



MINUTES

Meeting of Council

February 20, 2026, 9:15 a.m.
Council Chambers
9 James Street, Parry Sound, Ontario

Members Present: Bert Liverance, Reeve
Laurie Emery, Councillor Ward 1
Tom Lundy, Councillor Ward 1
Peter Frost, Councillor Ward 2
Earl Manners, Councillor Ward 3
Scott Sheard, Councillor Ward 3
David Ashley, Councillor Ward 4
Alice Barton, Councillor Ward 4
Rick Zanussi, Councillor Ward 4
Darlene Cade Fraser, Councillor Ward 5
Dan MacLeod, Councillor Ward 6

Staff Present: John MacKinnon, Chief Administrative Officer
Maryann Martin, Clerk
Cale Henderson, Manager of Development & Environmental Services
Josh Badger, Director of Facilities and Operational Services
Erin Robinson, Chief Financial Officer/Treasurer
Alana Torresan, Deputy Clerk

1. **NATIONAL ANTHEM**

2. **CALL TO ORDER**

The meeting was called to order at 9:15 a.m.

2.1 **Traditional Land Acknowledgement Statement**

2.2 **Meeting Decorum**

2.3 **Announcement of Public Meetings**

2.3.1 **Committee of Adjustment**

The Committee of Adjustment met at 11:00 a.m. to consider one application.

2.4 **Approval of Agenda**

26-017

Moved by: Councillor MacLeod

Seconded by: Councillor Ashley

NOW THEREFORE BE IT RESOLVED that the February 20, 2026 Revised Council Agenda, be approved.

Carried

2.5 Former Councillor John Seagram

26-019

Moved by: Councillor Zanussi

Seconded by: Councillor Ashley

WHEREAS John Seagram proudly served as Councillor for Ward 4 from 2003 to 2014, dedicating eleven years of leadership and service to the Township; and

WHEREAS during his tenure on Council, he served as Chair of Planning, Chair of Strategic Planning & Implementation, and Chair of Charitable Donations, providing thoughtful guidance, steady leadership, and a strong commitment to responsible growth and community well-being; and

WHEREAS John Seagram was respected by his colleagues, staff, and members of the community for his integrity, professionalism, and genuine care for the Township and its residents; and

WHEREAS John Seagram passed away on February 4, 2026, leaving behind a legacy of public service and community commitment.

NOW THEREFORE BE IT RESOLVED that Council of the Township of The Archipelago hereby recognizes the significant contributions and dedicated service of former Councillor John Seagram, and extends its sincere condolences to his family, friends, and all those who had the privilege of working alongside him.

Carried

2.6 Megan Oldham - 2026 Winter Olympics

26-018

Moved by: Councillor Cade Fraser

Seconded by: Councillor MacLeod

WHEREAS the Olympic Games represent the highest level of international athletic competition, showcasing excellence, dedication, and sportsmanship; and

WHEREAS Megan Oldham, a native of Parry Sound, has demonstrated exceptional talent, perseverance, and commitment in the sport of freestyle skiing as a proud representative of Canada at the 2026 Winter Olympic Games; and

WHEREAS at the Milano–Cortina 2026 Winter Olympics, Megan Oldham achieved outstanding success by winning a gold medal in the women's freestyle skiing big air event and a bronze medal in the women's ski slopestyle event; and

WHEREAS these achievements bring pride not only to Canada, but also to the Township of The Archipelago and the local community of Parry Sound, inspiring youth and aspiring athletes throughout the region; and

NOW THEREFORE BE IT RESOLVED that Council for The Corporation of the Township of The Archipelago hereby congratulates Megan Oldham on her extraordinary achievements at the 2026 Winter Olympic Games; and

FURTHER BE IT RESOLVED Council extends its heartfelt best wishes to Megan Oldham for continued success in her athletic pursuits and expresses the pride of the Township and the community of Parry Sound in her accomplishments.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

3.1 Councillor Cade Fraser - 2026 Georgian Bay Biosphere Work Plan and Budget Additional Items

business client relationship

4. MINUTES OF THE PREVIOUS MEETINGS

4.1 Regular Meeting of Council

26-020

Moved by: Councillor Emery

Seconded by: Councillor Ashley

NOW THEREFORE BE IT RESOLVED that the Minutes of the Regular Meeting of Council held on January 16, 2026 be approved.

Carried

4.2 Committee of the Whole Meeting

26-021

Moved by: Councillor Zanussi

Seconded by: Councillor MacLeod

NOW THEREFORE BE IT RESOLVED that the Minutes of the Committee of the Whole Meeting held on January 15, 2026, be approved.

