



## **MINUTES**

### **Meeting of Council**

**March 22, 2024, 9:15 a.m.**

**Council Chambers**

**9 James Street, Parry Sound, Ontario**

**Members Present:**

Bert Liverance, Reeve  
Laurie Emery, Councillor Ward 1  
Tom Lundy, Councillor Ward 1  
Earl Manners, Councillor Ward 3  
Scott Sheard, Councillor Ward 3  
David Ashley, Councillor Ward 4  
Alice Barton, Councillor Ward 4  
Rick Zanussi, Councillor Ward 4  
Darlene Cade Fraser, Councillor Ward 5  
Dan MacLeod, Councillor Ward 6

**Members Absent:**

Peter Frost, Councillor Ward 2

**Staff Present:**

John Fior, Chief Administrative Officer  
Maryann Martin, Clerk  
Cale Henderson, Manager of Development & Environmental Services  
Joe Villeneuve, Manager of Corporate Services  
Josh Badger, Director of Facilities and Operational Services  
Erin Robinson, Chief Financial Officer/Treasurer  
Alana Torresan, Deputy Clerk  
Maria Pinto, Planner  
Keri Christensen, Manager, Human Resources

**1. CALL TO ORDER**

The meeting was called to order at 9:16 a.m.

**1.1 National Anthem**

**1.2 Approval of Agenda**

**24-045**

**Moved by:** Councillor Lundy

**Seconded by:** Councillor Ashley

**NOW THEREFORE BE IT RESOLVED** that the March 22, 2024 revised Council Agenda, be approved.

**Carried**

**1.3 Traditional Land Acknowledgement Statement**

**1.4 Announcement of Public Meetings**

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. MINUTES OF THE PREVIOUS MEETING**

**3.1 Regular Meeting of Council**

**24-046**

**Moved by:** Councillor Sheard

**Seconded by:** Councillor Lundy

**NOW THEREFORE BE IT RESOLVED** that the Minutes of the Regular Meeting of Council held on February 23rd, 2024, be approved.

**Carried**

**3.2 Committee of the Whole Meeting**

**24-047**

**Moved by:** Councillor Emery

**Seconded by:** Councillor Cade Fraser

**NOW THEREFORE BE IT RESOLVED** that the Minutes of the Committee of the Whole Meeting held on February 22nd, 2024, be approved.

#### 4. DEPUTATIONS / PRESENTATIONS

##### 4.1 John Mikkelsen, TC Energy, and Chief Greg Nadjiwon of Chippewas of Nawash Unceded First Nation , Ontario Pumped Storage Project

Reeve Liverance welcomed John Mikkelsen, Director of Energy Power and Energy Solutions at TC Energy, and Chief Greg Nadjiwon of Chippewas of Nawash Unceded First Nation, to the meeting.

Mr. Mikkelsen introduced several of his TC Energy colleagues in the audience and noted their readiness to answer any inquiries from Council he may be unable to address. Mr. Mikkelsen proceeded to provide an overview of the Ontario Pumped Storage Project, stressing its significance in meeting the future energy demands of Ontario's growing population in an environmentally sustainable manner. Mr. Mikkelsen elaborated on the project's technology and highlighted the crucial involvement of the Saugeen First Nation, stating that their support is imperative for the project to proceed. He clarified that the project is still in its initial phases and requires regulatory assessments before implementation.

Council posed several questions regarding the project's location change, potential impacts of the contaminated soil at the military base, and whether TC Energy will be receiving any funding from the Provincial or Federal government.

Following the question period, Mr. Mikkelsen encouraged Council to reconsider the draft resolution presented at the March 22 Committee of the Whole Meeting regarding the Township's opposition to the project. Mr. Mikkelsen pointed out that the resolution contained inaccuracies and outdated information, particularly regarding the reservoir's location.

Chief Nadjiwon addressed Council and expressed his support for the project, emphasizing Saugeen Ojibway Nation and Chippewas of Nawash Unceded First Nation's commitment to preserving Georgian Bay.

