



REVISED AGENDA
Committee of the Whole

Thursday, April 16, 2026, 9:15 a.m.
Council Chambers
9 James Street, Parry Sound, Ontario

	Pages
1. CALL TO ORDER	
1.1 MEETING DECORUM	
1.2 ANNOUNCEMENT OF PUBLIC MEETINGS	
1.2.1 1:00 p.m. The Archipelago Area Planning Board	
The Archipelago Area Planning Board will meet at 1:00 p.m. to consider one application.	
1.3 DISCLOSURE OF PECUNIARY INTEREST	
2. ENVIRONMENT	
2.1 9:15 a.m. David Sweetnam, Georgian Bay Forever. Proposed TC Energy Pumped Storage Project Water Testing Funding Request	3
*2.2 Great Lakes St. Lawrence Cities Initiative - Draft Resolution	22
Establishing and funding a municipal stream under the Freshwater Action Plan	
3. FINANCE AND ADMINISTRATION	
3.1 Council Vacancy – Ward 1	25
3.2 Proclamation Request. World Press Freedom Day, May 3, 2026	35
3.3 2026 Conferences	
• FONOM Conference - May 11 - 13, 2026	
• AMO Conference - August 16 -19, 2026	
3.4 Local Board and Committee Appointments	37
• District of Social Services Administration Board (DSSAB)	
• OPP Detachment Board	

	<ul style="list-style-type: none"> • Parry Sound Public Library • WPS Recreation and Cultural Centre (alternate) • Boating Safety Committee • Nurse Practitioner Lead Clinic Advisory Committee 	
3.5	Draft 2026 Budget	40
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4.4	Georgian Bay Association (GBA) Vision 2050	
5.	TECHNOLOGY	
5.1	Connectivity - Request for Concurrence, Proposed Bell Mobility Communication Tower - Hwy400/Healey Lake Road	187
6.	PUBLIC WORKS	
6.1	Shared Waste Services District of Muskoka	208
7.	CLOSED MEETING	
	NOW THEREFORE BE IT RESOLVED that the Committee of the Whole move into a CLOSED MEETING at _____ a.m./p.m., pursuant to Section 239(2)(b) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with personal matters about an identifiable individual , including municipal or local board employees.	
7.1	Human Resource Matter	
8.	OPEN MEETING	
	NOW THEREFORE BE IT RESOLVED that the Committee of the Whole move out of a CLOSED MEETING at _____ a.m./p.m.	
9.	ADJOURNMENT	

Proposal for a 2026 Water Quality Monitoring Program Using AUV/ROV Technologies

Prepared for: *The Township of the Archipelago Council*

Prepared by: *Georgian Bay Forever*

Date: April 2026

1. Executive Summary

The Township of the Archipelago has consistently demonstrated leadership in freshwater protection. Georgian Bay Forever (GBF) proposes a 2026 water quality monitoring program using Autonomous Underwater Vehicles (AUVs), Remotely Operated Vehicles (ROVs), and the *Georgian Baykeeper* research vessel to collect high-resolution environmental data in the waters adjacent to the **Meaford Department of National Defence (DND) facility**, where a pumped-storage hydroelectric project is proposed.

The program will deliver **six completed offshore sampling missions** between May and mid-October 2026, supported by a **\$20,000 contribution from the Township**, with GBF providing additional funding, staff time, and analytical support.

An optional **sediment coring and laboratory analysis module**, conducted in partnership with academic partners, is available to deepen the scientific value of the program.

Water quality and physical surveys are important to enable analysis of future submissions from the project proponent and in an effort to encourage transparency as the Government of Ontario considers any Special Economic Zone designation.

In our **“Comments on the Project Description for the Ontario Pumped Storage Project (TC Energy) – IAAC Registry #89803”**, after reviewing the Initial Project Description for the Ontario Pumped Storage Project, GBF concludes that the document significantly understates the scale, permanence, and ecological risks associated with both construction and operation. The Project Description does not provide the level of detail, transparency, or scientific rigour required for a robust federal impact assessment under the Impact Assessment Act.

As such GBF has requested that the Impact Assessment Agency require TC Energy to:

1. Correctly characterize the marine facility as a port and assess full shoreline impacts.
2. Provide detailed engineering and environmental analysis of the underground powerhouse cavern.
3. Fully assess lakebed tunneling and intake/outlet impacts.
- 3A. Require baseline studies including:
 - hydrodynamic modelling
 - sediment transport modelling
 - benthic habitat surveys
 - entrainment and impingement baseline

- quagga mussel colonization baseline
 - nutrient cycling baseline
 - groundwater flow and fracture mapping
 - drinking water intake mapping
 - UXO contamination baseline
4. Explicitly acknowledge that the project is an open-loop system and require a full alternatives assessment, including alternatives that avoid or reduce the use of Georgian Bay as the lower reservoir.
 5. Require a comprehensive assessment of quagga mussel fouling and antifouling measures across all wetted project components.
 6. Provide decommissioning plans for the preferred option and all alternatives (lifecycle comparison requirement)
 - 6A. Provide credible decommissioning plans for all surface and underground structures (infrastructure end-of-life requirement).
 7. Require a full geotechnical and hydrogeological assessment of karst conditions and prohibit the use of non-committal mitigation language (“where feasible”).
 8. Require a complete drinking-water effects assessment, including hydrodynamic and thermal modelling, entrainment analysis, antifouling chemical fate and transport, and cumulative-effects evaluation for all municipal and private intakes.
 9. Require a comprehensive cumulative-effects assessment addressing the interaction of environmental, hydrological, geotechnical, cultural, and socio-economic impacts, including interactions among hydrodynamic alteration, karst conditions, tunneling, thermal discharge, quagga mussel colonization, UXO disturbance, and risks to municipal and private drinking-water intakes.
 10. Require integration of the DND Relocated Infrastructure Project at 4 CDTC into this Project Description and effects assessment and expand assessment of UXO and DND land disturbance impacts.
 11. Submit a substantially revised Table 11-1.
 - 11A. Require assessment of vibration and acoustic impacts across underwater, atmospheric, and ground-borne pathways, including effects on aquatic species, shoreline communities, and DND infrastructure.
 12. Submit a revised Waste and Emissions inventory (Table 12-1).

It is important to collect baseline data in the area to be able to assess any future studies submitted by the proponent as this process moves forward. The collection of:

- Various typical water quality parameters
- turbidity and suspended solids
- thermal structure, including loss of cold-water refugia

in order to be able to assess physical and thermal modelling of discharge effects.

2. Program Objectives

The monitoring program will:

- Establish **baseline physical, chemical, and biological conditions** in offshore waters adjacent to the proposed pumped-storage site.
- Detect **seasonal variability** in water quality parameters relevant to potential project impacts.
- Document **benthic habitat conditions** using ROV video transects.
- Conduct **AUV-based spatial mapping** of water column structure and underwater features.
- Provide **transparent, scientifically defensible data** to support future evaluation of environmental assessments for the proposed Pumped Storage project.
- Strengthen regional collaboration on freshwater protection.

3. Study Area

The monitoring zone is located offshore of the **Meaford DND Training Facility**, within Georgian Bay waters potentially influenced by pumped-storage operations. All missions will be conducted using the *Georgian Baykeeper*, home-ported in Collingwood.

4. Methodology

4.1 Sampling Frequency

- **Six completed sampling missions** between May and mid-October
- **Eight missions scheduled**, assuming a **25% weather cancellation rate**

4.2 Activities Conducted During Each Mission

AUV-Based Sampling (Primary Water Quality Platform)

The AUV will conduct all water-column sampling, including:

- **CTD-equivalent profiles:**
 - Temperature
 - Conductivity
 - Depth
 - Dissolved oxygen
 - pH
- **Water sampling at surface and depth** (AUV-mounted samplers)
- **Turbidity and clarity measurements**
- **Spatial transects** for mapping water column structure
- **Georeferenced datasets** for trend analysis

ROV-Based Sampling

The ROV will provide:

- **Temperature readings at depth** (ROV-mounted sensors)

- **High-definition benthic video transects**
- **Substrate and habitat characterization**
- **Visual assessment of disturbance zones**

Vessel-Based Sampling

The *Georgian Baykeeper* will conduct:

- **Secchi disk measurements** for water clarity

4.3 Data Management

- QA/QC review of all datasets
- Georeferenced AUV and ROV archives
- Seasonal summary report for Council
- Optional public-facing communication materials

5. Optional Add-On: Sediment Coring and Laboratory Analysis

In partnership with academic researchers.

To complement water column and benthic monitoring, GBF proposes an optional sediment coring module conducted by experts.

5.1 Purpose of Sediment Coring

The purpose of gravity coring in environmental lake studies is to collect bottom sediments in a way that keeps them as undisturbed as possible. This includes preserving the sediment–water boundary, retaining the natural moisture content, and maintaining the original vertical layering of chemical, mineral, and biological materials. Gravity corers are built to push a core tube straight down into the sediment and then bring it back to the surface with the internal structure intact.

Sediment cores provide a **long-term historical record** of environmental conditions and can reveal:

- Fine sediment accumulation and turbidity impacts
- Nutrient loading trends
- Metal concentrations and potential contaminants
- Microbial community structure and biogeochemical processes
- Evidence of benthic disturbance or resuspension events

5.2 Field Methods

- Gravity or Glew corer deployment
- ROV-assisted site selection
- GPS-referenced core locations
- On-vessel sectioning and preservation
- Transport for analysis

5.3 Optional Laboratory Analyses (Academic Partner)

Physical & Chemical Analyses

- Grain size distribution
- Total organic carbon (TOC) and total nitrogen (TN)

- Phosphorus fractionation
- Metals (Fe, Mn, Ca, Mg, trace metals)
- Redox-sensitive species

Biogeochemical & Microbial Analyses

- Microbial community profiling
- Sediment oxygen demand
- Porewater chemistry
- Stable isotope analysis (optional)

5.4 Estimated Optional Costs

Component	Estimated Cost
Field coring (per mission)	\$600–\$900
Laboratory analysis (per core)	\$1,200–\$2,500
Microbial/advanced analyses	+\$800–\$1,500 per core
Reporting & interpretation	Included or billed separately

Example:

Two cores with standard analyses: **\$3,000–\$5,000**

GBF can co-fund or seek external support to reduce municipal cost.

6. Staffing and Equipment

Personnel

- **Captain** (Transport Canada certified)
- **Crew member / AUV-ROV technician**
- Both trained in marine safety and scientific sampling

Equipment

- *Georgian Baykeeper* research vessel
- AUV platform (primary water-quality instrument)
- ROV platform (benthic and temperature-at-depth instrument)
- Secchi disk
- Safety and navigation equipment

7. Budget Summary

7.1 Cost Per Completed Sampling Mission

Category	Cost
Total per completed mission	\$3,225

7.2 Seasonal Program Cost

- **6 completed missions × \$3,225 = \$19,350**
- Remaining buffer: **~\$650**

7.3 Township Requested Contribution

- **\$20,000 total seasonal contribution for 2026**

7.4 GBF Contribution

GBF will contribute:

- Additional staff time
- Data analysis and reporting
- Equipment maintenance beyond mission-based reserves
- Administrative overhead
- Public communication support
- Optional program academic partners

8. Costed Menu of Options for Council

Option	Description	Cost to Township
A. Core Program Only	Six completed AUV/ROV sampling missions; full reporting	\$20,000
B. Core Program + 1 Sediment Core	Adds one sediment core with standard chemical/physical analysis	\$21,500–\$23,000
C. Core Program + 2 Sediment Cores	Two cores with standard analysis	\$23,000–\$25,000
D. Enhanced Biogeochemical Package	Two cores + microbial profiling + porewater chemistry	\$25,000–\$28,000
E. Full Scientific Baseline Package	Core program + 3–4 cores + full biogeochemical suite	\$30,000–\$38,000 (GBF can co-fund)

9. Deliverables

Field Deliverables

- Six completed offshore sampling missions
- AUV water-column datasets
- ROV benthic video and temperature-at-depth data
- Secchi depth measurements
- Sediment core datasets (if selected)

Reporting Deliverables

- **Mid-season update** (August)
- **Final report** (November)
- Maps, figures, and visualizations
- Recommendations for future monitoring
- Optional public-facing communication materials
- Optional presentation to Council

10. Timeline

Phase	Timeline
Mobilization & planning	April 2026
Field sampling missions	May–mid-October 2026
Mid-season update	August 2026
Final analysis & reporting	October–November 2026
Presentation to Council (optional)	November/December 2026

11. Conclusion

The Township of the Archipelago has already passed a resolution opposing the proposed TCE pumped-storage facility. The IAAC assessment window is open now. Comments submitted by GBF include the recommendations for baseline data collection. Independent verification of proponent generated studies will be important to give the public confidence in a transparent process. There is a lack of independent scientific data to substantiate or rebut the analysis of submissions by the proponent in future stages of the assessment process. There is a possibility of the Government of Ontario designating the project area as a Special Economic Zone and bypassing the environmental assessment process. As such, the availability of baseline data is an important part of transparency for public confidence.

Georgian Bay Forever is proposing this monitoring program to help fill that gap. By supporting the initiative, the Township enables the collection of high-quality, independently gathered environmental data that can inform its oversight role, strengthen its stated concerns, and provide a credible technical basis for input into future phases of the IAAC review process.

GBF’s AUV- and ROV-based sampling program offers a transparent, rigorous approach to understanding environmental conditions near the proposed site, and the Township’s contribution would directly support the generation of evidence needed for responsible decision-making on behalf of residents and the broader Georgian Bay ecosystem.

Georgian Bay Forever

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April 5, 2026

Impact Assessment Agency of Canada
Ontario Region Office
1600–55 York Street
Toronto, ON M5J 1R7

**Re: Comments on the Project Description for the Ontario Pumped Storage Project (TC Energy)
– IAAC Registry #89803****Executive Summary**

Georgian Bay Forever (GBF) is a registered Canadian charity whose mission is “to protect and enhance Georgian Bay through science, research, education and action.” GBF conducts advanced scientific monitoring using autonomous underwater vehicles, remotely operated underwater vehicles, multispectral drone systems, and has already completed preliminary aquatic assessments in the area adjacent to the proposed Ontario Pumped Storage Project. GBF is therefore, by its mission a directly affected party whose scientific work, charitable mission, and long-term stewardship responsibilities stand to be materially impacted by the project. Moreover, our scientific environmental monitoring of Georgian Bay has given us a good understanding of the potential risks to Georgian Bay and surrounding area associated with this project.

The southern coast of Georgian Bay, including the Blue Mountains’ (Craigleith community) corridor, is one of the fastest-growing regions in Canada, with substantial residential, tourism, and commercial development underway. This growth depends on the long-term reliability of Georgian Bay as a drinking-water source and as the ecological foundation of the region’s economy. Large-scale withdrawals and discharges associated with the proposed project would add significant new stress to a waterbody already facing cumulative pressures from rapid population growth, shoreline intensification, climate-driven thermal changes, and declining cold-water refugia. Without a rigorous cumulative effects assessment, the project risks undermining provincial and municipal growth plans that require sustained health and stability of southern Georgian Bay’s water resources.

After reviewing the Initial Project Description for the Ontario Pumped Storage Project, GBF concludes that the document significantly understates the scale, permanence, and ecological risks associated with both construction and operation. The Project Description does not provide the level of detail, transparency, or scientific rigour required for a robust federal impact assessment under the Impact Assessment Act.

Summary and Requested Actions

GBF respectfully submits that the Project Description, as written, does not provide a sufficiently accurate or transparent basis for federal impact assessment. GBF also notes that the “Initial Project Description – Plain Language Summary” and the “Initial Project Description” documents present materially different accounts of the project’s scale, infrastructure, environmental interactions, and alternatives. Several key project elements — including the marine port facility, underground powerhouse cavern, lakebed tunneling, open-loop water withdrawals from Georgian Bay, and the identification and evaluation of reasonable alternatives — are minimized or omitted in the Plain Language Summary. These inconsistencies impede meaningful public participation and fall short of the transparency and alternatives-analysis requirements of the Impact Assessment Act.