Carried

5. DEPUTATIONS

5.1 Ellen Walker, West Parry Sound Ontario Health Team

Councillor Sheard welcomed Ellen Walker, Executive Director of the West Parry Sound Ontario Health Team, to the meeting.

Ms. Walker provided an overview of the West Parry Sound Ontario Health Team and the services it provides the region. A brief video about the organization was shared.

Ms. Walker answered questions from Council. Councillor Sheard thanked Ms. Walker for her presentation.

5.2 Debbie Stivrins, Rotary Club of Parry Sound. Rotary Club of Parry Sound Chartered 1936 Update

Councillor Sheard welcomed Rotary Club of Parry Sound President, Debbie Stivrins, and Treasurer, Mary Lynn Black, to the meeting.

Ms. Stivrins provided an overview of the Rotary Club, highlighting the programs and services offered in 2025, as well as the organization's financial contributions to several local initiatives. She thanked The Archipelago for its ongoing support over the years.

Councillor Sheard thanked Ms. Stivrins and Ms. Black for their presentation.

5.3 10:15 a.m. Liz McWalter, Request for Letter of Support, Jones Island Rear Lighthouse

Councillor Sheard welcomed Liz McWalter to the meeting.

Ms. McWalter advised Council that, in July 2025, the Canadian Coast Guard informed Carling Township of its intention to demolish the Jones Island Rear Lighthouse and replace it with a light mounted on a metal tower. She provided an overview of lighthouse heritage designations and emphasized the importance of preserving marine navigation structures in Georgian Bay. Ms. McWalter requested that The Archipelago urge the federal government to pause the proposed demolition to allow for public consultation and a review of restoration alternatives.

Council expressed support for the request and directed staff to prepare a letter of support.

6. CLOSED MEETING

26-022

Moved by: Councillor MacLeod

Seconded by: Councillor Frost

NOW THEREFORE BE IT RESOLVED that Council move into a CLOSED MEETING at 10:41a.m., pursuant to Section 239(2) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended.

Carried

6.1 Closed Minutes of Previous Meetings

7. OPEN MEETING

26-023

Moved by: Councillor Cade Fraser

Seconded by: Councillor Zanussi

NOW THEREFORE BE IT RESOLVED that Council move out of a CLOSED MEETING at 10:44 a.m.

Carried

8. UNFINISHED PLANNING BUSINESS

9. OFFICIAL PLAN/ZONING AMENDMENTS

10. CONSENT APPLICATIONS

11. SITE PLAN CONTROL

12. SHORE/CONCESSION ROAD ALLOWANCES

13. REPORT OF TASK FORCES/COMMITTEES

13.1 ROMA Delegation - Update

The Committee of Adjustment met from 11:02 a.m. to 11:31 a.m. Council then recessed and resumed regular business at 11:41 a.m.

Members of Council who attended the Rural Ontario Municipal Association (ROMA) Conference in January shared key takeaways from the conference and related delegations.

John MacKinnon, Chief Administrative Officer, advised Council that a follow-up meeting has been scheduled with the Ministry of Energy and Mines regarding the Township's ROMA delegation on broadband initiatives.

14. CORRESPONDENCE

14.1 Council Correspondence

26-024

Moved by: Councillor Cade Fraser

Seconded by: Councillor Zanussi

NOW THEREFORE BE IT RESOLVED that Council receives the Revised February 2026 Council Correspondence listing.

Carried

15. OTHER BUSINESS

15.1 Status of Geopark Project

Reeve Liverance provided an update on developments pertaining to the Georgian Bay Geopark.

Staff were directed to invite Margaret Hastings to a future Council meeting to provide an update on the Georgian Bay Geopark and to consult with legal counsel on how the Township can prohibit the Geopark from using The Archipelago in its marketing materials.

15.2 Tamarack North Centre Update

John MacKinnon reported that the opening of the Tamarack North Centre has been delayed from May 2026 to July 2026.

He further noted that a pre-opening sneak peek fundraising event has been scheduled for May 23, 2026, and inquired if any Members would be interested in attending. Reeve Liverance, Councillor Sheard, and Councillor Emery expressed interest in attending.

15.3 2025 Year-End By-law Enforcement Services Activity Report

26-025

Moved by: Councillor Ashley

Seconded by: Reeve Liverance

WHEREAS the By-law Enforcement Service provides Council with an annual year end report as specified in Resolution No. 25-177. Included in the report are various statistics, enforcement actions, staffing levels, projects, and suggested changes to the overall by-law program; and

WHEREAS maintaining enforcement and other statistics promotes data-based decision making and resource allocation that help the By-law Enforcement Service engage in effective public education and proactive initiatives; and

WHEREAS based on historical data from 2025 and previous years, the majority of summer by-law inquiries are received between the hours of 08:00-17:00 (8:00 a.m.- 5:00 p.m.); and

WHEREAS shifting the By-law Enforcement Service hours of operation to better align with inquiry volume will improve overall service to the public.