Reeve Liverance thanked TC Energy staff for their presentation and addressing Council's inquiries. He highlighted the importance of Saugeen Ojibway Nation and Chippewas of Nawash Unceded First Nation's involvement in the project. The Reeve noted that Council will revisit the draft resolution next month for potential revision and further consideration. Reeve Liverance encouraged Chief Nadjiwon to consider joining the Great

Lakes and St. Lawrence Cities Initiative, to which Chief Nadjiwon expressed interest.

Council recessed for a break at 10:49 a.m. and resumed business at 11:00 a.m.

#### **4.2 Rebecca Elphick, J.L. Richards & Associates Limited | Site Alteration / Tree Preservation By-law Presentation**

Reeve Liverance welcomed Rebecca Elphick of J.L. Richards & Associates to the meeting.

Ms. Elphick provided an overview of the status of the draft Site Alteration and Tree Preservation By-laws and summarized feedback collected from the online survey and two public consultation sessions held in January. Ms. Elphick reported that overall, the feedback received indicated a need for Site Alteration and Tree Preservation By-laws. While some residents supported the draft By-laws, many suggested they be less restrictive, particularly regarding the Tree Preservation By-law. It was noted that a percentage of residents advocated for abandoning the By-laws altogether. It was reported that resident feedback indicated that there was a desire for the By-laws to outline activities that are prohibited rather than listing exempted activities.

Other common themes identified through the public consultation sessions included the need for the by-laws to be more user-friendly and concerns over the Township's ability to enforce the by-laws and the potential backlog of applications.

Following her presentation, Ms. Elphick sought Council's direction on how to proceed with the draft By-laws.

Council engaged in a thorough discussion regarding the public consultation feedback. Opinions on how to proceed with the draft by-laws varied. Council reviewed the main themes from the summary report and provided direction to the consultants on additional exemption activities to include in the By-laws.

Following discussion, staff were directed to work with the consultants to present new revised draft By-laws based on feedback presented at the March Council Meeting. Further direction was given to schedule additional public consultation sessions and create presentation packages to be presented at community and cottage association annual general meetings

this summer. It was requested that the presentation package include an infographic illustrating the allowances and restrictions of the By-laws.

#### **4.3 Rebecca Elphick and Sara Vereault, J.L. Richards & Associates | PAB Lands**

Reeve Liverance welcomed Rebecca Elphick and Sara Vereault of J.L. Richards & Associates to the meeting.

Ms. Vereault provided a summary of the proposed phase two outline for the Pointe au Baril Housing Initiative Project. It was reported that phase two would include the completion of several new studies, an exploration of funding opportunities, and the continuation of stakeholder engagement. Ms. Vereault noted that the final report on phase 2 findings is anticipated to be presented at the June 2024 Council Meeting. The proposed budget for phase 2 completion is \$255,970.36.

Following her presentation, Ms. Vereault reported she is seeking Council's direction on next steps.

Council discussed the proposal and posed questions to Ms. Vereault, particularly regarding concerns about the cost of the housing market analysis study.

John Fior, Chief Administrative Officer, addressed potential next steps for the project. Mr. Fior acknowledged Council's concerns about the project's cost recovery and suggested that should Council want to pause the project, staff can continue discussions with neighboring municipalities and organizations regarding opportunities for joint housing initiatives for staff.

Council discussed Mr. Fior's proposal and unanimously agreed that the Pointe au Baril Housing Initiative should continue, as it is important that the Township support its primary objective of providing affordable housing within the Township's only settlement area.

Council directed staff to draft a resolution approving the continuation of phase 2 of the project, with the exception of the housing market analysis. Staff were tasked with confirming the scope and outcomes of the analysis before proceeding.

