



MINUTES

Georgian Cliffs Memorial Park Cemetery Advisory Committee

January 24, 2024, 10:00 a.m.
Via Zoom Meeting
9 James Street, Parry Sound, Ontario

Members Present: Laurie Emery, Councillor Ward 1
Peter Frost, Councillor Ward 2
Earl Manners, Councillor Ward 3
Toby Cavers, Citizen Member
Muriel McKee, Citizen Member

Staff Present: Alana Torresan, Deputy Clerk

1. APPROVAL OF AGENDA

The meeting was called to order at 10:03 a.m.

2024-01

Moved by: Toby Cavers, Citizen Member

Seconded by: Councillor Emery

THAT the January 24, 2024 Georgian Cliffs Memorial Park Cemetery Advisory Committee Agenda, be approved.

Carried

2. DISCLOSURE OF PECUNIARY INTEREST

3. MINUTES OF PREVIOUS MEETING

3.1 August 23, 2023 Georgian Cliffs Memorial Park Cemetery Advisory Committee

2024-02

Moved by: Councillor Frost

Seconded by: Toby Cavers, Citizen Member

THAT the Minutes of the Georgian Cliffs Memorial Park Cemetery Advisory Committee held on August 23, 2023, be approved.

Carried

4. DEPUTATION

5. OTHER BUSINESS

5.1 2023 Remembrance Day Ceremonies Update

Councillor Manners provided a brief overview of the 2023 Indigenous Veterans Day and Remembrance Day Ceremonies held at the Georgian Cliffs Memorial Park Cemetery. Councillor Manners reported that both events were very well attended and extended his appreciate to staff and Councillor Emery for their assistance with the events.

Councillor Emery reported that the organizers of the Indigenous Veterans Day Ceremony intend to hold the Ceremony again in 2024.

5.2 Usage Data - 2023 Purchases

Alana Torresan, Deputy Clerk, provided a verbal update on 2023 Cemetery usage data. It was reported that in 2023 six cremation scatterings were conducted, three niches were purchased, two internments were performed, and six inscriptions on cemetery monuments were purchased. Ms. Torresan further reported that the Obelisk is now completely full and the "In Loving Memory" monument is 75% full.

In terms of columbarium inventory, it was reported that Columbarium 1 is 90% full, with 4 niches still available for purchase and Columbarium 2 is 70% full, with 12 niches available for purchase.

5.3 Draft 2024 Budget

Alana Torresan presented the draft 2024 cemetery budget. Ms. Torresan noted that this year's budget includes a \$5400 increase, which is attributed to three proposed capital projects for 2024. The three capital projects outlined in the budget included the construction of a deck platform

surrounding the "In Loving Memory" monument, the installation of a new donated bench, and the purchase of four emerald cedar trees to be planted in the Cemetery.

No issues with the draft 2024 budget were raised.

Moved by: Councillor Emery

Seconded by: Muriel McKee, Citizen Member

THAT the Georgian Cliffs Memorial Park Cemetery Advisory Committee hereby recommends the draft 2024 budget, as presented, to Council for their approval.

Carried

5.4 Pointe au Baril Community Core Development Plan

Councillor Manners provided a brief overview of the Pointe au Baril Community Core Development Plan. It was reported that the plan presented conceptual designs and recommendations for the reconfiguration and improvement of eight Township facilities within Pointe au Baril. Among the eight facilities, Georgian Cliffs Memorial Park Cemetery was examined. Councillor Manners noted that the plan recommended outfitting the Cemetery property with additional decking to enhance accessibility and installing a new shade structure for Cemetery visitors.

The topic of accessibility at the Cemetery was discussed in further detail. The Committee inquired whether the Cemetery was included in the recent accessibility study conducted of Township facilities. Ms. Torresan reported that she will follow up with Josh Badger, Director of Operations and Facilities, on this inquiry.

5.5 Draft Sacred Fire Governance Document Update

Councillor Manners provided an update on the Draft Sacred Fire Governance Document, indicating that the document is currently awaiting feedback from Shawanaga Elder, Marilyn Capreol. It was reported that staff met with Ms. Capreol to discuss the document, however Ms. Capreol has yet to provide staff with formal input. Councillor Manners expressed his intention to follow up with Ms. Capreol this week. Additionally, it was noted that staff also plan to reach out to Shawanaga First Nation for input on the document.

Councillor Emery raised the topic of the Cemetery Advisory Committee's membership. Councillor Emery inquired about appointing two new members in effort to make the Committee more inclusive. It was suggested that a citizen member from Ward 2 be considered, as it is only North Archipelago Ward that currently lacks a non-Council representative. Councillor Emery also reminded the Committee of Ms. Capreol's recommendation made at the August 23, 2023 Cemetery Advisory Committee Meeting, requesting that the Township consider adding an Indigenous Advisor position to the Committee.

The Committee engaged in a discussion regarding the recommendation and directed staff to report back on the process of amending the Committee's Terms of Reference to accommodate the suggested membership revisions.

6. CLOSED SESSION

7. OPEN MEETING

8. NEXT MEETING

The next meeting was scheduled for 10:00 a.m. on July 31, 2024 at the Pointe au Baril Community Centre.

9. ADJOURNMENT

The meeting adjourned at 10:57 a.m.

Earl Manners, Chair

Maryann Martin, Clerk