NOW THEREFORE BE IT RESOLVED that Council for the Township of The Archipelago receive the 2025 Year End By-law Enforcement Services Activity Report as information; and

FURTHER BE IT RESOLVED that Council affirm the by-law enforcement approach for 2026, maintaining a similar approach to 2025. This would entail maintaining current standards, staffing, by-laws, educational philosophy, and the proactive initiatives schedule; and

FINALLY BE IT RESOLVED that the summer hours of operation for the By-law Enforcement Service be updated to Monday-Sunday, 08:00-17:00hrs (8:00 a.m.-5:00 p.m.) to better align with inquiry volume.

Carried

15.4 Request to Province to maintain local, independent, municipality governed watershed-based conservation authorities

26-026

Moved by: Councillor MacLeod

Seconded by: Councillor Cade Fraser

WHEREAS the Township of The Archipelago has long demonstrated a strong and unwavering commitment to environmental stewardship, watershed protection, and the preservation of its globally significant Georgian Bay shoreline, wetlands, forests, and inland waters for present and future generations; and

WHEREAS Conservation Authorities play a critical role in watershed-based resource management, natural hazard prevention, and environmental protection through local, independent, and municipally governed organizations; and

WHEREAS the Province of Ontario has proposed changes to Conservation Authority boundaries and governance, including the creation of an “Eastern Lake Ontario Regional Conservation Authority,” as outlined in Environmental Registry Notice 025-1257; and

WHEREAS the Township of The Archipelago has received a number of resolutions from municipalities expressing concerns with, and not supporting, the proposed changes to Conservation Authority structures and boundaries;

NOW THEREFORE BE IT RESOLVED that Council of the Corporation of the Township of The Archipelago formally requests that the Province of Ontario maintain local, independent, municipally governed, watershed-based Conservation Authorities; and

FURTHER BE IT RESOLVED that Council does not support the proposed “Eastern Lake Ontario Regional Conservation Authority” boundary configuration as outlined in Environmental Registry Notice 025-1257; and

FINALLY BE IT RESOLVED that this resolution be forwarded to the Minister of the Environment, Conservation and Parks, the Minister of Natural Resources, the Premier of Ontario, the Association of Municipalities of Ontario (AMO), and area municipalities for information and support.

Carried

15.5 Georgian Cliffs Memorial Park Cemetery Committee Report

Moved by: Councillor Ashley

Seconded by: Councillor Emery

NOW THEREFORE BE IT RESOLVED that Council approve the recommendation of the Georgian Cliffs Memorial Park Cemetery Advisory Committee approve the draft Georgian Cliffs Memorial Park Cemetery 2026 budget as recommended by the Georgian Cliffs Memorial Park Cemetery Advisory Committee.

Amendment:

26-027

Moved by: Councillor Ashley

Seconded by: Councillor Manners

NOW THEREFORE BE IT RESOLVED that Council refer the draft Georgian Cliffs Memorial Park Cemetery Advisory Committee 2026 budget as recommended by the Georgian Cliffs Memorial Park Cemetery Advisory Committee, to the Finance Committee.

Carried

Moved by: Councillor Emery

Seconded by: Councillor Frost

NOW THEREFORE BE IT RESOLVED that Council approve the recommendation of the Georgian Cliffs Memorial Park Cemetery Advisory Committee that all future Township-organized Remembrance Day ceremonies be held at the Pointe au Baril Community Centre to ensure an indoor ceremony option is available.

Amendment:

26-028

Moved by: Councillor Ashley

Seconded by: Councillor Emery

NOW THEREFORE BE IT RESOLVED that Council approve the recommendation of the Georgian Cliffs Memorial Park Cemetery Advisory Committee that all future Township-organized Remembrance Day ceremonies be held in the northern part of the Township be held at the Pointe au Baril Community Centre to ensure an indoor ceremony option is available.

Carried

26-029

Moved by: Councillor Frost

Seconded by: Councillor Manners

NOW THEREFORE BE IT RESOLVED that Council approve the recommendation of the Georgian Cliffs Memorial Park Cemetery Advisory Committee that the Public Works Department investigate the feasibility of purchasing and installing a new cenotaph at the Pointe au Baril Community Centre and report back to the Committee with its findings and recommendations.

Carried

15.6 Corporate Banking Services

26-030

Moved by: Councillor Ashley

Seconded by: Councillor Emery

NOW THEREFORE BE IT RESOLVED that Finance Report 2026-01 Municipal Corporate Banking Services be received as information; and

FURTHER BE IT RESOLVED that the Director of Finance & Administration be authorized to execute the necessary documents with RBC Royal Bank for banking services for a term of five (5) years with an extension option for another five year period if mutually agreed upon.