GBF respectfully requests that the Impact Assessment Agency require TC Energy to:

1. Correctly characterize the marine facility as a port and assess full shoreline impacts.
2. Provide detailed engineering and environmental analysis of the underground powerhouse cavern.
3. Fully assess lakebed tunneling and intake/outlet impacts.
- 3A. Require baseline studies including:
 - hydrodynamic modelling
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 - benthic habitat surveys
 - entrainment and impingement baseline
 - quagga mussel colonization baseline
 - nutrient cycling baseline
 - groundwater flow and fracture mapping
 - drinking water intake mapping
 - UXO contamination baseline
4. Explicitly acknowledge that the project is an open-loop system and require a full alternatives assessment, including alternatives that avoid or reduce the use of Georgian Bay as the lower reservoir.
5. Require a comprehensive assessment of quagga mussel fouling and antifouling measures across all wetted project components.
6. Provide decommissioning plans for the preferred option and all alternatives (lifecycle comparison requirement)
- 6A. Provide credible decommissioning plans for all surface and underground structures (infrastructure end-of-life requirement).
7. Require a full geotechnical and hydrogeological assessment of karst conditions and prohibit the use of non-committal mitigation language (“where feasible”).
8. Require a complete drinking-water effects assessment, including hydrodynamic and thermal modelling, entrainment analysis, antifouling chemical fate and transport, and cumulative-effects evaluation for all municipal and private intakes.
9. Require a comprehensive cumulative-effects assessment addressing the interaction of environmental, hydrological, geotechnical, cultural, and socio-economic impacts, including interactions among hydrodynamic alteration, karst conditions, tunneling, thermal discharge, quagga mussel colonization, UXO disturbance, and risks to municipal and private drinking-water intakes.
10. Require integration of the DND Relocated Infrastructure Project at 4 CDTC into this Project Description and effects assessment and expand assessment of UXO and DND land

disturbance impacts.

11. Submit a substantially revised Table 11-1.

11A. Require assessment of vibration and acoustic impacts across underwater, atmospheric, and ground-borne pathways, including effects on aquatic species, shoreline communities, and DND infrastructure.

12. Submit a revised Waste and Emissions inventory (Table 12-1).

Detailed Analysis

1. Mischaracterization of Marine Access as a Minor Activity

The Project Description refers to “potential Marine Access,” but the described function is the construction of a port facility on the Georgian Bay shoreline to move heavy equipment and bulk materials. This is a major industrial shoreline transformation, not a temporary access point.

The description fails to assess:

- nearshore habitat loss
- sediment disturbance and turbidity
- vessel traffic, noise, and lighting
- shoreline stability and erosion
- cumulative industrialization of a currently non-port area

The Project Description must explicitly characterize this as a marine terminal and assess it accordingly.

2. Excavation of a Massive Underground Powerhouse in the Niagara Escarpment

The Project Description states that the facility will require “excavation of vertical shafts, drilling, blasting, and/or tunneling,” but this phrasing obscures the true scale of the undertaking. The proposed powerhouse is a 1,000-MW underground multi-turbine cavern mined directly into the Niagara Escarpment, a UNESCO-recognized geological formation. This represents a permanent geological alteration with implications for groundwater flow, fracture propagation, long-term cavern stability, and irreversible loss of natural limestone formations.

A complete alternatives analysis is required under the Impact Assessment Act, yet the Project Description does not evaluate surface-based or reduced-excavation configurations that would avoid deep subsurface excavation into the Escarpment. Comparable pumped-storage facilities demonstrate that such alternatives are technically viable. For example, the Ludington Pumped Storage Plant (Michigan) — one of the largest pumped-storage facilities in North America — is entirely surface-based, with no deep underground powerhouse cavern. Its design illustrates that large-scale pumped-storage systems can be constructed without extensive tunneling or excavation into sensitive geological formations.

Similarly, Ontario already hosts deep-mine pumped-storage facilities that operate within existing mine voids rather than newly excavated caverns. These facilities demonstrate that underground pumped storage can be achieved using pre-existing excavations, significantly reducing geomechanical disturbance, groundwater disruption, and long-term stability risks. The existence of these Ontario precedents underscores that TC Energy’s proposed approach is not the only technically feasible option and that alternatives with substantially lower geological impact are available.

Taken together, these examples reinforce the need for a full alternatives assessment that includes:

- surface-based powerhouse configurations
- use of existing excavations or disturbed sites

- reduced-excavation or hybrid designs
- avoidance of new deep-cavern mining in the Niagara Escarpment

Without this analysis, IAAC cannot determine whether the proposed underground cavern is environmentally justified or simply the proponent’s preferred engineering approach.

3. Tunneling into Georgian Bay for Intake/Outlet Structures

Construction of the Lower Inlet/Outlet Structure through tunneling, drilling, or in-water construction represents a major disturbance to the lakebed.

Risks include:

- destruction of benthic habitat
- sediment plumes affecting fish and spawning areas
- blasting impacts on aquatic life
- long-term changes to local currents and temperature regimes
- entrainment and impingement of fish and invertebrates

The Project Description must provide:

- precise intake/outlet locations and depths
- sediment plume modelling
- entrainment/impingement risk analysis
- mitigation measures for blasting and drilling
- a full alternatives analysis comparing tunneling to surface-based or near-shore intake designs, including their relative environmental, hydrological, and socio-economic impacts

Without this analysis, IAAC cannot determine whether tunneling into Georgian Bay is the least impact option or simply the proponent’s preferred engineering approach to address public concerns regarding visual impacts.

4. Misleading Implication of a Closed-Loop System

The operations description suggests water is cycled “within the Reservoir.” This is inaccurate. Georgian Bay is the lower reservoir in an open-loop system. Georgian Bay is a freshwater ecosystem supporting:

- sensitive aquatic ecosystems that importantly affect dependent fish

Large-scale withdrawals and discharges will impact:

- water quality
- temperature – cold water refugia
- suspended solids
- aquatic life

The Project Description must clearly state that this is not a closed-loop system and assess both the implications and the alternatives. Under the Impact Assessment Act and the Information and Management of Time Limits Regulation, the Initial Project Description must clearly describe:

- the nature of the project, including whether it is open-loop or closed-loop
- the interactions between project components and the receiving environment
- the alternative means of carrying out the project and the environmental effects of those alternatives

The current description does not meet these requirements. These omissions prevent the Project Description from meeting the requirements of s. 10(1)(e) of the Information and Management of Time Limits Regulation, which obligates proponents to describe the alternative means of carrying

out the project and the environmental effects of those alternatives.

5. Omission of Quagga Mussel Fouling and Antifouling Chemicals

GBF has repeatedly raised concerns since 2021 regarding quagga mussel fouling of intake structures. The Project Description:

- does not acknowledge quagga mussels
- does not identify antifouling strategies
- does not assess chemical or mechanical cleaning impacts
- omits this issue from the “concerns raised to date” section

In Georgian Bay, quagga mussel colonization of large-diameter intakes is a certainty, not a possibility. Power plants in the Great Lakes region, including those in Ontario, typically use techniques like chlorination to prevent mussels from settling inside the intake tunnels.

The Project Description must therefore identify:

- expected fouling rates
- proposed antifouling chemicals or systems
- environmental fate and effects of any biocides
- implications for water quality and aquatic life

5A. System-Wide Quagga Mussel Impacts

Quagga mussels will colonize all wetted components of the Ontario Pumped Storage Project, including:

- the uphill surface reservoir
- turbine passages and draft tubes
- raceways and penstocks
- intake and outflow piping
- header structures and towers

This omission has profound implications for hydraulic performance, entrainment, water quality, structural integrity, and compliance with the Fisheries Act.

Hydraulic and Entrainment Implications

As mussels accumulate, they reduce the effective open area of pipes and headers, forcing the system to operate at higher velocities against more turbulence to achieve the same volume throughput. These changes have the following effects:

- increase entrainment and impingement
- invalidate “clean system” hydraulic modelling
- render intake-velocity mitigation measures ineffective
- accelerate further mussel colonization

The Project Description does not model:

- reduced intake area
- increased velocities
- turbulence effects
- entrainment under fouled conditions
- cleaning frequency or waste streams
- antifouling chemical use

Structural Risks

Quagga mussels add substantial dead load to submerged structures, increasing bending moments, fatigue, and dynamic loading during storm events. This may compromise structural integrity and increase the risk of:

- partial structural failure
- uncontrolled release of mussel biomass
- emergency shutdowns
- unplanned discharges into Georgian Bay

Fisheries Act Implications

The omission prevents the proponent from demonstrating compliance with:

- Section 34.4(1) – harmful alteration, disruption, or destruction of fish habitat
- Section 35(1) – death of fish by means other than fishing
- Section 36(3) – deposit of deleterious substances

Given the certainty of quagga colonization, the absence of system-wide fouling analysis is a fundamental flaw.

6. Absence of a Credible Decommissioning Plan

The Project Description does not provide a credible or technically grounded decommissioning plan for the underground powerhouse cavern, lakebed tunnels, intake/outlet structures, or any of the alternatives referenced in the document. This omission prevents IAAC from evaluating the full lifecycle environmental, hydrological, geotechnical, and socio-economic impacts of the project, as required under the Impact Assessment Act.

The proposed 1,000-MW underground powerhouse cavern — mined into the Niagara Escarpment — represents a permanent geological alteration. The Project Description does not identify:

- long-term stability risks mitigation
- groundwater migration pathways
- fracture propagation mitigation
- potential for subsidence or collapse mitigation
- long-term contamination of pathways mitigation
- end-of-life structural treatment (backfilling, sealing, or abandonment) strategies

Similarly, the lakebed tunnels and intake/outlet structures lack any decommissioning analysis. These structures will remain permanently embedded in Georgian Bay sediments and bedrock unless removed or remediated. The Project Description does not assess:

- long-term deterioration of submerged concrete and steel
- risks of collapse or sediment infill
- implications for benthic habitat and hydrodynamics
- residual entrainment hazards
- contamination from abandoned infrastructure

The absence of decommissioning plans extends to all alternatives. The Project Description references alternative intake configurations, alternative reservoir designs, and alternative construction methods but does not provide decommissioning scenarios for any of them. Without this information, IAAC cannot compare alternatives on a full lifecycle basis.

A complete decommissioning plan must include:

- engineering assumptions for cavern closure
- long-term groundwater and geomechanical modelling
- removal or stabilization of lakebed tunnels
- treatment of contaminated sediments and fouling biomass

- end-of-life management of antifouling chemicals
- restoration of shoreline and terrestrial areas
- costed scenarios for each alternative

Until these plans are provided, the Project Description does not meet the requirements for a robust federal impact assessment.

The lack of decommissioning scenarios for the preferred option and all alternatives prevents the Project Description from meeting the requirements of s. 10(1)(e) and s. 10(1)(f) of the Information and Management of Time Limits Regulation, which require lifecycle-appropriate descriptions of alternative means and their environmental effects.

7. Geotechnical Risk and Karst Mitigation – Use of Non-Committal Language (“Where Feasible”)

The IPD acknowledges the presence of karst conditions in the area of the proposed reservoir but repeatedly states that mitigation measures will be implemented only “where feasible.”

This phrasing is incompatible with IAAC expectations for enforceable, verifiable mitigation and does not meet international dam-safety standards for reservoirs constructed on karst terrain.

Karst-related risks – including uncontrolled leakage, hydraulic connection to Georgian Bay, sinkhole formation, and structural instability of the ring dam – require committed, engineered, and guaranteed mitigation, not discretionary or conditional measures.

The current wording prevents IAAC from evaluating the project’s geotechnical viability, long-term safety, and groundwater/surface-water interactions.

8. Risks to Municipal and Private Drinking Water Intakes

The Project Description does not adequately assess risks to municipal and private drinking water systems located along the southern Georgian Bay shoreline. These systems rely on stable water quality, predictable temperature regimes, and low suspended-solids loading. These are conditions that may be significantly altered by the proposed project.

Large-scale withdrawals and discharges will affect:

- turbidity and suspended solids
- thermal structure, including loss of cold-water refugia
- entrainment of planktonic organisms
- pressure and shear forces
- chemical composition due to antifouling systems
- sediment resuspension during tunneling and blasting

Municipal systems in the region are already operating under increasing pressure due to rapid population growth. Any degradation in source-water quality may require costly treatment upgrades, operational changes, or intake relocation.

Private shoreline intakes in the Meaford area are even more vulnerable. These systems lack the treatment capacity to manage increased turbidity, thermal shifts, or chemical contamination.

The Project Description must include:

- mapping of all municipal and private intakes
- hydrodynamic modelling of plume dispersion
- thermal modelling of discharge effects
- entrainment/impingement risk analysis
- assessment of antifouling chemical fate and transport
- cumulative-effects analysis incorporating regional growth projections

Without this analysis, IAAC cannot determine whether the project poses unacceptable risks to drinking water systems.

9. Absence of a Cumulative-Effects Assessment

The Project Description does not include a cumulative-effects assessment, despite the number, magnitude, and interaction of the project's environmental, hydrological, geotechnical, cultural, and socio-economic effects. This omission is a fundamental deficiency under the Impact Assessment Act, which requires proponents to assess cumulative effects arising from the project in combination with other past, present, and reasonably foreseeable activities.

The IPD fragments effects across project components and tables, preventing IAAC from understanding these effects cumulatively interact. The project is not a single activity; it is a combination of high-impact undertakings — lakebed tunneling, port construction, reservoir development on karst terrain, deep underground excavation, thermal discharge, hydrodynamic alteration, UXO disturbance, quagga mussel colonization risk, and proximity to municipal and private drinking-water intakes. Each of these has independent effects, but their interactions are where the most significant risks arise.

Examples of unassessed cumulative interactions include:

- hydrodynamic alteration combined with quagga mussel colonization, affecting nutrient cycling and water quality
- tunneling and blasting combined with karst conditions, creating unpredictable groundwater pathways
- thermal discharge combined with stratification, increasing cyanobacterial bloom risk
- port operations combined with UXO disturbance, resuspending contaminated sediments
- intake/outlet flows combined with municipal intakes, increasing cumulative entrainment and water-quality degradation

These are not additive effects; they are multiplicative. Without a cumulative-effects assessment, IAAC cannot evaluate whether the project's impacts are mitigable or even whether this project is compatible with the receiving environment. Based on the impacts already identified — many raised through community engagement — it is plausible that several effects cannot be mitigated to acceptable levels without a comprehensive cumulative-effects analysis.

This deficiency is distinct from the omission of the DND Relocated Infrastructure Project (Item 10), which concerns the exclusion of a major interdependent undertaking from the effects assessment.

The absence of a cumulative-effects assessment is inconsistent with the requirements of s. 10(1)(f) of the Information and Management of Time Limits Regulation, which requires proponents to identify and describe the effects of the project in combination with other past, present, and reasonably foreseeable activities.

10. Lack of a coherent, integrated analysis of environmental effects across project components

Omission of the DND Relocated Infrastructure Project at 4 CDTC from the Effects Assessment

The Project Description omits the DND Relocated Infrastructure Project at 4th Canadian Division Training Centre (4 CDTC), despite the fact that this relocation exists solely because of the pumped storage proposal. The two undertakings are not independent. The pumped storage facility requires the displacement of existing DND operations, and the resulting relocation project involves land clearing, blasting, grading, road construction, and long-term operational changes that directly overlap with — and are physically inseparable from — the pumped storage project footprint.

These landscape alterations will occur once, yet by assigning them to the DND project rather than the pumped storage project, the proponent removes major surface-disturbance effects from the pumped storage assessment. This structural division obscures the true extent of environmental change, including cumulative hydrological and geomorphological alterations, habitat loss, species-at-risk impacts, and cultural landscape disturbance. It also artificially reduces the apparent footprint, cumulative effects, and environmental responsibilities associated with the pumped storage project.

Treating these interdependent activities as separate undertakings prevents IAAC from evaluating the full environmental, socio-economic, and cultural implications of the pumped storage project, contrary to the requirements of the Impact Assessment Act. The omission of the DND Relocated Infrastructure Project therefore represents a material deficiency in the Project Description and undermines the integrity of the effects assessment.

This omission must be corrected before any table-based effects assessment (including Tables 11-1 and 12-1) can be considered complete or reliable.

This omission is separate from the broader absence of a cumulative-effects assessment (Item 9), which prevents IAAC from understanding how these interdependent effects interact.

Under the Act, interdependent activities that enable the designated project must be included in the effects assessment, regardless of proponent identity.

