENACTED as a By-Law of the Council of the Corporation of the Township of The Archipelago as follows:

1. That the Reeve and Clerk be hereby authorized to execute and affix the Corporate Seal to a Service Agreement between Alcorp Ltd. operating as The Bayfield Boat Club and the Corporation of the Township of The Archipelago for a Snow Plowing Agreement, attached hereto as Schedule "A";
2. That this By-law shall come into force and take effect on the day of the final passing thereof.

READ and FINALLY PASSED in **OPEN COUNCIL** this **18th** day of **October, 2024**.

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO

Bert Liverance, Reeve

Maryann Martin, Clerk