#### **5. CLOSED MEETING**

**24-065**

**Moved by:** Councillor MacLeod

**Seconded by:** Councillor Ashley

**NOW THEREFORE BE IT RESOLVED** that Council move into a CLOSED MEETING at 2:51 p.m., pursuant to Section 239(2)(f) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, to deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**Carried**

**5.1 Draft Fire Protection Agreement**

**6. OPEN MEETING**

**24-066**

**Moved by:** Councillor Emery

**Seconded by:** Councillor Lundy

**NOW THEREFORE BE IT RESOLVED** that Council move out of a CLOSED MEETING at 2:54 p.m.

**Carried**

**7. UNFINISHED PLANNING BUSINESS**

**8. OFFICIAL PLAN/ZONING AMENDMENTS**

**9. CONSENT APPLICATIONS**

**10. SITE PLAN CONTROL**

**11. SHORE/CONCESSION ROAD ALLOWANCES**

**12. CAO REPORT ON COUNCIL DIRECTIONS**

**24-053**

**Moved by:** Councillor Ashley

**Seconded by:** Councillor Lundy

**NOW THEREFORE BE IT RESOLVED** that Council receives the March 2024 CAO Report on Council Directions, as distributed.

**Carried**

**13. REPORT OF TASK FORCES/COMMITTEES**

**13.1 Great Lakes and St. Lawrence Cities Initiative - Update**

Reeve Liverance reported that this attendance at the March 6th and 7th Great Lakes Days event in Washington, D.C. was successful. The Reeve noted that event correspondence included in the agenda package is for Council's information.

**14. CORRESPONDENCE**

**14.1 Council Correspondence**

**24-054**

**Moved by:** Councillor Lundy

**Seconded by:** Councillor MacLeod

**NOW THEREFORE BE IT RESOLVED** that Council receives the revised March 2024 Council Correspondence listing.

**Carried**

**15. OTHER BUSINESS**

**15.1 Proclamation Request. World Autism Day - April 2, 2024**

**24-055**

**Moved by:** Councillor Lundy

**Seconded by:** Councillor Emery

**WHEREAS** World Autism Day will be recognized on April 2, 2024, in Canada thanks to Senator Jim Munson's Bill S-206, An Act Respecting World Autism Awareness Day; and

**WHEREAS** Autism Spectrum Disorder (ASD) affects more than 135,000 Ontarians. Autism Spectrum Disorder is a neurodevelopmental disorder affecting 1 in every 66 Canadian children, as well as their friends, family, and community; and approximately 1-2% of the Canadian population is on the autism spectrum; and

**WHEREAS** ASD is a spectrum disorder, which means it not only manifests itself differently in every individual in whom it appears, but its characteristics will change over the life of each person as well. A child on the autism spectrum will become an adult on the autism spectrum; and

**WHEREAS** Autism Ontario is the leading source of information and referral on autism and one of the largest collective voices representing the autism community. Since 1973, Autism Ontario has been providing

support, information, and opportunities for thousands of families and individuals across the province; and

**WHEREAS** Autism Ontario is dedicated to increasing public awareness about autism, their families, and the professionals with whom they interact. The association and its regions share common goals of providing information and education, supporting research, and advocating for programs and services for the autism community.

**NOW THEREFORE BE IT RESOLVED** that the Township of The Archipelago hereby declares April 2, 2024 as World Autism Day and directs staff to purchase an World Autism flag to accompany the proclamation.

**Carried**

**15.2 Request for Support. Resolution Supporting the Association of Ontario Road Supervisors' Request for the Province to Fully Fund the Municipal Equipment Operator Course in 2024**

**24-056**

**Moved by:** Councillor Lundy

**Seconded by:** Councillor Zanussi

**WHEREAS** municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents; and

**WHEREAS** if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen; and

**WHEREAS** municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease; and



**WHEREAS** there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

**NOW THEREFORE IT BE RESOLVED** that the Township of The Archipelago supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue; and

**FURTHER BE IT RESOLVED** the Township of The Archipelago calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund; and

**FINALLY BE IT RESOLVED** a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccinni, Parry Sound Muskoka MPP, Graydon Smith, and the Association of Ontario Road Supervisors.