11. Comprehensive GBF Critique of Table 11-1: Potential Effects of the Project

With the project scope improperly defined and major lifecycle components omitted, the deficiencies in Table 11-1 become even more consequential. GBF finds that Table 11-1 systematically understates, omits, or misclassifies the most consequential environmental, socio-economic, cultural, and Indigenous impacts of the project.

The table frames effects as routine, temporary construction disturbances, when in fact the project involves:

- permanent shoreline industrialization
- excavation of a massive underground cavern
- tunneling into Georgian Bay
- long-term hydrological and ecological alteration
- significant impacts on Indigenous rights and cultural landscapes

Air Quality, Noise, Visual Setting, Terrain, Groundwater, Surface Water

The table omits or minimizes:

- underwater noise
- permanent visual impacts
- geological risks
- groundwater alteration
- entrainment/impingement (not reflected in Table 11-1 despite being addressed elsewhere in the Project Description)
- thermal changes
- antifouling chemicals
- drinking water risks (omitted from Table 11-1 despite their significance)

Fish and Fish Habitat

Permanent habitat loss, spawning disruption, and entrainment/impingement are treated as “potential” rather than reasonably expected based on comparable facilities and known system behaviour unless demonstrated otherwise through modelling. The Project Description also fails to acknowledge the environmental history of comparable facilities such as the Ludington Pumped

Storage Plant, which experienced documented severe entrainment impacts documented and a recent Bruce Power water intake incident. IAAC assessment must refer to federal Fisheries Act legislation within its assessment.

Vegetation, Wetlands, Wildlife

Permanent shoreline alteration, habitat fragmentation, underwater noise, and impacts on migratory species are understated.

Socio-Economic Conditions

Impacts on fishing, tourism, boating, property values, and drinking water systems are omitted.

Archaeology, Cultural Heritage, Indigenous Interests

Underwater cultural resources, Escarpment cultural significance, harvesting impacts, navigation, and cumulative effects on rights and livelihoods are minimized.

Transmission Cable Impacts (HVAC vs HVDC)

The table excludes assessment of:

- EMF differences
- thermal impacts
- trenching and cooling requirements
- benthic disturbance
- sediment resuspension

Surface Site Impacts on the DND Tank Range

The table fails to assess:

- safety risks
- operational constraints
- contamination pathways
- disturbance of legacy munitions

Omission of Primary Electricity Losses and Make-Up Energy Requirements

The table does not address the substantial upstream environmental impacts associated with round-trip inefficiency. Make-up energy requirements are equivalent to the output of one Darlington SMR. GBF recommends that IAAC require TC Energy to submit a substantially revised Table 11-1.

12. Waste and Emissions (Table 12-1) – Major Omissions and Mischaracterizations

Table 12-1 significantly understates the project's waste streams and discharges.

Air Emissions

Omitted:

- blasting emissions
- diesel particulate matter
- marine vessel emissions
- multi-year tunneling emissions
- PM2.5 is a CAAQS-regulated pollutant requiring explicit quantification, dispersion assessment, and comparison to federal standards
- other criteria air contaminants (NO_x, SO₂, CO, VOCs, PM₁₀) required under CAAQS and federal air-quality reporting expectations

These omissions prevent IAAC from evaluating compliance with the CAAQS and from understanding the project's full construction-phase and operational air-quality impacts on nearby residences, the 4 CDTC Garrison, and sensitive receptors such as the on-site daycare.

Noise Emissions

Omitted:

- underwater hydrodynamic noise
- low-frequency turbine noise
- vibration transmission through bedrock

The Project Description omits assessment of vibration and acoustic impacts across all media — underwater sound, airborne noise, and ground-borne vibration — despite their relevance to aquatic species, shoreline communities, and DND infrastructure.

Liquid Discharges

The table incorrectly states that water is “not altered.” Water will be altered by:

- temperature changes
- pressure and shear forces
- entrainment of organisms
- antifouling chemicals
- sediment mobilization

Solid and Hazardous Waste

Omitted:

- total excavated limestone
- lakebed tunnel spoil
- contaminated soils from UXO clearance
- blasting residues
- tunnel boring machine lubricants

UXO Clearance and DND Land Disturbance

“Munitions scrap” is an understatement; UXO clearance can generate hazardous materials requiring full characterization.

UXO clearance and decommissioning of DND infrastructure for excavation of the upper reservoir involve deep disturbance of soils that may contain contaminants.

The Project Description must include:

- contamination screening
- soil and groundwater protection measures
- protocols to prevent mobilization of contaminants into Georgian Bay

We acknowledge that these items are subject to provincial oversight and that third party activities occurring on federal land are not necessarily subject to provincial environmental laws. However, we request a commitment by TC Energy to evaluate these items as part of the EA to provide the basis for the Canadian Federal government to enter into administrative agreements with the Province of Ontario to coordinate management of these activities, so as to ensure they meet provincial standards, as allowable under Section 9 of CEPA. We feel this is particularly necessary for third party-managed commercial and industrial activities occurring on federal land, which could be caught in the regulatory gap between provincial and federal legislation.

In Summary

GFB has addressed the following:

1. Mischaracterization of a major port facility as “potential Marine Access.”
2. Excavation of a 1,000-MW underground powerhouse cavern within the Niagara Escarpment, a globally significant geological feature.
3. Tunneling into Georgian Bay for intake/outlet structures with substantial benthic, hydrodynamic, and water-quality impacts.

4. Misleading implication that water is cycled “within the Reservoir,” obscuring the fact that Georgian Bay is the lower reservoir in an open-loop system.
5. Omission of quagga mussel fouling and associated antifouling chemicals or mechanical systems, despite GBF raising this issue repeatedly since 2021.
6. Absence of decommissioning plans for the preferred option and all alternatives, preventing IAAC from evaluating full lifecycle environmental, hydrological, geotechnical, and socio-economic impacts.
7. Reliance on non-committal mitigation language (“where feasible”) for karst terrain, despite acknowledged karst conditions beneath the proposed reservoir, preventing IAAC from evaluating geotechnical safety, groundwater interactions, and long-term structural viability.
8. Incomplete treatment of risks to municipal and private drinking water intakes.
9. Absence of a cumulative-effects assessment, despite multiple interacting environmental, hydrological, geotechnical, cultural, and socio-economic impacts that cannot be meaningfully evaluated in isolation.
10. A Project Description that lacks a coherent, integrated analysis of environmental effects across project components, resulting in fragmented and incomplete assessment tables
11. A “Potential Effects” table (Table 11-1) that systematically minimizes or omits the project’s most consequential environmental, socio-economic, cultural, and Indigenous impacts.
12. A Waste and Emissions table (Table 12-1) that omits major waste streams, including PM_{2.5} and other criteria air contaminants, hydrological alterations, chemical discharges, underwater noise, contaminated soils, and UXO-related hazardous materials.

Until these issues are addressed, the Project Description does not meet the standard required for a robust federal impact assessment.

GBF notes that the proponent’s closing statement emphasizes system-level benefits while omitting substantial environmental, hydrological, cultural, and socio-economic risks. These assertions remain unverified and must not substitute for the detailed, evidence-based analysis required under the Impact Assessment Act.

Thank you for the opportunity to provide comments. Georgian Bay Forever would welcome further dialogue with the Agency as the review proceeds.

Sincerely,



Robert Turner
Board Chair, Georgian Bay Forever



David Sweetnam
Executive Director, Georgian Bay Forever

ESTABLISHING AND FUNDING A MUNICIPAL STREAM UNDER THE FRESHWATER ACTION PLAN

May 2026

WHEREAS the Great Lakes and St. Lawrence Cities Initiative represents municipal and Indigenous government leaders working to protect freshwater resources and advance economic prosperity across the Great Lakes and St. Lawrence River Region.

AND WHEREAS municipalities and First Nations are frontline implementers of freshwater protection, restoration, monitoring and climate adaptation initiatives.

AND WHEREAS municipalities play a critical role in improving water quality, strengthening shoreline and watershed resilience and advancing a growing water innovation economy across the region.

AND WHEREAS the Great Lakes and St. Lawrence River system provides drinking water to more than 40 million people.

AND WHEREAS the 2022 State of the Great Lakes Report, prepared under the Canada–United States Great Lakes Water Quality Agreement, assessed overall water quality in the basin as “Fair,” highlighting the need for continued and accelerated action to restore and protect freshwater ecosystems.

AND WHEREAS municipalities face significant and growing financial pressures to maintain and upgrade aging water infrastructure, with estimates indicating that over \$50 billion is required to repair and replace drinking water and wastewater systems across Canada.

AND WHEREAS data from Statistics Canada shows that approximately 17 percent of treated drinking water is lost before reaching end users due to leaks and system inefficiencies, reflecting the urgent need for investment in modernization and system renewal.

AND WHEREAS according to Statistics Canada, Canada treats approximately 5,800 million cubic metres of wastewater annually, yet about 3.7 percent is discharged untreated into the environment, posing ongoing risks to water quality and ecosystem health

AND WHEREAS wastewater infrastructure across Canada and the United States is aging and placing growing pressure on local governments; Statistics Canada reported that sewage infrastructure had the highest average age of any major infrastructure asset category in 2021 at 17.5 years nationally, while sewage treatment plants specifically averaged 16.0 years in the latest national data series; and in the United States, most wastewater treatment plants are designed for an average lifespan of 40 to

50 years, with many systems constructed in the 1970s and 1980s now requiring significant reinvestment, repair, or replacement.

AND WHEREAS many smaller municipalities continue to rely on lagoon-based wastewater systems because they are comparatively simple and lower-cost to operate, but these systems can face significant compliance and performance challenges; federal reporting has found that lagoons are the most common wastewater system type in Canada, representing 56 percent of reported systems, including 154 systems in Ontario and 340 in Québec, and that lagoon systems accounted for a large share of suspended-solids exceedances and 68 percent of reported acute lethality test failures among systems that failed such tests in 2017.

AND WHEREAS lagoon systems are also widely used in small, rural, and Tribal communities in the United States, and the U.S. Environmental Protection Agency has warned that the financial and technical barriers to upgrading those systems can contribute to human-health, recreational, and aquatic-life impacts, while wastewater contamination in rural areas may also threaten small drinking-water systems and private wells.

AND WHEREAS federal data in both Canada and the United States show that boil-water advisories are more common in smaller systems and communities, often reflecting limited technical, managerial, and financial capacity, aging infrastructure, and increased vulnerability to system failures and contamination events.

AND WHEREAS the Government of Canada has committed significant investments through the Freshwater Action Plan and established the Canada Water Agency to strengthen freshwater protection nationwide.

AND WHEREAS effective freshwater protection requires predictable, long-term funding and program structures that enable municipalities of all sizes to participate.

AND WHEREAS investments in municipal freshwater initiatives can support the growth of a water innovation economy and strengthen the economic competitiveness of communities across the region.

NOW THEREFORE BE IT RESOLVED THAT:

- The Cities Initiative calls on the Government of Canada to fully implement and permanently fund a Municipal Stream under the Freshwater Action Plan, co-designed with municipalities and First Nations and prioritizing the needs of communities across the Great Lakes and St. Lawrence River Basin
- This Municipal Stream should:

- Support science, monitoring, restoration, infrastructure planning, climate resilience and local implementation activities led by municipalities and Indigenous communities.
- Include predictable and regularly scheduled funding intakes aligned with municipal budget cycles, enabling municipalities to develop strong and collaborative project proposals.
- Include dedicated access streams for both large and small municipalities, as well as streamlined and proportional application and reporting requirements, ensuring equitable participation across communities of different capacities.
- Provide technical assistance, knowledge exchange and capacity-building support to accelerate the adoption of innovative freshwater protection and infrastructure solutions across municipalities.

AND FURTHER BE IT RESOLVED THAT copies of this resolution will be distributed to: this specific list of people or agencies.

The Township of The Archipelago

Recommendation Report to Council

Report No.: 03-2026

Date: April 16, 2026

Originator: Maryann Martin, Clerk

Subject: Council Vacancy – Ward 1

RECOMMENDATION

1. That Council of the Township of The Archipelago, pursuant to Section 262 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, hereby declare the Ward 1 Councillor seat to be vacant; and;
 2. That Council direct staff to fill the vacancy by way of Appointment through a Call of Applications process.
-

BACKGROUND

Section 259(1) of the *Municipal Act, 2001* (the “Act”) provides that the office of a member of council becomes vacant under specific circumstances, including where the member:

- a) becomes disqualified from holding the office of a member of council under section 256, 257 or 258;
- b) fails to make the declaration of office before the deadline in section 232;
- c) is absent from the meetings of council for three successive months without being authorized to do so by a resolution of council;
- d) resigns from his or her office and the resignation is effective under section 260;
- e) is appointed or elected to fill any vacancy in any other office on the same council;
- f) has his or her office declared vacant in any judicial proceeding;
- g) forfeits his or her office under this or any other Act; or
- h) dies, whether before or after accepting office and making the prescribed declarations.2001, c.25, s.259(1).

On March 23, 2026, Tom Lundy, Councillor for Ward 1, passed away. In accordance with Section 258(1)(h) of the Municipal Act, this has resulted in a vacancy on Council.

NEXT STEPS

Declaration of Vacancy – Section 262(1) requires Council to formally declare the seat vacant by resolution.

Requirement to Fill the Vacancy – Section 263(1) of the Act provides that when a vacancy occurs, the municipality shall:

- a) appoint a person who has consented to accept the office; or
- b) pass a by-law requiring a by-election to be held in accordance with the Municipal Elections Act, 1996.

Section 263(5) further requires that within 60 days of declaring the vacancy, Council must either appoint a person or pass a by-law requiring a by-election.

While the next regular municipal election is scheduled for October 26, 2026, the Act provides that a municipality is not required to fill a vacancy that occurs within 90 days of Voting Day. As this vacancy occurred outside of that 90-day period, the Township is legislatively required to fill the vacant seat.

Previous Practice

In 2016, Council filled a Ward 4 vacancy through an Appointment by Call for Applications process. Seven applications were received, and the vacancy was filled within 30 days.

In 2021, Council again utilized an Appointment by Call for Applications process to fill a Ward 6 vacancy, successfully appointing a member within a similar timeframe.

These past processes established clear procedures, templates, and timelines that may be utilized again to ensure consistency, fairness, and transparency

OPTIONS

Option 1(a) – Appointment by Call for Applications (Recommended)

The Act does not prescribe a specific appointment process. Council may therefore adopt a fair and transparent procedure inviting eligible residents to apply.

This process would:

- Provide equal opportunity to all qualified electors;
- Promote transparency and public confidence;
- Utilize an established procedure previously approved by Council; and
- Allow the successful candidate to be sworn in as early as May 22, 2026.

This option balances efficiency, cost-effectiveness, and democratic principles and is the recommended approach.

Option 1(b) – Direct Appointment by Council

Council may directly appoint an eligible individual without a formal application process. While this approach may expedite the appointment, it offers limited transparency and may give rise to concerns regarding fairness or openness. For these reasons, although legislatively permissible, this option is not recommended.

Option 2 – By-Election - Council may pass a by-law requiring a by-election.

In accordance with Section 263(5), such a by-law must be passed within 60 days of declaring the vacancy. A by-election would require:

- Establishment of a nomination period;
- Statutory notice periods;
- Voting day at least 12 days following the close of nominations; and
- Full election administration procedures.

Although a by-election provides the most direct expression of the electorate's will, the regular municipal election is scheduled for October 26, 2026. Conducting a by-election in the same year would require residents to vote twice for the same office within a short period.

In addition to increased administrative burden, a by-election would result in unbudgeted expenditures and significant staff time during a year already dedicated to election preparation.

For these reasons, this option is not recommended.

FINANCIAL IMPLICATIONS

Option 1(a) – Appointment by Application

- Advertising (maximum): \$1,000
- Postage (estimated): \$1,500
- Staff time for administration and orientation

This represents the most cost-effective approach.

Option 1(b) –Direct Appointment

- Minimal advertising costs
- Staff time for orientation

Option 2 – By-Election

- Advertising (maximum): \$2000
 - Estimated election costs: \$1,100–\$1,500
 - Postage: approximately \$1500
 - Significant staff time and operational impact
-

CONCLUSION

The Municipal Act requires Council to fill this vacancy, as it occurred outside of the 90-day exemption period prior to Voting Day.

