

# The Township of The Archipelago

## Recommendation Report to Council

**Report No.:** 2024-023

**Date:** October 17, 2024

**Originator:** Josh Badger, Director of Operations and Facilities

**Subject:** Occasional Plowing Agreement with Seguin Township for Blackstone Crane

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### **RECOMMENDATION**

That Council execute a Memorandum of Understanding for Township of The Archipelago occasional snow plowing of Blackstone Crane Lake Road to assist Township of Seguin.

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### **BACKGROUND**

The Archipelago and Seguin have a longstanding relationship to ensure success and service delivery to all residents. In the past, The Archipelago has committed capital funds to support Seguin's capital projects that may assist or benefit The Archipelago residents or operations. In an effort of continued collaboration and service delivery an occasional plowing agreement was formalized last year, and upon its mutual benefit and success is proposed to be a three year term.

In 2008 a plowing agreement for the 2.4-kilometer stretch of Blackstone Crane Lake Road from the intersection of Black Road to The Archipelago municipal border was drafted. That agreement has since expired and nothing of record had been formalized since. Due to the current road condition The Archipelago is not recommending full-time plowing responsibility, only the assistance to Seguin when necessary.

The Memorandum of Understanding (MOU) proposed is for the occasional snow plowing of the 2.4-kilometer portion of Blackstone Crane Lake Road that exists in Seguin from the intersection of Black Road to The Archipelago border. The MOU sets out the expectations and responsibilities of each party including notice of request, right to refuse, requirement of insurance, and hold harmless language. The agreement also sets out the compensation that The Archipelago would receive for providing such service when completed.

It is important to recognise that this agreement is to provide assistance to Seguin upon their request and that it can be refused by The Archipelago if the capacity or ability to perform the request is not possible or practical. It is not expected that this agreement would be utilized every snow fall.

For additional background information, it appears that there are 14 Seguin Township properties with dwellings who use the 2.4-kilometer portion of municipal roadway for access. Beyond the discussed roadway The Archipelago provides snow plowing to 13 kilometres of municipal roadways within Ward 5 (Blackstone Crane).

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## **FINANCIAL IMPLICATIONS**

The financial implications of entering the MOU are expected to be neutral, as well as minor in nature, as we can recuperate our costs for performing service. The request for assistance from Seguin is not expected to occur every snowfall, and the ability to invoice for the provided service will offset any incurred cost such as labour, equipment, material, and fuel.

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## **ANALYSIS/OPTIONS**

### **Option 1 – Recommended**

1. That Council execute a Memorandum of Understanding for the Township of The Archipelago occasional plowing of Blackstone Crane Lake Road to assist the Township of Seguin. This will allow The Archipelago to assist a neighbouring municipality and deliver greater service to The Archipelago residents when accessing The Archipelago roadways. The understanding sets out the responsibilities of each party and the compensation entitlement.

### **Option 2 – Not Recommended**

1. That Council does not accept entering the Memorandum of Understanding to formalize the occasional plowing agreement. This may inhibit The Archipelago residents travel on other municipalities roadways and impede relationship development with neighbouring municipalities.

### **Option 3 – Not Recommended**

1. That Council can choose to amend the Memorandum of Understanding as they see fit.
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## **STRATEGIC PLAN**

This direction is in alignment with the following Strategic Priorities contained within our Strategic Plan:

- Sustainable & Cost-Effective Services

- Effective Relationships & Partnerships

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**CONCLUSION**

That Council execute a Memorandum of Understanding for Township of The Archipelago occasional snow plowing of Blackstone Crane Lake Road to assist Township of Seguin.

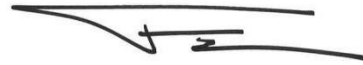
Respectfully Submitted,



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Josh Badger  
Director of Operations and Facilities

I concur with this report  
and recommendation,



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John B. Fior  
Chief Administrative Officer

**ATTACHMENTS**

Road Map

Draft By-law

Draft Memorandum of Understanding (Separate File)



The Corporation of the

**TOWNSHIP OF THE ARCHIPELAGO**

BY-LAW NO. 2024 -

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A By-law to Authorize the execution of a Memorandum of Understanding between the Township of The Archipelago and Seguin Township for Occasional Winter Maintenance of a portion of Blackstone Crane Lake Road

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**WHEREAS** Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

**WHEREAS** Section 19(2) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, states that a municipality may exercise its powers, other than its power to impose taxes, to provide a municipal service or thing in an area in another municipality or in an unorganized territory if one of the purposes for so acting is for its own purposes and if the other municipality is a single-tier municipality and the service or thing is provided with consent; and

**WHEREAS** the Township of The Archipelago and Seguin Township have a longstanding relationship to ensure success and service delivery to all residents; and

**WHEREAS** in the past, The Archipelago has committed capital funds to support Seguin's capital projects and performed the occasional plowing agreement to assist or benefit The Archipelago residents or operations; and

**WHEREAS** the occasional plowing agreement for the 2.4-kilometer portion of Blackstone Crane Lake Road during the 2024-2027 winter season will be used to assist Seguin operations and may be declined on instances if the Archipelago is not capable of completing the required work.

**NOW THEREFORE BE IN ENACTED** as a By-law of the Council of the Corporation of the Township of The Archipelago as follows:

1. That the Reeve and the Clerk be and are hereby authorized to execute and affix the Corporate Seal to the Memorandum of Understanding agreement between the Corporation of Township of The Archipelago and the Corporation of the Township of Seguin for Occasional Winter Maintenance on the portion of Blackstone Crane Lake Road; and

2. That this By-law shall come into force and take effect on the day of the final passing thereof.

**READ** and **FINALLY PASSED** in **OPEN COUNCIL** this    day of    , **2024**.

**THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO**

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Bert Liverance, Reeve

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Maryann Martin, Clerk

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