**Carried**

**15.3 Organizational Review**

Several Council Members highlighted the importance of acknowledging the potential budget impacts the organizational review recommendations may have in the future.

**24-064**

**Moved by:** Councillor Emery

**Seconded by:** Councillor Sheard

**NOW THEREFORE BE IT RESOLVED** that Council receive the final report 'Achieving Organizational Excellence' prepared by Linton Consulting Services Inc. and adopt the recommendations contained therein for implementation.

**Carried**

**15.4 PABPlex NOHFC Grant Submission**

**24-057**

**Moved by:** Councillor Sheard

**Seconded by:** Councillor Lundy

**WHEREAS** there has been community interest in the construction of a roof over the existing outdoor rink on the Pointe Au Baril Community Centre property; and

**WHEREAS** a community group was formed, titled PABPlex Community Initiative group who is looking to assist the Township in the submission of a funding application, with project management, and with the construction of the proposed roof and other improvements; and

**WHEREAS** staff have identified six phases of the project to achieve the end vision.

**NOW THEREFORE BE IT RESOLVED** that Council approve the submission of a grant application by Staff, with the assistance of the PABPlex Community Initiatives group, to the Northern Ontario Heritage Fund Corporation for up to \$200,000 for the Phase 1 Roof Over Rink scope of work; and

**FURTHER BE IT RESOLVED** that a minimum of 10% of the total eligible project costs be borne by the Township of The Archipelago, with the Township to be responsible for any cost overages.

**Carried**

**15.5 Request for Support. Resolution requesting the reestablishment of a combined OGRA & ROMA Annual Conference**

**24-058**

**Moved by:** Councillor Ashley

**Seconded by:** Councillor Cade Fraser

**NOW THEREFORE BE IT RESOLVED** that the Township of The Archipelago hereby supports the Town of Petrolia and the Town of Goderich's resolutions calling upon the Rural Ontario Municipal Association (ROMA) and the Ontario Good Roads Association (OGRA) boards to re-establish a combined OGRA and ROMA annual conference; and

**FURTHER BE IT RESOLVED** that a copy of this resolution be forwarded to Premier Doug Ford, Minister Paul Calandra, Parry Sound Muskoka MPP, Graydon Smith, and surrounding West Parry Sound Municipalities.

**Carried**

**15.6 Request for Support. Resolution urging the Province to support increasing funding to both Public Libraries and Community Museums.**

**24-059**

**Moved by:** Councillor Cade Fraser

**Seconded by:** Councillor MacLeod

**NOW THEREFORE BE IT RESOLVED** that the Township of The Archipelago hereby supports the Town of Lincoln's February 28, 2024, resolution urging the Provincial Government to support increasing funding to both public libraries and community museums. Recognizing these institutions as national assets and strategically investing in their potential will contribute significantly to renewing post-pandemic social cohesion, economic well-being, and community resilience; and

**FURTHER BE IT RESOLVED** that a copy of this resolution be forwarded to the Minister of Tourism, Culture and Sport, the Association of Municipalities of Ontario, and the surrounding West Parry Sound municipalities.

**Carried**

**15.7 Preliminary Report – Zoning By-law Amendment Z01-24 (Price)**

**24-060**

**Moved by:** Councillor Lundy

**Seconded by:** Councillor Ashley

**NOW THEREFORE BE IT RESOLVED** that Council receives Zoning By-law Amendment Application No. Z01-24 (PRICE) and direct staff to complete a full review of the application, conduct a site visit, circulate a notice of application to the surrounding area, and schedule a public meeting.

**Carried**

**15.8 Holiday Cove Marina 2024 Fees**

**24-061**

**Moved by:** Councillor Sheard

**Seconded by:** Councillor Zanussi

**WHEREAS** it is important to evaluate the fees charged at Holiday Cove Marina to ensure continued service delivery, financial health, and infrastructure maintenance; and

**WHEREAS** surveying other marinas, an increase of 5-10% is common in 2024; and

**WHEREAS** Holiday Cove Marina does not offer the same suite of services as other marinas yet we look to remain in line with market rates.