Council may either appoint a qualified individual or hold a by-election. Given the timing within an election year, the associated costs, and the administrative demands of conducting two elections in 2026, an Appointment by Call for Applications represents the most responsible, transparent, and cost-effective option.

It is therefore recommended that Council declare the Ward 1 seat vacant and proceed with filling the vacancy through an Appointment by Application process.

Respectfully Submitted,



Maryann Martin, Clerk

I concur with this report
and recommendation,



John MacKinnon, P. Eng
Chief Administrator Officer

ATTACHMENTS

- Council Vacancy Application Procedures
- Council Vacancy Appointment Timeline
- Council Vacancy Application Form



Council Vacancy Appointment Procedure

GENERAL

1. The Municipal Clerk, or designate, shall be responsible for administering, interpreting, and facilitating the Council vacancy appointment process in accordance with the Municipal Act, 2001 and the Municipal Elections Act, 1996, as amended.
2. Any individual appointed to fill a vacancy on Council must be a qualified person under the Municipal Act, 2001 and an eligible elector under the Municipal Elections Act, 1996 at the time of appointment.
3. The Clerk's decision regarding the completeness of an application and a candidate's eligibility shall be final.

APPOINTMENT PROCEDURE

Notice of Vacancy

4. Upon Council declaring a vacancy by resolution, the Clerk shall provide Public Notice of the Council Vacancy and Council's intention to fill the vacancy by appointment
5. Public Notice shall include:
 - Eligibility requirements;
 - Instructions for submitting an application;
 - The submission deadline;
 - The date of Council meeting at which the appointment will be considered;
 - and
 - Any other information deemed appropriate by the Clerk.
6. Public Notice shall be provided as follows:
 - a. Posted on the municipal website;
 - b. Mailed to all properties within the affected Ward;
 - c. Circulated to all Ratepayer Associations within an affected Ward; and
 - d. Published in a local newspaper for a minimum of two (2) consecutive weeks following the declaration of vacancy.

APPLICATION PROCESS

7. Any individual wishing to be considered for appointment shall:
 - Complete and sign the Council Vacancy Application Form approved by the Clerk; and
 - Submit the completed form to the Clerk in person by the date and time established by the Clerk.
8. Applicants shall provide satisfactory proof of identity and qualifying address to the Clerk at the time of submission.
9. Applicants received after the prescribed deadline or incomplete applications shall not be considered.

COUNCIL MEETING – Part 1: Presentations and Interviews

10. Following the application deadline, the Clerk shall prepare a list of all eligible candidates.
11. Copies of all completed application documents must be included in the Council agenda package and made available as part of the public agenda posted on the municipal website, subject to applicable privacy legislation.
12. Each candidate shall be allotted a maximum of ten (10) minutes to address Council.
13. Following each presentation, Members of Council may ask questions of the candidate.
14. The order of presentations shall be determined alphabetically by surname.

COUNCIL MEETING – Part 2: Selection Process

15. Voting shall be conducted in Open Council otherwise permitted by legislation. Where electronic voting is required, the Clerk shall establish the method to ensure confidentiality and integrity of the vote.

First Round - Shortlisting

16. In the first round of voting:
 - a. Where there are four (4) or more candidates, each Member of Council shall select up to three (3) preferred candidates.
 - b. Where there are three (3) or fewer candidates, each Member shall select up to two (2) preferred candidates.

17. Each Member shall cast their vote in the manner prescribed by the Clerk (including electronic submission, if applicable).
18. The Clerk shall tabulate the results. The three (3) candidates, or two (2) candidates, as applicable, receiving the highest number of votes shall proceed to the next round. All other candidates shall be excluded from further consideration.
19. Council may proceed into Closed Session, in accordance with the Municipal Act, 2001, to discuss personal matters about identifiable individuals.

Final Round – Appointment Vote

20. In the final round, each Member of Council shall vote for one (1) candidate only.
21. The Clerk shall tabulate the votes and announce the results.
22. A candidate must receive more than half of the votes cast by Members of Council present and voting in order to be appointed.
23. If no candidate receives the required majority:
 - The candidate receiving the fewest votes shall be eliminated; and
 - Council shall proceed to another vote.
24. In the event of a tie vote, Council may enter into Closed Session for further deliberation. If consensus is still not achieved, the Clerk shall select the successful candidate by random draw.
25. Upon conclusion of voting, the Clerk shall declare the candidate receiving the majority vote as the successful appointee.

APPOINTMENT

26. Council shall pass a by-law to appoint the successful candidate to fill the vacancy.
27. In accordance with subsection 232(1) of the Municipal Act, 2001, the Clerk shall administer the Declaration of Office prior to the appointee assuming any duties of office.
28. The appointed Councillor shall hold office for the remainder of the current term of Council.



Council Vacancy - Ward 1 Appointment Timeline

April 2026

DATE	EVENTS & TASKS
April 17, 2026	<ul style="list-style-type: none"> • Council declares seat vacant
April 22, 2026	<ul style="list-style-type: none"> • Notice will be published in local paper for a minimum of 2 consecutive weeks. • Notice will be posted on municipal website and social media platforms. • Notice will be mailed to all properties within Ward 1. • Notice will be sent to all Ratepayer Associations within the Ward.
May 7, 2026 (12:00 p.m. Noon)	<ul style="list-style-type: none"> • Last day for candidates to submit a Council Vacancy Application to fill Ward 1 vacancy on Council
May 22, 2026	<ul style="list-style-type: none"> • Candidate interviews at Council Meeting • Council decision • Council to pass appointment By-law • Candidate takes Oath of Office
May 27, 2026	<ul style="list-style-type: none"> • Councillor Orientation
June 18, 2026	<ul style="list-style-type: none"> • Councillor attend first Council Meeting



Council Vacancy Application Form

Municipal Elections Act, 1996

Note: A Council Vacancy Application may only be filed in person; it may not be faxed or emailed. It is the responsibility of the person applying to file a complete and accurate application.

Council Vacancy Application of a person to be a candidate for appointment to the Office of Councillor – Ward 1 Township of The Archipelago

Candidate's Full Qualifying Address Within Municipality

Full Name: _____

Suite/Unit #: _____ Street/Island #: _____

Street/Island Name: _____ Municipality: _____

Province: _____ Postal Code: _____

Candidate's Full Qualifying Mailing Address Within Municipality (if different from qualifying address)

Suite/Unit #: _____ Street/Island #: _____

Street/Island Name: _____ Municipality: _____

Province: _____ Postal Code: _____

Declaration of Qualification

I, _____ the applicant mentioned in this form, declare that I am presently legally qualified pursuant to the Municipal Elections Act, 1996 and the Municipal Act, 2001 to be elected/appointed to and to hold the Office of Councillor. I am not ineligible or disqualified under the Municipal Elections Act, 1996, the Municipal Act, 2001, the Municipal Conflict of Interest Act or any other Act to be elected/appointed to the above-mentioned office. I make this solemn declaration conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath.

Declared before me at the Township of The Archipelago in the District of Parry Sound

This _____ day of _____, 2026.

Signature of Clerk or Commissioner, etc.

Signature of Applicant

Filing Information

Date Filed: _____ Time Filed: _____ Applicant or Agent Initial: _____

Signature of Clerk or Designate

Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the application of the aforesaid candidate filed with me and am satisfied that the candidate is qualified to be appointed and that the appointment complies with the Act.

Signature of Clerk or Designate

Date Filed



Council Vacancy Application Form

Municipal Elections Act, 1996



Appendix A Proclamation Request Form

Please complete and submit the completed Proclamation Request Form to mmartin@thearchipelago.ca or be mail/drop off at 9 James Street, Parry Sound, ON P2A 1T4

Contact Information

Name: Catherine Jaworsky

Street Address: ██████████ City: ██████████

Province: ██████████ Postal Code: ██████████

Telephone Number ██████████

Email Address: ██████████

Organization Information

Organization Name: Ink-Stained Wretches

Organization Website: <https://ink-stainedwretches.org/spotlightpressfreedom/>

Street Address: 4 Willow Street City: Waterloo

Province: Ontario Postal Code: N2J 4S2

Is your organization a non-profit? Yes No

Provide a brief description of the organization and its main objectives. Additional information/documentation can be submitted separately if required.

Ink-Stained Wretches is a advocacy group dedicated to building a culture of appreciation for quality journalism in aid of democracy. The main objectives are to advocate for press freedom, promote ethical journalism, support emerging journalists, strengthen media literacy and build community engagement. Through these objectives, the organization works to uphold the values of truth, transparency and responsible storytelling.



Appendix A Proclamation Request Form

Please complete and submit the completed Proclamation Request Form to mmartin@thearchipelago.ca or be mail/drop off at 9 James Street, Parry Sound, ON P2A 1T4

Proclamation Information

Proclamation Name: World Press Freedom Day

Proclamation Length: Day Week Month

Proclamation Start Date: May 3, 2026 Proclamation End Date: May 3, 2026

Proclamation Category: Civic Promotion
 Public Awareness Campaign
 Charitable Fundraising Campaign
 Arts and Cultural Celebration
 Special Honour of Individual, Institution, or Organization
 Other: _____

Has your organization requested this proclamation or similar version of it in the past?

Yes – Date of Previous Request: _____ No

How does your proclamation involve and/or represent the Township of The Archipelago and its residents?

Recognizing World Press Freedom Day reflects the Township of The Archipelago's commitment to transparency, accountability, and informed civic engagement. It highlights the importance of a free and independent press in keeping residents informed and strengthening trust within the community.

If approved, do you have a draft wording for the proclamation?

Yes, a draft proclamation was submitted with this request form No

Does your Proclamation Request include a flag raising?

Yes No

C Jaworsky
Signature

February 9, 2026
Date

The personal information on this form is collected under the authority of the Municipal Act. The information is used for the purpose of processing the Proclamation Request Form. Questions about this collection of information can be made to the Township of The Archipelago's Municipal Clerk. mmartin@thearchipelago.ca.

2022-2026 APPOINTMENTS TO AGENCIES/BOARDS, COMMITTEES/TASK FORCES

Committee of the Whole Chairs/Vice Chairs:

Environment:	Chair Alice Barton, Vice Chair Earl Manners
Finance and Administration:	Chair David Ashley, Vice Chair Laurie Emery
Human Resources:	Chair Laurie Emery, Vice Chair Earl Manners
Planning and Building:	Chair Peter Frost, Vice Chair Scott Sheard
Public Works:	Chair Scott Sheard, Vice Chair Dan MacLeod
Strategic:	Chair Bert Liverance, Vice Chair Scott Sheard
Technology:	Chair Scott Sheard, Vice Chair Bert Liverance

Task Force/Committee

Georgian Cliffs Memorial Park Cemetery Advisory Committee:	Councillor Laurie Emery, Councillor Peter Frost, Councillor Earl Manners
Citizen Members:	Muriel McKee, Toby Cavers
Nomination:	Reeve Bert Liverance, Councillor Peter Frost, Councillor David Ashley
Property Standards:	Chair: Councillor Alice Barton Vice Chair: Councillor Dan MacLeod Member: Councillor Laurie Emery
Water Access Task Force:	Chair: Councillor Earl Manners Vice Chair: Councillor Laurie Emery Members: Councillor Peter Frost, Councillor Rick Zanussi, Councillor Darlene Cade Fraser, Councillor Dan MacLeod, Reeve Bert Liverance

Committee of Adjustment

- Reeve Bert Liverance
- Councillor Laurie Emery
- **Councillor Tom Lundy**
- Councillor Peter Frost (Chair)
- Councillor Earl Manners (A/Chair)
- Councillor Scott Sheard
- Councillor David Ashley
- Councillor Alice Barton
- Councillor Darlene Cade Fraser
- Councillor Dan MacLeod

The Archipelago Area Planning Board

- **Councillor Tom Lundy**
- Councillor Peter Frost (Chair)
- Councillor Earl Manners
- Councillor David Ashley
- Councillor Darlene Cade Fraser
- Councillor Dan MacLeod
- Citizen Members:
 - Ted Knight
 - Steve Wohlerber (Vice Chair)

Agencies/Boards/Committees:

Belvedere Heights Home for the Aged:
Councillor Pam Wing (Township of Carling)

District of Parry Sound Social Services Administration Board (DSSAB)
Councillor Rick Zanussi, **Councillor Tom Lundy**

District of Parry Sound Municipal Association
Councillor Joe Beleskey (Town of Parry Sound)

Georgian Bay Association Coastal Protection Committee
Councillor Peter Frost, Councillor David Ashley (alternate member)

Great Lakes St. Lawrence Cities Initiative
Reeve Bert Liverance

Integrated Community Energy & Climate Action Plans (ICECAP)
Councillor Alice Barton, Cale Henderson, Manager of Development and Environmental Services

Muskoka Watershed Community Round Table
Councillor Dan MacLeod, Councillor Darlene Cade Fraser (alternate member)

North Bay Parry Sound District Health Unit
Mayor Jamie McGarvey (Town of Parry Sound)

Parry Sound Area Chamber of Commerce
Councillor Laurie Emery, Councillor Darlene Cade Fraser (alternate member)

Parry Sound Community Policy Advisory Committee
Councillor Tom Lundy, Councillor Dan MacLeod (alternate member)

Parry Sound District Emergency Medical Services Committee
Councillor Scott Sheard, Councillor Dan MacLeod (alternate member)

Parry Sound Public Library Board
Councillor Tom Lundy

West Parry Sound District Museum Board
Reeve Bert Liverance, Councillor Earl Manners (alternate member)

West Parry Sound Economic Development Collaborative Stakeholder Board
Reeve Bert Liverance, Councillor David Ashley (alternate member)

West Parry Sound Recreation and Cultural Centre Joint Municipal Board
Reeve Bert Liverance, **Councillor Tom Lundy (alternate member)**

West Parry Sound Health Centre
Reeve Bert Liverance

Approved: November 18, 2022 Council Meeting (Updated July 2025)

Boards/Committees represented outside of Council

Boating Safety Committee

Chair Councillor Peter Frost, Vice Chair Councillor Scott Sheard, Councillor Tom Lundy, Councillor Earl Manners, Councillor Dan MacLeod

Georgian Bay Association Floating Cottage Strategy Committee

Councillor Peter Frost, Councillor Scott Sheard (alternate member)

Georgian Bay Association Vision Project

Councillor Peter Frost, Councillor Scott Sheard

Nurse Practitioner Lead Clinic Advisory Committee

Councillor Laurie Emery, Councillor Tom Lundy (alternate member)

Safe Quiet Lakes

Councillor Peter Frost



2026

BUDGET

Township of The Archipelago

2026 Budget

Township of The Archipelago

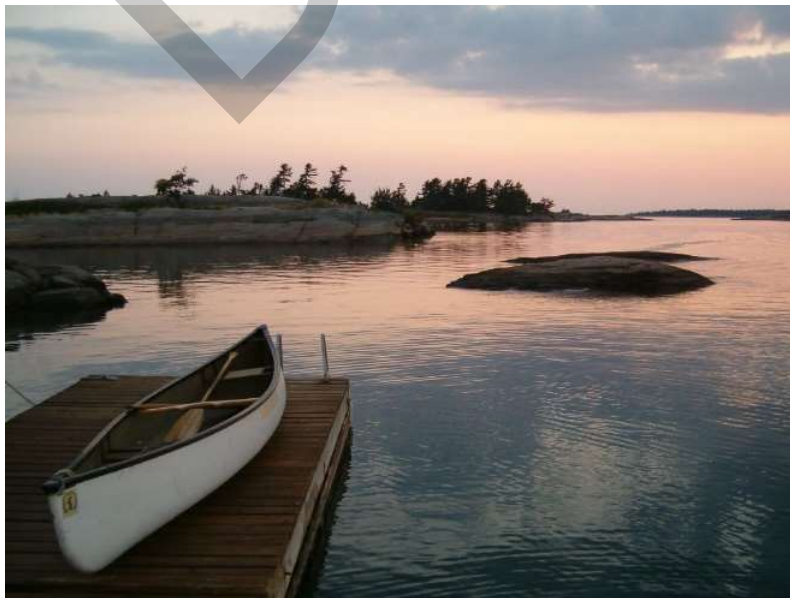
About The Archipelago

The Township of The Archipelago was created pursuant to The District of Parry Sound Local Government Act as a result of the Province's policy to extend, consolidate and strengthen local governments in the District of Parry Sound. The Municipality emerged from four previously unorganized townships on the east coast of Georgian Bay having a similar recreational land use character.