Carried

15.7 Great Lakes Day - March 4-6, 2026, Washington DC

26-031

Moved by: Councillor Cade Fraser

Seconded by: Councillor MacLeod

NOW THEREFORE BE IT RESOLVED that Councillor Peter Frost be approved to attend the Great Lakes Day on March 3-4, 2026 in Washington, D.C.

Carried

15.8 Holiday Cove Marina Fees 2026

26-032

Moved by: Councillor Ashley

Seconded by: Councillor Emery

WHEREAS it is important to evaluate the fees charged at Holiday Cove Marina to ensure continued service delivery, financial health, and infrastructure maintenance; and

WHEREAS Holiday Cove Marina does not offer the same suite of services as other marinas, yet we look to remain in line with market rates; and

WHEREAS similar to previous years an increase of 5% has been applied to previous year rates.

NOW THEREFORE BE IT RESOLVED that Council approve the Fee Schedule provided for Holiday Cove Marina for 2026, as attached.

Carried

15.9 WPS OPP Detachment Board - Citizen Appointments

26-033

Moved by: Councillor Cade Fraser

Seconded by: Reeve Liverance

NOW THEREFORE BE IT RESOLVED that Council for the Township of The Archipelago hereby supports the appointments of Lesley Harries-Jones, and Christine Kasulke as citizen representatives to the West Parry Sound OPP Detachment Board.

Carried

15.10 2026 Georgian Bay Biosphere Work Plan and Budget Additional Items

Councillor Cade Fraser declared a conflict on this item. (business client relationship)

Councillor Cade Fraser left the room.

26-034

Moved by: Councillor Manners

Seconded by: Reeve Liverance

NOW THEREFORE BE IT RESOLVED the Council direct staff to review future grant and funding opportunities to address Japanese knotweed within the Township of The Archipelago, in partnership with Georgian Bay Biosphere.

Carried

Councillor Cade Fraser resumed her seat.

16. BY-LAWS

16.1 Site Plan Control By-law (Sable Street Studios Inc.)

2026-02

Moved by: Councillor Emery

Seconded by: Councillor Manners

That By-law 2026-02, being a By-law to designate 1 A421 Island, being Shawanaga Island, A421 PCL 8142 N/S, The Archipelago as a site plan control area (Sable Street Studios Inc.), be read and finally passed on the 20th day of February, 2026.

Carried

16.2 Zoning By-law Amendment Z06-25 (Singer)

A2222-26

Moved by: Councillor Ashley

Seconded by: Reeve Liverance

That By-law A222-26, being a By-law to amend By-law No. A2000-07 (the Comprehensive Zoning By-law) 1 Island B344 (locally known as Simonett Island), being PCL 25341 SEC SS; Island B344 in Georgian Bay in front of the Twp of Cowper, The Archipelago (Singer), be read and finally passed on the 20th day of February, 2026.

Carried

16.3 Site Plan Control By-law (Singer)

2026-03

Moved by: Councillor Ashley

Seconded by: Reeve Liverance

That By-law 2026-03, being a By-law to designate 1 Island B344 (locally known as Simonett Island), being PCL 25341 SEC SS; Island B344 in Georgian Bay in front of the Twp of Cowper, The Archipelago, as a site plan control area (Singer), be read and finally passed on the 20th day of February, 2026.

Carried

16.4 Pothole Prevention Grant Approval

2026-04

Moved by: Councillor Zanussi

Seconded by: Councillor Ashley

That By-law 2026-04, being a By-law to Authorize the Execution of a Transfer Payment Agreement Between His Majesty the King in right of Ontario as represented by Hon. Minister of Transportation and The Corporation of the Township of The Archipelago for the Pothole Prevention and Repair Program, be read and finally passed on the 20th day of February, 2026.

Carried

17. **QUESTION TIME**

18. **NOTICE OF MOTION**

19. **MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN**

20. **CONFIRMING BY-LAW**

2026-05

Moved by: Councillor Emery

Seconded by: Councillor Frost

That By-law 2026-05, being a By-law to Confirm the Proceedings of the Regular Meeting of Council Held on February 20, 2026, be read and finally passed on the 20th day of February, 2026.

Carried

21. **ADJOURNMENT**

26-035

Moved by: Councillor Frost

Seconded by: Councillor MacLeod

NOW THEREFORE BE IT RESOLVED that the Regular Meeting of Council held on February 20, 2026 be adjourned at 1:04pm.

Carried

Bert Liverance, Reeve

Maryann Martin, Clerk