**NOW THEREFORE BE IT RESOLVED** that Council approve the Fee Schedule provided for Holiday Cove Marina for 2024.

**Carried**

**15.9 Pointe Au Baril Community Centre Usage, Fees, and Hours**

Councillor Sheard proposed an increase in the security deposit for high-risk events held at the Pointe au Baril Community Centre. Following discussion, Council instructed staff to monitor upcoming high-risk events to assess whether adjustments to the facility's Booking Procedure Policy, including higher security deposits, are warranted in the future.

**24-062**

**Moved by:** Councillor MacLeod

**Seconded by:** Councillor Manners

**WHEREAS** the Pointe Au Baril Community Centre is a community gathering space overlooking Georgian Bay that offers many amenities; and

**WHEREAS** 2023 usage included 32 single community event bookings and 5 recurring community event bookings, totalling nearly 160 community events, and 10 private booking events; and

**WHEREAS** Staff have developed a decision-making framework that will clearly define when cleaning fee and damage deposits are to be collected

which will enhance event planning, administrative procedures, and equity;  
and

**WHEREAS** Staff have heard community feedback about the desire for evening use and have proposed a 4-month period from May to September in which the operating hours of the Pointe Au Baril Community Centre on Tuesday's will be 12pm -7pm, which will hopefully increase satisfaction and usage of the community space.

**NOW THEREFORE BE IT RESOLVED** that Council receive the 2023 usage information, accept Staff's recommendation to adopt the cleaning fee and deposit decision-making framework, and support the changed operating hours on Tuesday's from 1pm – 8pm during May to September of 2024.

**Carried**

**15.10 2024 Department Project Lists**

Reeve Liverance reported that this item has been deferred to the April Committee of the Whole Meeting.

**15.11 PAB Lands Phase 2**

**24-063**

**Moved by:** Councillor MacLeod

**Seconded by:** Councillor Emery

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago directs staff to proceed with Phase 2 of the Pointe au Baril Lands Development with the exception of the Housing Market Analysis; and

**FURTHER IT BE RESOLVED** that staff initiate discussions with J.L. Richards & Associates regarding the Terms of Reference for the proposed outcomes of the Housing Market Analysis.

**Carried**

**16. BY-LAWS**

**16.1 Shore Road Allowance - Concession 9, PT LT 32 RP PSR-1356, Parts 5 and RP 42R-5720, Parts 1 and 4 PT PCL (Walker)**

**2024-12**

**Moved by:** Councillor Manners

**Seconded by:** Councillor Lundy

**That By-law 2024-12**, being a By-law to close and stop up that part of the original shore road allowance along the shores of Shawanaga Inlet of Georgian Bay, in front of Location ML-25, Part of the Annulled Portion of the Geographic Township of Shawanaga, in the Township of The Archipelago, District of Parry Sound, designated as Part 1, Plan 42R-22398 and to sell Part 1, according to Plan 42R-22398 (Walker), be read and finally passed on the 22nd day of March, 2024.

**Carried**

**16.2 Fire Protection Services Agreement with the Town of Parry Sound**

**2024-13**

**Moved by:** Councillor Cade Fraser

**Seconded by:** Councillor MacLeod

**That By-law 2024-13**, being a By-law to authorize the execution of a Fire Protection Services Agreement between the Town of Parry Sound and the Township of The Archipelago and to Appoint a Chief Fire Official, be read and finally passed on the 22nd day of March, 2024.

**Carried**

**17. QUESTION TIME**

Councillor Sheard reported that the Parry Sound District Emergency Medical Services Committee has scheduled a demonstration of the human sized drone that was discussed at the January Committee of the Whole Meeting.