The Township consists of several thousand islands in Georgian Bay and a number of inland, freshwater lakes, all of which are used for recreational purposes either as cottages or year-round residences. The lands in The Archipelago may be described as remote and sparsely populated. The essence of the Township is derived from its natural environment.

The local economy of the Township of The Archipelago results primarily from the natural resources of the area and the recreational base of the Municipality. Aside from those ancillary or incidental uses established in conjunction with the recreational nature of the Township, the true economic function relates to the passive recreational gains realized by the individual users of The Archipelago's environment.

The impetus for creating the Township of The Archipelago originated from a strong desire by its inhabitants and the Province to preserve its high quality recreational character and the natural environment. This Plan has been prepared within the context of the historical development of the area as well as its existing recreational development pattern.

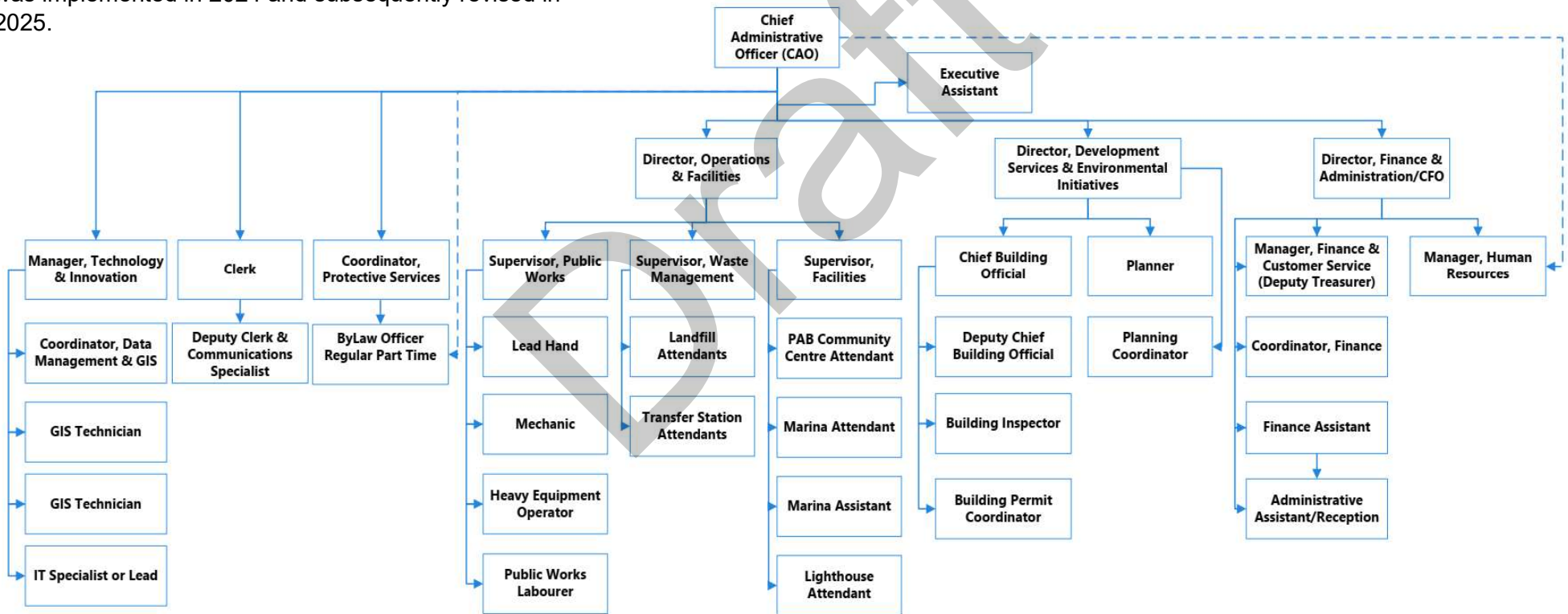


2026 Budget

Township of The Archipelago

Organizational Structure

As the Township continues to grow and evolve, the organizational structure remains flexible to respond to the needs of the community as staff work together to deliver on Council’s strategic priorities and goals. An Organizational Review was conducted in 2023; the new structure below, was implemented in 2024 and subsequently revised in 2025.



2026 Budget

Township of The Archipelago

Strategic Priorities and Goals

The Archipelago's strategic priorities and goals influence and shape decision making of the Township of The Archipelago, Council and staff when fulfilling the municipality's mandate in regards to the continued health and well being of its community and

natural environment. The Strategic Plan reinforces the Township's mission, vision and values, representing the core of how administration will deliver on Council's priorities and goals.



Protect & Preserve

Adhere to the Township's mission and values centred on the continued preservation and protection of the Georgian Bay shoreline, inland lakes and watershed areas through environmental initiatives including prevention and removal of invasive species, responsible land use and controlled development.



Sustainable & Cost-Effective Services

Deliver services and maintain infrastructure to meet the needs of the community in a manner that is responsible, sustainable, efficient and cost effective while maintaining the established mission, vision, values and beliefs of the Township of The Archipelago.



Effective Relationships & Partnerships

Continue to strengthen and maintain relationships with internal and external stakeholders including neighbouring municipalities, Indigenous communities, community associations, other levels of government and organizations.



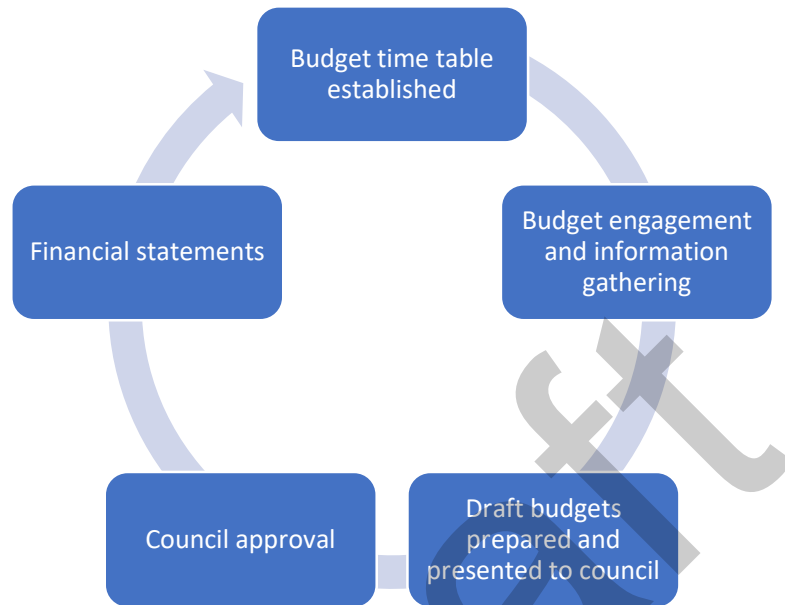
Leadership & Communications

Provide strong leadership through good governance, responsible decision making and open communication to encourage collaboration and develop solutions that are mindful of collective interests and aligned with the values and beliefs of the Township of The Archipelago.

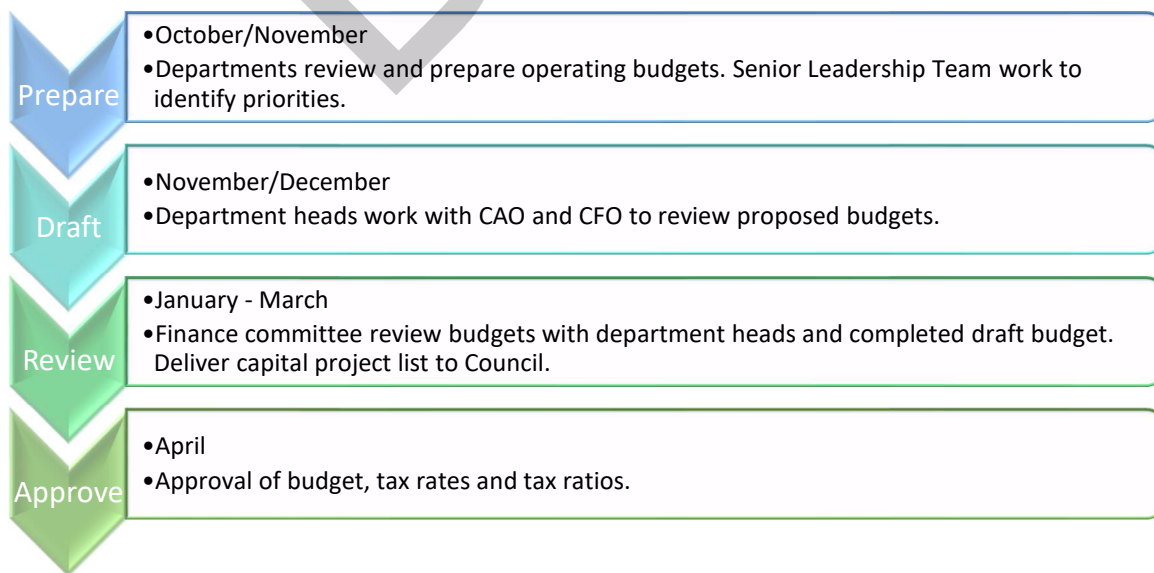
2026 Budget

Township of The Archipelago

Budget Overview



Budget Timeline



2026 Budget

Township of The Archipelago

Guiding Principles

Guiding principles provide a conceptual approach to making responsible decisions that address short and long-term financial impacts and are aligned with Council's goals and directions.

Principle 1

Existing Service Levels

To plan for similar levels of service as provided in the previous fiscal year. Leveraging efficiencies and preparing for anticipated future needs.

Principle 3

New Initiatives to Enhance the Township

New initiatives should be adopted when they enhance service levels, improve efficiencies, mitigate risk, address new regulatory requirements, and support service excellence within current financial means. Initiatives no longer required or fulfilled are discussed and removed.

Principle 2

Reserve Funding & Maintaining Capital

To continue the long-term funding of the operating and capital reserves. Managing assets and infrastructure takes significant planning to ensure that the required funds are available when renewals are due.

To continue prudent fiscal planning forecasting future financial needs and developing strategies to address potential increases in expenditures and decreases in outside funding.

Principle 4

Municipal Modernization

IT Modernization includes upgrading legacy systems, adopting cloud computing, implementing new hardware/software. These upgrades allow the municipality to enhance its citizen engagement and usage, create efficiencies through automated workflows, increase security, all while improving overall governance of the organization.

2026 Budget

Township of The Archipelago

Budgetary Pressures

Inflationary Pressures

A significant portion of both the operating and capital budgets is driven by the cost of construction materials and supplies, fossil fuels, and transportation, all of which are subject to volatile market conditions. As a result, increases in the construction price index have outpaced general inflation, contributing to upward pressure on overall municipal expenditures. Ongoing geopolitical tensions, including the conflict in Iran, have introduced additional volatility in global oil markets, resulting in fluctuating fuel prices and further cost uncertainty.

Economic Considerations

The Township continues to navigate a complex economic environment shaped by both global and domestic pressures. These conditions have impacted project timelines and contributed to increased costs for goods and services. Persistent inflationary pressures are driving higher expenses across construction, labour, and energy, placing strain on both operating and capital budgets.

Recent volatility in financial markets has introduced additional uncertainty with respect to investment returns and broader economic growth projections, which may influence municipal revenues and long-term financial planning. While the Township's existing investment portfolio remains relatively stable due to its diversified and conservative structure, current market conditions and interest rate trends are expected to result in lower yields on new investments and reinvestments.

Additionally, the introduction and continuation of tariffs, particularly on construction materials and imported goods are further increasing the cost of infrastructure projects and public procurement, compounding existing budgetary pressures.

Assessment Increases & Growth

Growth accounts for a portion of the Township's increased costs year over year. These cost increases have been offset by assessment growth, which allows a municipality to finance increased costs without increasing taxes. The Ontario government postponed our 2020 Assessment Update due to COVID-19. In 2026, we will have the same assessment base as 2016 apart from any new assessment received from supplemental billings. New growth in 2026 accounts for an increase of 0.4% in assessment.

2026 Budget

Township of The Archipelago

Budgetary Pressures Continued:

Human Resources

The Township relies significantly on its human resources to deliver a broad range of municipal services. A cost-of-living adjustment of 2.3% has been approved for 2026. Overall human resource costs, including salaries, benefits, and training, continue to trend upward.

The organizational review approved by Council in Spring 2024 and implemented through 2024 and 2025 introduced several new positions to support enhanced service delivery and improve operational efficiency. In late 2025, the Director of Legislative & Information Services position was transitioned, prompting a corresponding realignment of the organizational structure. No new positions are proposed within the 2026 budget

External Levies & Provincial Downloading

The 2026 budget reflects continued pressure from the downloading of provincial program costs onto municipalities. External levies have increased by 5.4% in 2026, representing an additional financial impact of approximately \$154,000. These rising costs, which are largely beyond municipal control, continue to place strain on local resources and limit flexibility within the overall budget.

2026 Budget

Township of The Archipelago

Budget at a Glance

The 2026 budget represents a public investment of \$3.0 million to provide external services, \$11.4 million to provide infrastructure and daily services to its residents, and \$1.0 million to invest in capital improvements. The increase in costs controlled by the Township is 1.7%. The cost of external levies has increased by 5.4% however, the OMPF grant is used to offset these costs, and it increased by 12%. Therefore, the net decrease in costs for external services is 2.2%.

The gross operating expenses of \$14.4 million are reduced by grants, user fees and the use of reserves totalling \$4.6 million. The balance of \$9.8 million is supported by property taxes. This results in an average increase of 1.3% in the tax rate. Historically we have different tax rates for the North and the South, mainly because of assets that are used only by residents of each area. **As a result, the residents of the North will see their taxes go up by 1.5% while increase in the South will be 1.2%.**

\$3.0

Million (gross)

Invested in External Services

\$11.4

Million (gross)

Operating Budget

\$1.0

Million (gross)

Capital Budget

2026 Budget

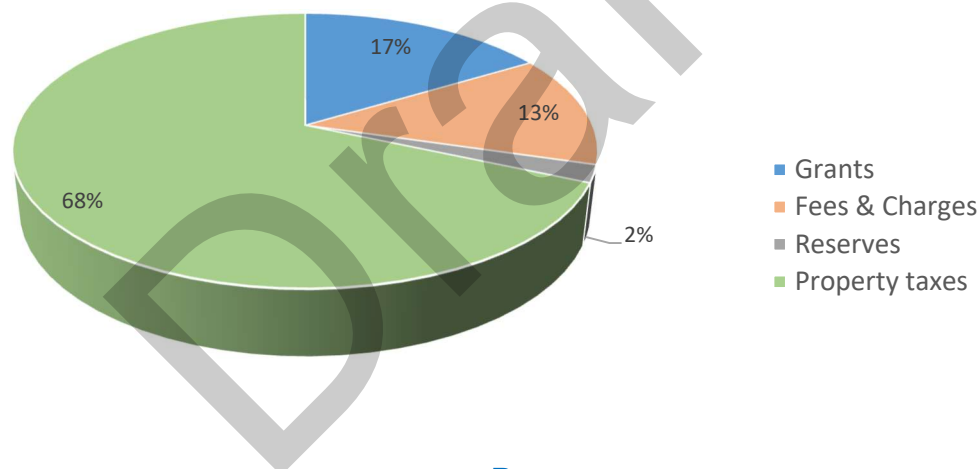
Township of The Archipelago

What Funds the Budget?

Various revenue sources make up the investments used to fund the operating and capital budgets as per the authority provided in The Municipal Act and other pertinent legislation. The main sources of revenue are property taxes, grants, user fees and charges as well as utilization of reserve funds.

Grants

Grant funding can help offset the operating pressures as well as aid in the process of planning for special projects. For further information regarding specific grants please see the appendix section.



Property Taxes

Used to pay for programs and services including road maintenance, emergency services, administration and corporate services, waste services, and external levies for health and social services.

User Fees & Charges

Paid for by residents when they are utilizing specific services, such as: building & planning fees, recreational rentals, and taxation fees, investment income.

Reserves

Reserves and reserve funds are a critical component of a municipality's long-term financial plan and financial health. These funds provide the Township flexibility to manage debt levels and planning for future liabilities.

2026 Budget

Township of The Archipelago

Property Tax Impact

Property Taxes

Property taxes remain the largest and most important revenue source for municipalities. The two components required for determining property taxes are:

- The current assessed value of the property
- The tax rate applied to the property class

Assessment

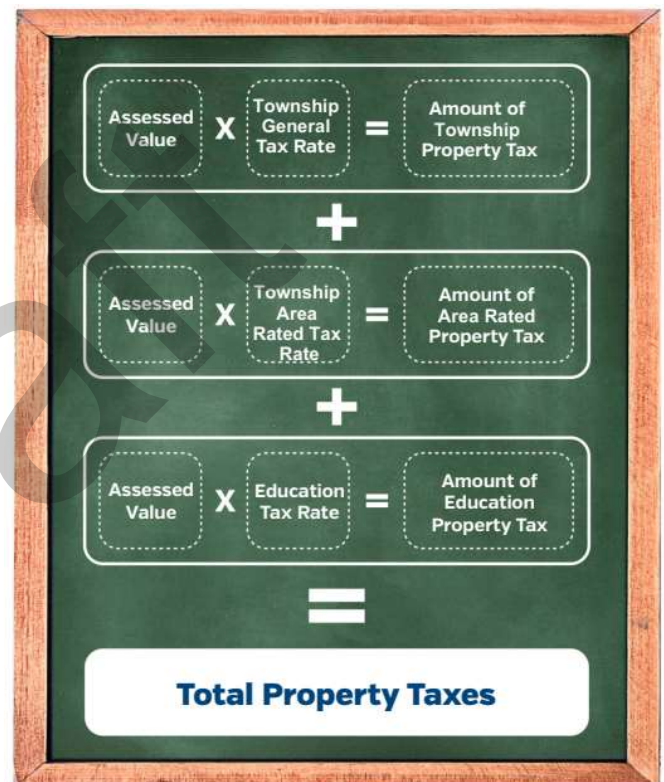
Current value assessment is the amount of money that a property would sell for, if sold at arm's length, by a willing seller to a willing buyer. The Municipal Property Assessment Corporation (MPAC) is responsible for setting assessment values for all properties in Ontario. Property values will continue to be based on the current legislated valuation date, January 1, 2016.

Residential Tax Rate

The tax rate consists of two components: The Township of The Archipelago and the Boards of Education. The Township portion is based on controllable and non-controllable budgetary needs while the education portion is based on the provincial education funding requirements. The residential tax rate is determined by dividing the budgetary needs by the total assessment base. Tax rates are set for each property class.

Calculating Property Taxes

Property taxes are calculated using the property's assessed value, the municipal tax rates, and the Education tax rate:



2026 Budget

Township of The Archipelago

Where do Property Taxes go?

Did you know that only \$0.51 of every dollar stays with the Township to provide all programs and services?

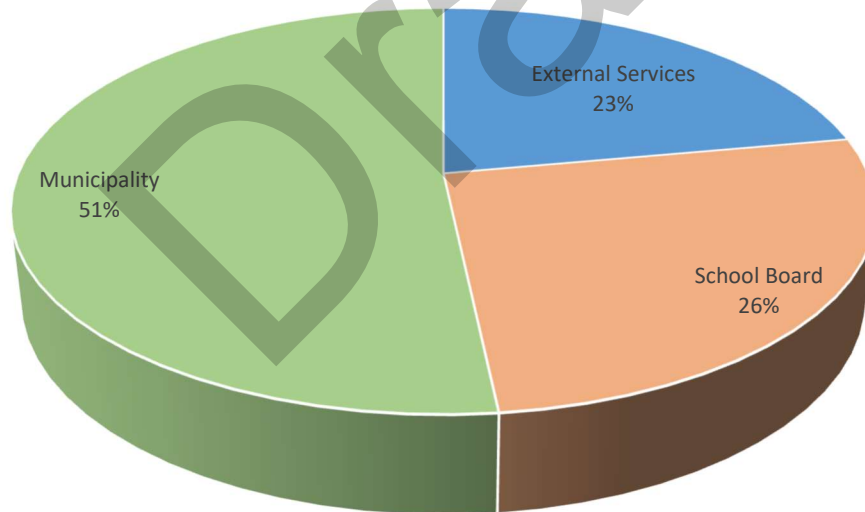
Here is a breakdown of how the average residential property tax bill is allocated:

\$0.23 to fund external services

(DSSAB, OPP, Health Unit, MPAC, Ambulance, Belvedere Heights)

\$0.26 to local school boards

\$0.51 to the Township



2026 Budget

Township of The Archipelago

What do Property Taxes Fund?

The 2026 budget will fund approximately \$14.4 million in gross expenditures on delivering tax supported programs and services, as well as maintaining infrastructure and education contributions. This is how every tax dollar spent is allocated across the various departments and external service providers:

\$0.12 is used to maintain roads and road infrastructure.

\$0.06 is used for waste services.

\$0.02 is used to provide administrative services.

\$0.14 is used to fund operating and capital reserves.

\$0.04 is used to maintain recreational facilities, access points and community grants.

\$0.08 is used to provide building, planning and environmental services.

\$0.07 is used to provide protective services.

\$0.01 is used to provide library services.

\$0.04 is used to fund council and elections.

\$0.08 is used to provide health services.

\$0.08 is used to provide social services.

\$0.26 is used to support the local school board

2026 Budget

Township of The Archipelago

Property Tax Comparison

The Township of The Archipelago strives to strike the right balance for its residents: maintaining, and sometimes enhancing, existing services, programs, and infrastructure while managing tax increases.

In a climate of increasing costs and stagnant assessment values, this can be a challenge. The Township’s 2026 residential property tax rate remains below the 2025 group average tax rates when compared to similar homes in the surrounding area. Please see below for a comparison (rate per \$100 of residential assessment).



2026 Budget

Township of The Archipelago

Budget Summary

The 2026 Township budget delivers on meeting council goals and priorities while investing in infrastructure and supporting future liabilities through the efficient use of citizen funds. The following table presents the gross operating expenditures:

2026 Budget

Township Wide

General	2025	2026	Variance (%)
	Approved Budget	Proposed Budget	
Planning, Building & Environment	1,550,316	1,516,948	-2.2%
Administrative Services	4,048,506	4,001,579	-1.2%
Health Services	1,075,650	1,114,363	3.6%
Social Services	1,017,197	1,054,394	3.7%
OPP	683,433	757,511	10.8%
Contributions to Reserves	444,912	518,606	16.6%
Library	37,705	37,905	0.5%
Donations	61,962	64,475	4.1%
Transportation	19,967	22,177	11.1%
Waste	3,000	5,000	66.7%
Recreational Services	-	52,201	-
Total	8,942,648	9,145,159	2.3%

2026 Budget

Township of The Archipelago

Area Rated

North	2025	2026	Variance (%)
Area Rated	Approved Budget	Proposed Budget	
Recreational Services	382,996	393,427	2.7%
Protection Services	10,766	31,977	197.0%
Contributions to Reserves	481,939	510,855	6.0%
Transportation	673,218	710,827	5.6%
Waste Services	727,290	702,583	-3.4%
Attainable Housing	29,382	28,794	-2.0%
Total	2,305,591	2,378,464	3.2%

South	2025	2026	Variance (%)
Area Rated	Approved Budget	Proposed Budget	
Recreational Services	262,831	247,701	-5.8%
Protection Services	116,910	139,731	19.5%
Contributions to Reserves	819,433	862,599	5.3%
Transportation	833,790	899,137	7.8%
Waste Services	852,343	809,638	-5.0%
Total	2,885,306	2,958,805	2.5%

Total Operating Budget	\$	14,133,545	\$	14,482,428	2.5%
Less: Grants, Reserves, User Fees		4,485,626		4,620,735	3.0%
Net Operating Budget	\$	9,647,919	\$	9,861,693	2.2%

2026 Budget

Township of The Archipelago

Capital Budget Summary

The municipal capital budget is used to ensure the necessary infrastructure is in place to support citizen requirements and to maintain existing assets in a state of good repair.

The annual capital budget is approximately \$1.0 million for 2026 in support of infrastructure projects. The capital projects consist of infrastructure renewal projects as well as service enhancements. In 2025, phase three of the Asset Management plan was completed and is now driving capital and maintenance expenditures relating to capital assets.

<i>Department</i>	<i># of Projects</i>	<i>2026 Proposed Budget</i>	<i>Percentage</i>
<i>Administration/Council</i>	9	528,220	51%
<i>Waste Services</i>	6	179,000	17%
<i>Transportation</i>	4	165,000	16%
<i>Recreation/Facilities</i>	5	166,000	16%
<i>Total Capital Projects</i>	24	1,038,220	100%

2026 Budget

Township of The Archipelago

2026 Capital Investment

Service Improvements

A capital improvement or investment that enhances the services provided to residents.

Service Maintenance

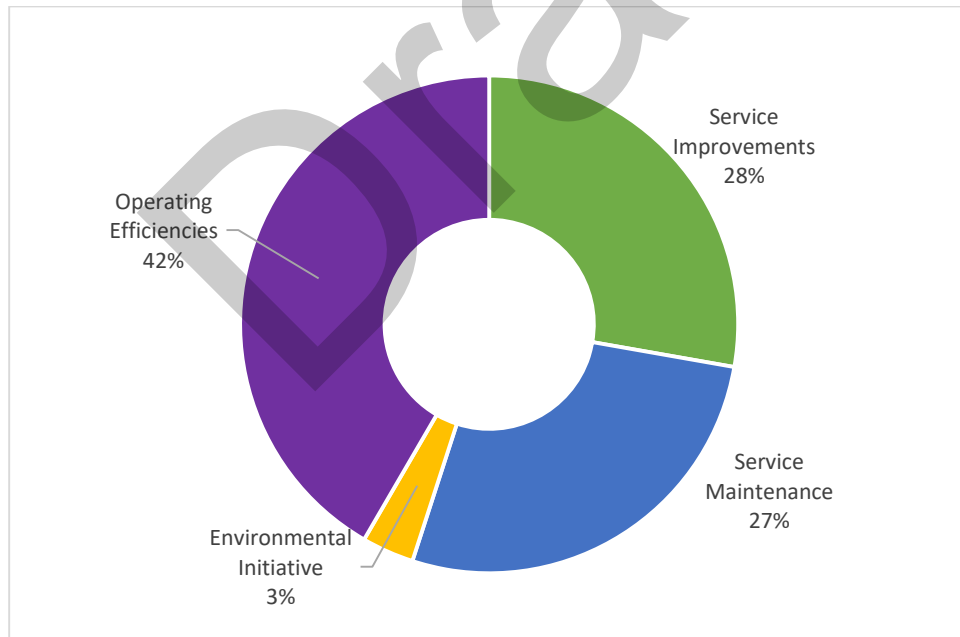
Capital improvements or investments that are considered renewals or replacements of existing assets to maintain services.

Environmental Initiatives

Capital improvements or investments that preserve the health of the environment, reduce waste, and contribute to conserving natural resources.

Operating Efficiencies

Capital improvements or investments that reduce resource allocation and deliver services in a cost effective and timely manner.



2026 Budget

Township of The Archipelago

2026 Capital Funding

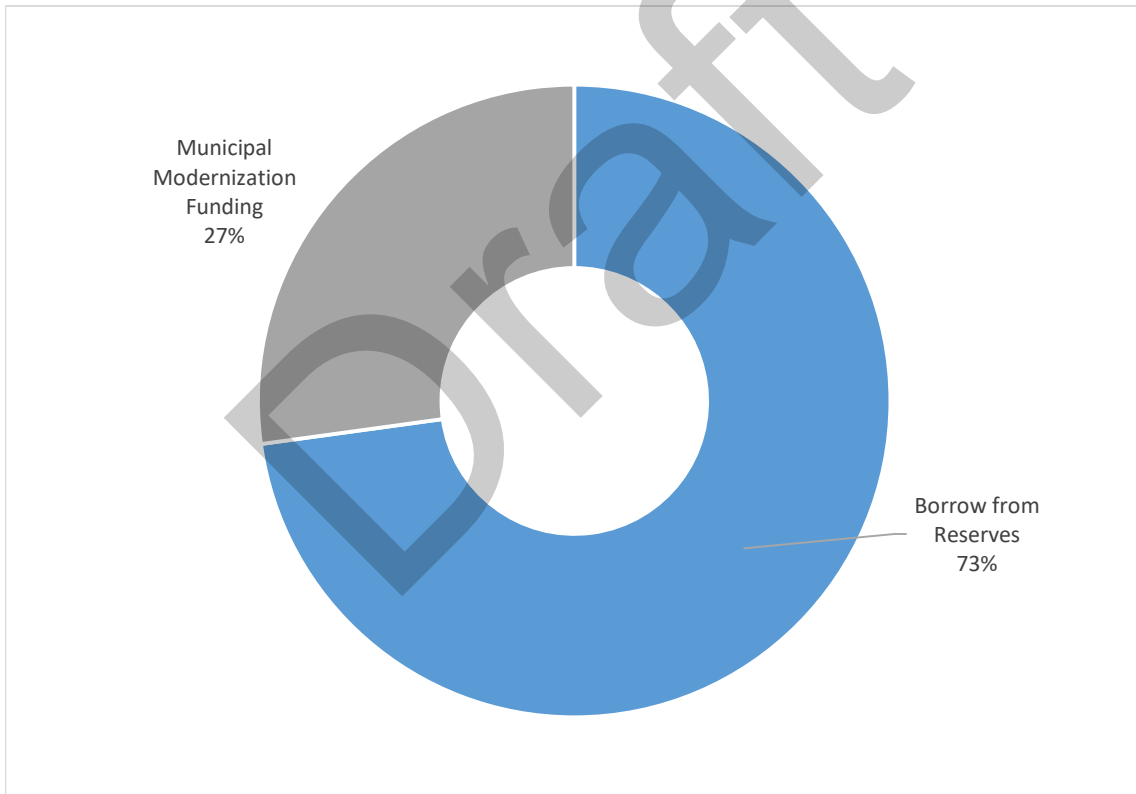
The chart below illustrates the funding sources for the 2026 Capital Budget. For 2026, 27% of the capital funding is from Provincial grants and 73% of the funding is borrowing from reserves.

Transfer from Reserves

Consist of items previously approved and funded in prior budget years.

Borrow from Reserves

Internal borrowing from operating reserves to fund current projects; principal plus interest expensed in the operating budget over the useful life of the asset.



2026 Budget

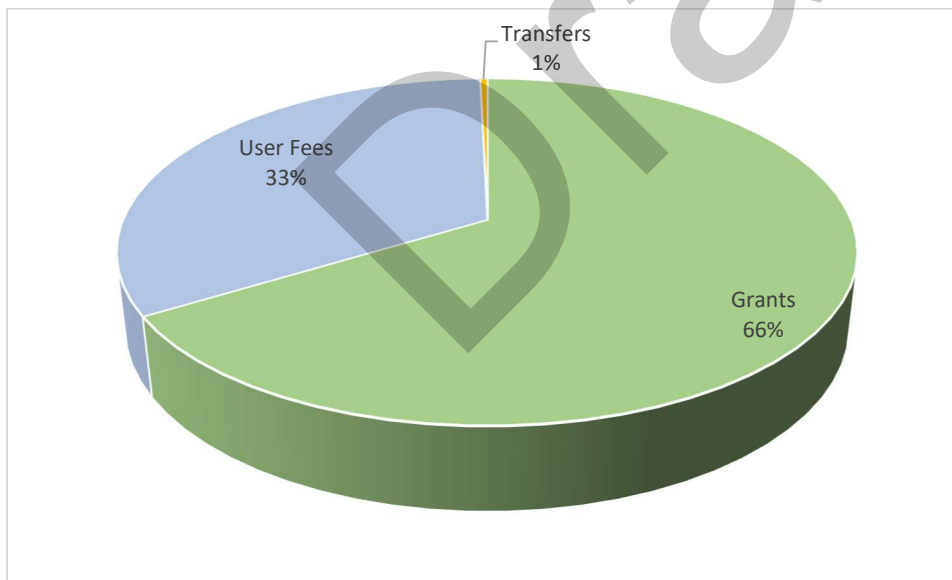
Township of The Archipelago

Council & Administration

Administration on its own includes the Chief Administrative Officer (C.A.O.), the Clerk, the Treasurer, all office staff, and the Managers of each department. Collectively this group takes care of all the Corporate Administrative Services, which includes the following key responsibilities:

- To implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions
- To undertake research and provide advice to Council on the policies and programs of the municipality; and
- To carry out other duties required under this or any other Act and other duties assigned by the municipality.