**18. NOTICES OF MOTION**

Councillor MacLeod presented the first proposed motion, noting that it was prompted by Gerry Haarmeyer's deputation at the February Council Meeting regarding seasonal road maintenance surrounding Kapikog Lake.

**Moved by:** Councillor Sheard

**Seconded by:** Councillor Manners

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago direct staff to research the history and policies related to seasonal

roads maintenance in the Township and to provide an outline of the process and resources required to fully investigate the implications, requirements, feasibility, and associated costs to upgrade North Kapikog Road, Munro Drive, Joyce Lane and South Kapikog Road to an acceptable standard for winter maintenance.

**Amendment:**

**24-048**

**Moved by:** Councillor Cade Fraser

**Seconded by:** Councillor Zanussi

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago amends the resolution by adding "Crane and Blackstone Lake Roads" following the words 'South Kapikog Road'.

**Carried**

**24-049**

**Moved by:** Councillor Ashley

**Seconded by:** Councillor Barton

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago defer the amended resolution to a later date.

**Defeated**

**Motion as Amended:**

**24-050**

**Moved by:** Councillor Sheard

**Seconded by:** Councillor Manners

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago direct staff to research the history and policies related to seasonal roads maintenance in the Township and to provide an outline of the process and resources required to fully investigate the implications, requirements, feasibility, and associated costs to upgrade North Kapikog Road, Munro Drive, Joyce Lane, South Kapikog Road, and Crane and Blackstone Lake Roads to an acceptable standard for winter maintenance.

**Carried**

Councillor MacLeod presented the second proposed motion, indicating that it was brought forward due to requests from Hellangone Lake constituents seeking fire suppression services.

Councillor Ashley stressed the importance of clarifying to interested parties that should fire suppression services be implemented, an area-rated levy would be enforced.

**24-051**

**Moved by:** Councillor Zanussi

**Seconded by:** Councillor Lundy

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago direct staff to explore options and to provide an outline of the process required to provide fire suppression services to nine properties located on and around Hellangone Lake.

**Carried**

Councillor MacLeod introduced the third proposed motion, citing the recent fatalities on Kapikog Lake as the catalyst behind the resolution.

Council sought clarification on the necessity for additional emergency response services in Ward 6, given the existing contract between the Archipelago and Seguin Township for such services in the southern part of the Township. Councillor MacLeod explained that due to the significant distance between Seguin and the majority of Ward 6 residents, there is a community preference for emergency services from Foots Bay and Mactier fire departments, which are much closer.

Several Members of Council raised concerns regarding voting on motions that are presented verbally rather than in writing.

Maryann Martin, Municipal Clerk, informed Council that staff will be presenting a draft policy on 'Notice of Motions' at an upcoming meeting. The policy will outline the procedure for Council Members to introduce new motions.

**Moved by:** Councillor Zanussi

**Seconded by:** Councillor Emery

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago direct staff to explore options and to provide an outline of the process required to provide emergency response services to all residents



residing in Ward 6, in addition to the current services provided by Township of Seguin.

**24-052**

**Moved by:** Councillor Lundy

**Seconded by:** Councillor Sheard

**NOW THEREFORE BE IT RESOLVED** that Council for the Township of The Archipelago defers the resolution to a later date.

**Carried**

**19. CONFIRMING BY-LAW**

**2024-14**

**Moved by:** Councillor Ashley

**Seconded by:** Councillor Zanussi

**That By-law 2024-14**, being a By-law to Confirm the Proceedings of the Regular Meeting of Council Held on March 22, 2024, be read and finally passed on the 22nd day of March, 2024.

**Carried**

**20. ADJOURNMENT**

**24-067**

**Moved by:** Councillor Cade Fraser

**Seconded by:** Councillor MacLeod

**NOW THEREFORE BE IT RESOLVED** that the Regular Meeting of Council held on March 22, 2024 be adjourned at 3:10 p.m.

**Carried**

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Bert Liverance, Reeve

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Maryann Martin, Clerk