2026 Revenue Breakdown



2026 Budget

Township of The Archipelago

General	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Council & Administration			
Revenue			
Grants	1,538,600	1,725,700	12.2%
User Fees	1,120,096	1,211,480	8.2%
Transfers	228,988	233,131	1.8%
Total	2,887,684	3,170,311	9.8%
Expenditures			
Council	513,472	504,719	-1.7%
Administration	2,151,139	2,042,590	-5.0%
IT	677,265	742,326	9.6%
Compensation	8,000	8,000	0.0%
Municipal Lands	10,398	10,190	-2.0%
Economic Development	8,000	6,000	-25.0%
Elections	10,300	29,000	181.6%
Connectivity	57,000	32,000	-43.9%
Emergency Management	10,120	6,500	-35.8%
911	5,300	5,450	2.8%
GIS	228,930	241,492	5.5%
WPSGN	205,261	205,261	0.0%
MPAC	163,321	168,051	2.9%
Total	4,048,506	4,001,579	-1.2%
Net Operating Budget	(1,160,823)	(831,269)	-28.4%

2026 BUDGET

	COUNCIL							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Revenue								
Transfer from Reserves	30,000	44,105	30,000	10,685	10,000	0%	-	
Total Revenues	\$30,000	\$44,105	\$30,000	\$10,685	\$10,000	67%	- 20,000	
Expenditures								
Salaries & Benefits	309,626	330,076	340,372	351,428	347,918.96	2%	7,547	
Training & Development	50,000	38,673	44,000	27,010	47,000	7%	3,000	
Travel	75,000	75,957	78,000	76,484	78,000	0%	-	
General Office	6,300	7,475	5,500	197	6,700	22%	1,200	
Communication Costs	4,500	8,441	9,100	7,143	9,100	0%	-	
Material & Supplies	1,000	1,796	1,500	3,567	1,000	33%	- 500	
Professional Services	500	3,075	5,000	413	5,000	0%	-	
Consultant services	40,000	45,174	30,000	10,685	10,000	67%	- 20,000	
Total Expenses	\$ 486,926	\$ 510,667	\$ 513,472	\$ 476,928	\$504,719	2%	-\$8,753	
Net Total	\$ (456,926)	\$ (466,562)	\$ (483,472)	\$ (466,243)	\$ (494,719)		\$ (11,247)	

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2026 BUDGET

ADMINISTRATION									
Revenue	2024		2025		2026	Variance %	Variance \$		
	Budget	Actuals	Budget	Actuals				Budget	
Grants	1,369,900	1,369,900	1,538,600	1,548,600	1,725,700	12%	\$187,100		
Transfer from reserves	60,000	86,157				-	\$0		
Interest & Treasury Revenues	665,000	1,452,319	791,912	1,228,973	869,000	10%	\$77,088		
Total Revenues	\$2,094,900	\$2,908,376	\$2,330,512	\$2,777,573	\$2,594,700	11%	\$264,188		
Expenditures									
Salaries & Benefits	1,292,191	1,483,457	1,559,678	1,714,179	1,467,319	6%	-\$92,359		
Training & Development	53,000	50,276	63,500	58,408	70,500	11%	\$7,000		
Travel	12,500	23,742	13,500	20,776	20,500	52%	\$7,000		
General Office	71,700	66,672	69,500	63,185	64,500	7%	-\$5,000		
Communication Costs	47,600	44,692	48,600	46,013	48,650	0%	\$50		
Building Expenses	91,750	73,608	94,650	79,560	87,150	8%	-\$7,500		
Material & Supplies	12,400	21,690	16,250	17,887	16,250	0%	\$0		
Professional Services	85,000	46,217	85,000	26,449	85,000	0%	\$0		
Professional Services-HR Cons.	10,000	55,629	10,000	-	-	100%	-\$10,000		
Professional Services-HR Lawyer	6,000	65,028	6,000	60,479	8,000	33%	\$2,000		
Professional Services-HR Studies	25,000	36,325	-	-	35,000	-	\$35,000		
Professional Services-Integrity	5,000	534	5,000	655	5,000	0%	\$0		
Professional Services- Marketing	60,000	46,880	92,060	56,435	50,000	46%	-\$42,060		
Professional Services-Tax Sales (recoverable)		4,057		14,012	-	0%	\$0		
Other Expenses - Rent	30,000	29,917	51,500	51,287	52,530	2%	\$1,030		
Finance Costs	35,901	27,440	35,901	30,790	32,191	10%	-\$3,710		
Total Expenses	\$ 1,838,042	\$ 2,076,164	\$ 2,151,139	\$ 2,240,115	\$ 2,042,590	5%	\$ (108,549)		
Net Total	\$ 256,858	\$ 832,212	\$ 179,373	\$ 537,458	\$ 552,110		\$ 372,737		

Draft

2026 BUDGET

Revenue	IT							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Grants	\$30,000	\$24,060				-	\$0	
Transfers/Loans			\$101,838		\$ 121,981	0%	\$20,143	
Total Revenues	\$30,000	\$24,060	\$101,838	\$ -	\$ 121,981	20%	\$20,143	

Expenditures

Salaries & Benefits	176,080	202,631	288,305	236,534	332,326	15%	\$44,022
Training & Development	4,000	639	7,500	-	10,000	33%	\$2,500
IT Digital Strategy	30,000	24,060	30,000	74,814	30,000	0%	\$0
Security, Upgrades, Insurance	80,000	17,439	120,000	112,810	130,000	8%	\$10,000
Consultant IT Maintenance	110,600	71,083	146,460	69,688	145,000	1%	-\$1,460
Software Licensing Fees	68,500	57,430	85,000	61,438	95,000	12%	\$10,000
Total Expenses	\$ 469,180	\$ 373,282	\$ 677,265	\$ 555,284	\$ 742,326	10%	\$65,062
Net Total	\$ (439,180)	\$ (349,222)	\$ (575,427)	\$ (555,284)	\$ (620,346)		\$ (44,919)

Draft

2026 BUDGET

	COMPENSATION							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Revenue								
Miscellaneous						-	-	
Trsf from Reserves	\$8,000		\$8,000		8,000	-	-	
Total Revenues	\$8,000	\$0	\$8,000	\$0	\$8,000	-	\$0	

Expenditures

Pay Equity	8,000	-	8,000	-	8,000	0%	-
Compensation Review Changes	50,000					-	-
Transfers						-	-
Total Expenses	\$ 58,000	\$ -	\$ 8,000	\$ -	\$ 8,000	0%	\$0
Net Total	\$ (50,000)	\$ -	\$ -	\$ -	\$ -		\$ -

Draft

2026 BUDGET

Revenue	SALE/PURCHASE OF MUNICIPAL LANDS								
	2024			2025			2026	Variance	Variance
	Budget	Actuals		Budget	Actuals		Budget	%	\$
Sale of Municipal Equipment								-	-
Miscellaneous								-	-
Trsf from Reserves								-	-
Total Revenues	\$0	\$0		\$0	\$0		\$0	-	\$0

Expenditures

Finance Costs	6,378	6,378		6,251	6,251		\$6,126	2%	-	125
Finance Costs	4,232	4,232		4,147	4,147		\$4,064	2%	-	83
Total Expenses	\$ 10,610	\$ 10,610		\$ 10,398	\$ 10,398		\$ 10,190	2%		-\$208
Net Total	\$ (10,610)	\$ (10,610)		\$ (10,398)	\$ (10,398)		\$ (10,190)			\$ 208

Draft

2026 BUDGET

	ECONOMIC DEVELOPMENT								
	2024			2025			2026	Variance	Variance
	Budget	Actuals		Budget	Actuals		Budget	%	\$
Revenue									
Transfer from Reserves				8,000			6,000	-	- 2,000
Other Municipalities								-	-
Total Revenues		\$0			\$0		\$ 6,000	-	\$ -

Expenditures

Transfers to Others		-	-				-		-
Transfers to Others		6,250	-	8,000			6,000	25%	- 2,000
Total Expenses		\$ 6,250	\$ -	\$ 8,000	\$ -		\$ 6,000	25%	-\$ 2,000
Net Total		\$ (6,250)	\$ -	\$ (8,000)	\$ -		\$ -		\$ 2,000

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2026 BUDGET

Revenue	ELECTIONS								
	2024			2025			2026	Variance	Variance
	Budget	Actuals		Budget	Actuals		Budget	%	\$
Trsf from Reserves	\$0	\$0					20,500	-	\$20,500
Total Revenues	\$0	\$0	\$0	\$0	\$0		\$20,500	-	\$20,500

Expenditures

Education/Training		-	-		1,000	-		1,000	-	\$0
Professional Services									-	\$0
Misc. Consultants		1,713	1,743		1,800	2,428		28,000	1456%	\$26,200
Transfer to Reserves		7,500	7,500		7,500	-			100%	
Total Expenditures		\$9,213	\$9,243		\$10,300	\$2,428		\$29,000	182%	\$26,200
Net Total		(\$9,213)	(\$9,243)		(\$10,300)	(\$2,428)		(\$8,500)		(\$5,700)

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2026 BUDGET

	CONNECTIVITY							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Revenue								
Transfer from reserves	\$17,929		\$55,000		\$26,000	-	-	29,000
Rental Revenue				\$6,000	\$6,000	-	-	6,000
Total Revenues	\$17,929	\$0	\$55,000	\$6,000	\$32,000	-	-	-\$23,000

Expenditures

Salaries & Benefits	2,000	285	-	-	-	-	-	-
Material & Supplies	-	-	5,000	1,546	5,000	-	-	-
Tower Repairs & Maintenance	25,000	-	25,000	-	10,000	60%	-	15,000
Connectivity Professional Services	7,500	-	5,000	-	5,000	0%	-	-
Broadband Consultants	25,000	1,832	20,000	-	10,000	50%	-	10,000
Other Equipment	-	-	2,000	-	2,000	0%	-	-
Total Expenditures	\$57,500	\$2,117	\$57,000	\$1,546	\$32,000	44%	-	-\$25,000
Net Total	(\$39,571)	(\$2,117)	(\$2,000)	\$4,454	\$0			\$2,000

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2026 BUDGET

EMERGENCY MANAGEMENT									
Revenue	2024			2025			2026	Variance	Variance
	Budget	Actuals		Budget	Actuals		Budget	%	\$
Grants								-	\$0
Transfers/Loans	\$2,000			\$8,500	\$8,500			-	-\$8,500
Total Revenues	\$2,000	\$0		\$8,500	\$8,500		\$0	-	-\$8,500

Expenditures

Salaries & Benefits	2,500	1,413		-	-		-	0%	\$0
Training & Development	4,000	263		6,000	436		4,000	33%	- 2,000
Material & Supplies	5,000	1,318		4,120	-		2,500	39%	- 1,620
Total Expenses	\$ 11,500	\$ 2,994		\$ 10,120	\$ 436		\$ 6,500	36%	-\$3,620
Net Total	\$ (9,500)	\$ (2,994)		\$ (1,620)	\$ 8,064		\$ (6,500)		\$ (4,880)

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2026 BUDGET

	911								
	2024			2025			2026	Variance	Variance
	Budget	Actuals		Budget	Actuals		Budget	%	\$
Miscellaneous								-	\$0
Transfers/Loans								-	\$0
Total Revenues				\$ -	\$ -		\$0	-	\$0

Expenditures

Salaries & Benefits	1,000	175		-	-		-	0%	\$0
Communication Costs	4,000	3,940		4,200	4,129		4,350	4%	\$150
Material & Supplies	1,000	966		1,100	384		1,100	0%	\$0
Total Expenses	\$ 6,000	\$ 5,081		\$ 5,300	\$ 4,513		\$ 5,450	3%	\$150
Net Total	\$ (6,000)	\$ (5,081)		\$ (5,300)	\$ (4,513)		\$ (5,450)		\$ (150)

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2026 BUDGET

Revenue	GIS							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Grants	\$0		\$0		\$ -	-		\$0
Miscellaneous	\$128,167	\$126,225	\$140,573	\$146,552	\$ 154,869	10%		\$14,296
Transfer from Reserves	\$14,000	\$7,280			\$ 17,000	-		\$17,000
Total Revenues	\$142,167	\$133,505	\$140,573	\$146,552	\$ 171,869	22%		\$14,296

Expenditures

Salaries & Benefits	172,581	182,633	187,430	146,596	206,492	10%		\$19,062
Training & Development	3,000	407	3,000	2,145	3,000	0%		\$0
Travel	1,000		1,000		1,000	0%		\$0
General Office	2,000	1,278	2,000	2,685	2,000	0%		\$0
Computer & Data Costs	14,000	7,280	7,000	-	-	100%		-\$7,000
Material & Supplies	1,000	891	1,000	1,875	1,000	0%		\$0
Professional Services	16,000	15,150	27,500	15,150	28,000	2%		\$500
Total Expenses	\$ 209,581	\$ 207,639	\$ 228,930	\$ 168,451	\$ 241,492	5%		\$12,562
Net Total	\$ (67,414)	\$ (74,134)	\$ (88,358)	\$ (21,899)	\$ (69,623)			\$ 1,735

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2026 BUDGET

Revenue	WPSGN							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Grants/Other revenue	161,631	156,638	187,611	172,362	\$ 187,611	0%	\$0	
Transfers/Loans	16,000	15,150	17,650	15,150	\$ 17,650	0%	\$0	
Total Revenues	\$177,631	\$171,788	\$205,261	\$187,512	\$ 205,261	0%	\$0	

Expenditures

Salaries & Benefits	117,144	123,270	119,942	120,141	122,915	2%	\$2,973
Training & Development	1,000	-	1,000	422	1,000	0%	\$0
Travel	-	921	1,000	1,139	1,000	0%	\$0
General Office/Consultants	5,400	-	5,400	3,000	15,400	185%	\$10,000
Communication Costs	540	515	540	1,225	540	0%	\$0
Computer Costs/Subscriptions	51,964	57,565	53,398	47,738	55,000	3%	\$1,602
Material & Supplies	951	3,942	1,788	-	1,500	16%	-\$288
Transfers-General	632	-	22,193	16,847	7,906	-	-\$14,287
Total Expenses	\$ 177,631	\$ 186,213	\$ 205,261	\$ 190,512	\$ 205,261	0%	\$0
Net Total	\$ (0)	\$ (14,425)	\$ 0	\$ (3,000)	\$ (0)	\$ (0)	\$ (0)

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2026 Budget

Township of The Archipelago

Planning, Building & Environmental Services

Building Department

Is responsible for enforcing the Ontario Building Code and issuing permits for the construction, renovation, demolition and certain changes of use of buildings, and for the installation, alteration, extension or repair of on-site sewage systems.

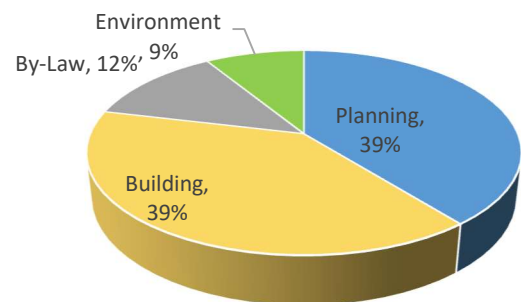
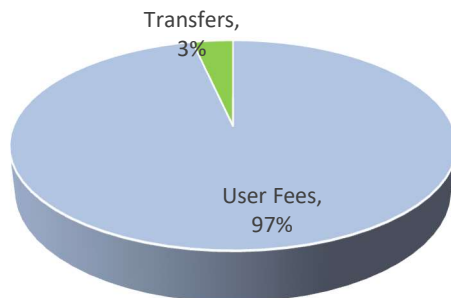
Planning Department

Is responsible for the review, development and implementation of land use policies and by-laws including the Township's Official Plan. We accept, review and process development related applications such as Official Plan amendments, Zoning By-law amendments, and plans of subdivision/condominium, consents, minor variances, site plan agreements and deeming by-laws.

Environmental Services

The Township of The Archipelago (TOA) has partnered with the Georgian Bay Mnidoo Gamii Biosphere (GBB) to deliver community programming to ratepayers.

The goal of the partnership between GBB and the TOA is to provide for high quality and accessible, environmental information sharing and programming. This specifically means working to increase environmental literacy and awareness among ratepayers within the TOA and increasing the capacity to address/respond to environmental issues, challenges, and opportunities. Furthermore, this programming helps to meet the mandate of a UNESCO (United Nations Education Scientific and Cultural Organization) designated world Biosphere and more specifically, the strategic objectives of GBB.



2026 Budget

Township of The Archipelago

General	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Planning, Building & Environment			
Revenue			
User Fees	261,500	277,000	5.9%
Transfers	90,000	10,000	-88.9%
Total	351,500	287,000	-18.3%
Expenditures			
Planning	630,822	595,401	-5.6%
Building	640,640	599,105	-6.5%
By-Law	170,081	189,119	11.2%
Environmental Services	108,774	133,323	22.6%
Total	1,550,316	1,516,948	-2.2%
Net Operating Budget	(1,198,816)	(1,229,948)	2.6%

2026 BUDGET

	PLANNING							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Revenues								
Planning Fees/Planning Board Rec.	57,000	24,255	57,000	49,726	60,000	5%	\$3,000	
Transfers/Loans	58,000		48,000	54,800	-	100%	-\$48,000	
Total Revenues	\$ 115,000	\$ 24,255	\$ 105,000	\$ 104,526	\$ 60,000	43%	-\$ 45,000	

Expenditures

Salaries & Benefits	388,727	414,132	446,672	415,799	417,701	6%	-\$28,971
Training & Development	8,000	9,537	9,200	6,210	9,200	0%	\$0
Travel	1,575	-	1,750	3,212	1,750	0%	\$0
General Office	1,570	8,131	8,000	6,158	8,500	6%	\$500
Communication Costs	4,200	3,383	4,200	6,029	5,200	24%	\$1,000
Vehicle/Vessel Expenses	525	606	750	-	750	0%	\$0
Material & Supplies	600	1,616	750	1,286	800	7%	\$50
Professional Services	20,000	26,733	25,000	34,745	27,000	8%	\$2,000
Offical Plan & Associated Studies					50,000		
Land Supply Study	-	-	-	-	-	-	\$0
Site Alteration Bylaw	30,000	29,486	30,000	32,971	-	-	-\$30,000
Zoning By-law Update	28,000	5,202	23,000	54,801	25,000	9%	\$2,000
Refunds/Recoverable Costs	-	5,500	-	-	-	-	\$0
Transfer to Reserves	-	-	-	-	-	-	\$0
Transfers-to Planning Board	24,500	24,500	24,500	24,500	24,500	0%	\$0
Subtotal of Expenses	\$ 507,697	\$ 528,826	\$ 573,822	\$ 585,711	\$ 570,401	1%	-\$ 53,421

OLT Costs	40,000	13,043	40,000	-	25,000	38%	-\$15,000
Total Expenses	\$ 547,697	\$ 541,869	\$ 613,822	\$ 585,711	\$ 595,401	3%	-\$ 68,421
Net Total	\$ (432,697)	\$ (517,614)	\$ (508,822)	\$ (481,185)	\$ (535,401)		\$ 23,421

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2026 BUDGET

	BUILDING							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Revenue								
Fees Collected	221,250	236,551	201,000	260,962	201,000	0%	\$0	
Total Revenues	221,250	236,551	201,000	260,962	\$201,000	0%	\$0	

Expenditures

Salaries & Benefits	529,589	521,797	572,324	695,667	526,390	8%	-\$45,934
Training & Development	12,122	7,080	12,500	10,807	13,500	8%	\$1,000
Travel	4,057	1,524	3,500	6,440	4,000	14%	\$500
General Office	3,011	4,902	3,750	2,003	4,500	20%	\$750
Communication Costs	2,396	2,600	2,250	1,052	2,750	22%	\$500
Computer Costs	3,600	3,610	3,650	3,924	4,250	16%	\$600
Vehicle Expenses	9,908	8,011	8,130	12,912	8,130	0%	\$0
Boat Expenses	18,648	7,830	17,975	14,543	19,225	7%	\$1,250
Material & Supplies	1,061	228	1,500	55	1,500	0%	\$0
Professional Services	1,061	1,401	5,000	5,688	5,000	0%	\$0
Finance Costs	10,267	10,267	10,061	10,061	9,860	2%	-\$201
Total Expenses	\$595,719	\$569,250	\$640,640	\$763,152	\$599,105	6%	-\$41,334
Net Total	\$ (374,469)	\$ (332,699)	\$ (439,640)	\$ (502,190)	\$ (398,105)		\$ 41,334

Draft

2026 BUDGET

Revenue	BY-LAW ENFORCEMENT								
	2024			2025			2026	Variance	Variance
	Budget	Actuals		Budget	Actuals		Budget	%	\$
Miscellaneous	500	-		-	-		-	-	\$0
Transfers/Loans	16,000	-		10,000	-		10,000	0%	\$0
Total Revenues	\$ 16,500	\$ -		\$ 10,000	\$ -		\$10,000	0%	\$0

Expenditures

Salaries & Benefits	83,563	45,680		143,681	131,461		161,119	12%	\$17,438
Public Education/Training	3,000	1,217		3,300	-		3,000	9%	-\$300
Vehicle & Travel	2,000	552		5,100	2,668		5,500	8%	\$400
Communications	1,500	484		1,500	525		1,500	0%	\$0
Material & Supplies	5,000	188		6,500	8,377		8,000	23%	\$1,500
Professional Services	15,000	1,020		10,000	-		10,000	0%	\$0
Total Expenses	\$110,063	\$49,141		\$170,081	\$143,031		\$189,119	11%	\$19,038
Net Total	\$ (93,563)	\$ (49,141)		\$ (160,081)	\$ (143,031)		\$ (179,119)		\$ (19,038)

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2026 BUDGET

Revenue	POA & COURT SECURITY FINES								
	2024			2025			2026	Variance	Variance
	Budget	Actuals		Budget	Actuals		Budget	%	\$
POA & Court Security Fines	3,500	3,710		3,500	425		\$1,000	71%	-\$2,500
Total Revenue	\$ 3,500	\$ 3,710		\$ 3,500	\$ 425		\$ 1,000	71%	-\$2,500

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2026 BUDGET

	ENVIRONMENTAL PROGRAM								
	2024			2025			2026	Variance	Variance
	Budget	Actuals		Budget	Actuals		Budget	%	\$
Revenue									
Transfer from Reserves	-	-		-	-		-	-	\$0
Transfer from Reserves	\$ -			\$ -			\$0		

Expenditures

Material & Supplies	-	-		-	-		-	-	\$0
Prof. Services-GBB	99,941	99,941		103,774	103,774		108,323	4%	\$4,549
Prof. Services-GBF	5,000	5,000		5,000	5,000		5,000	0%	\$0
Prof. Services-GBF Pump Storage Project							\$20,000	-	\$20,000
Total Expenses	\$ 104,941	\$ 104,941		\$ 108,774	\$ 108,774		\$133,323	23%	\$4,549
Net Total	\$ (104,941)	\$ (104,941)		\$ (108,774)	\$ (108,774)		\$ (133,323)		\$ (4,549)

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2026 Budget

Township of The Archipelago

Health Services

Includes annual levies paid for ambulance services, Health Unit, Belvedere Heights Home for the aged and the Pointe au Baril nursing station.

General	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Health Services			
Revenue			
User Fees	43,847	43,847	0.0%
Transfers			-
Total	43,847	43,847	0.0%
Expenditures			
Ambulance	760,383	803,602	5.7%
Health Unit	23,655	24,578	3.9%
Belvedere Heights	214,839	211,936	-1.4%
Nursing Station	76,773	74,247	-3.3%
Total	1,075,650	1,114,363	3.6%
Net Operating Budget	(1,031,803)	(1,070,516)	3.8%

AMBULANCE								
	2024		2025			2026	Variance	Variance
	Budget	Actuals	Budget	Actuals		Budget	%	\$
Transfers-General	742,629	742,629	760,383	760,383		803,602	6%	\$43,219
Transfers to Reserves							-	\$0
Total Expenses	\$ 742,629	\$ 742,629	\$ 760,383	\$ 760,383		\$ 803,602	6%	\$43,219

HEALTH UNIT								
	2024		2025			2026	Variance	Variance
	Budget	Actuals	Budget	Actuals		Budget	%	\$
Transfers-General	22,529	22,529	23,655	23,655		24,578	4%	\$923
Total Expenses	\$ 22,529	\$ 22,529	\$ 23,655	\$ 23,655		\$ 24,578	4%	\$923

A	D	E	G		BELVEDERE HEIGHTS			
	2024		2025			2026	Variance	Variance
	Budget	Actuals	Budget	Actuals		Budget	%	\$
Transfers-Levy	214,376	214,376	214,839	367,304		211,936	1%	-\$2,903
Total Expenses	\$ 214,376	\$ 297,310	\$ 214,839	\$ 367,304		\$ 211,936	1%	-\$2,903

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2026 BUDGET

	PAB NURSING STATION							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Revenues								
WPSHC	7,568	8,275	8,275	8,631	8,275	0%	\$0	
EMS	35,302	35,572	35,572	37,049	35,572	0%	\$0	
Total Revenues	\$ 42,870	\$ 43,847	\$ 43,847	\$ 45,680	\$ 43,847	0%	\$0	

Expenditures

Salaries & Benefits	900	747	1,000	-	1,000	0%	\$0
Building Expenses	15,400	4,831	10,000	5,188	7,500	25%	-\$2,500
Material & Supplies	500	40	500	93	500	0%	\$0
Professional Services	2,000	-	1,000	-	-	100%	-\$1,000
Other Expenses	1,500	-	-	-	-	-	\$0
Finance Costs	62,722	62,722	63,000	62,722	64,000	2%	\$1,000
Finance Costs	2,409	1,299	1,273	1,273	1,247	2%	-\$25
Total Expenses	\$ 85,431	\$ 69,639	\$ 76,773	\$ 69,276	\$ 74,247	3%	-\$2,525
Net Total	\$ (42,561)	\$ (25,792)	\$ (32,926)	\$ (23,596)	\$ (30,400)		\$ 2,525

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2026 Budget

Township of The Archipelago

Social Services

General	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Social Services			
Revenue			
User Fees			-
Transfers			-
Total		-	-
Expenditures			
District Social Services	1,017,197	1,054,394	3.7%
Total	1,017,197	1,054,394	3.7%
Net Operating Budget	(1,017,197)	(1,054,394)	3.7%

2026 Budget

Township of The Archipelago

Ontario Provincial Police

General	2025 Approved Budget	2026 Proposed Budget	Variance (%)
OPP			
Revenue			
User Fees			-
Transfers			-
Total		-	-
Expenditures			
OPP Levy	683,433	757,511	10.8%
Total	683,433	757,511	10.8%
Net Operating Budget	(683,433)	(757,511)	10.8%

2026 Budget

Township of The Archipelago

Contributions to Reserves

The Township is in the process of completing a review of reserves, in part to support the requirements for Asset Management planning. This includes a thorough review of reserve contributions, targets, funding sources, and intended use to ensure sufficient funds are available for short and long-term capital obligations.

General	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Contributions to Reserves			
Revenue			
User Fees			-
Transfers			-
Total		-	-
Expenditures			
Capital reserves	394,912	418,606	6.0%
General Reserves	50,000	100,000	100.0%
Total	444,912	518,606	16.6%
Net Operating Budget	(444,912)	(518,606)	16.6%

2026 Budget

Township of The Archipelago

Library

Provides a service to the residents of the Archipelago and a wide access to materials and equipment, as well as to promote learning opportunities.

General	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Library			
Revenue			
Grants	15,072	15,072	0.0%
User Fees			-
Transfers			-
Total	15,072	15,072	0.0%
Expenditures			
Parry Sound Public Library	34,105	34,305	0.6%
ToA Library	3,600	3,600	0.0%
Total	37,705	37,905	0.5%
Net Operating Budget	(22,633)	(22,833)	0.9%

2026 BUDGET	LIBRARY							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals				
Revenues								
Grants	15,072	15,072	15,072	15,072	15,072	0%	-	
Total Revenues	\$15,072	\$15,072	\$15,072	\$15,072	\$15,072	0%	\$ -	

Expenditures								
Travel	1,000	1,203	1,000	992	1,200	20%	\$ 200	
Transfers to PS Library	32,456	32,456	33,105	33,105	33,105	0%	-	
Total Expenses	\$ 33,456	\$ 33,659	\$ 34,105	\$ 34,097	\$ 34,305	1%	\$ 200	
Net Total	\$ (18,384)	\$ (18,587)	\$ (19,033)	\$ (19,025)	\$ (19,233)		\$ (200)	

2026 BUDGET	PAB LIBRARY/MACTIER							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals				
Revenues								
Grants			-	-	-	-	-	
Miscellaneous			-	-	-	-	-	
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$0	

Expenditures								
Internet Costs	150	125	200	175	200	0%	\$ -	
Computer Costs	1,000	-	500	-	500	0%	\$ -	
Material & Supplies	1,000	-	900	-	900	0%	\$ -	
Other Expenses	2,000	1,643	2,000	1,827	2,000	0%	\$ -	
Transfers	-	25	-	40	-	-	\$ -	
Total Expenses	\$ 4,150	\$ 1,793	\$ 3,600	\$ 2,042	\$ 3,600	0%	\$0	
Net Total	\$ (4,150)	\$ (1,793)	\$ (3,600)	\$ (2,042)	\$ (3,600)		\$ -	

2026 Budget

Township of The Archipelago

Donations

Funds for Community Grants are to support a number of groups and initiatives related to community development.

General	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Donations			
Revenue			
Grants			-
User Fees			-
Total		-	-
Expenditures			
General Donations	61,962	64,475	4.1%
Total	61,962	64,475	4.1%
Net Operating Budget	(61,962)	(64,475)	4.1%

2026 BUDGET

Recreation- General Expenditures	DONATIONS							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Festival of The Sound	1,500	1,500	2,000	2,000	3,000	50%	\$1,000	
Museum	35,250	35,250	35,250	35,250	36,725	4%	\$1,475	
P.S. Area Chamber of Commerce	2,000	2,000	1,540	1,540	2,400	56%	\$860	
Community Business & Dev.	2,000	2,000				-	\$0	
Heart & Soul Campaign-Sudbury	512	512				-	\$0	
WPSHC - Doctor Recruitment	11,000	11,000	11,000	11,000	11,000	0%	\$0	
National Seniors Day at PABCC	1,000	915			1,100	-	\$1,100	
Northern Ontario School of Medicine	1,500	1,500				-	\$0	
Great Lakes Waterfront Cycling Route	500					-	\$0	
Sail Parry Sound Inc.	1,250	1,250	1,250	1,250	1,500	20%	\$250	
Kawartha Turtle	500	500				-	\$0	
Other	3,200	4,000	7,172	5,000	5,000	30%	-\$2,172	
Parry Sound Rotary Club	1,750		1,750	1,750	1,750	0%	\$0	
PS Downtown Business Association			1,000	1,000	1,000	0%	\$0	
PS Founders Dinner			1,000	1,000	1,000	0%	\$0	
Total-General	\$ 61,962	\$ 60,427	\$ 61,962	\$ 59,790	\$ 64,475	4%	\$ 2,513	

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2026 Budget

Township of The Archipelago

Transportation

Maintains the safety and good repair of the local road network; provides training to ensure safe and professional drivers, and oversees the safety and repair of Township vehicles and equipment.

General	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Transportation			
Revenue			
Grants			-
User Fees			-
Transfers			-
Total		-	-
Expenditures			
Finance Costs	19,967	22,177	11.1%
Total	19,967	22,177	11.1%
Net Operating Budget	(19,967)	(22,177)	11.1%

2026 BUDGET

Revenue	ROADS BUDGET - GENERAL							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Grant						-		\$0
Miscellaneous						-		\$0
Sale of Municipal Equipment				3,793		-		\$0
Total Revenues	\$0	\$0	\$0	\$3,793	\$0	-		\$0

Expenditures

Professional fees		4,000	-		-		-	\$0	
Finance Costs		28,687	28,687		19,967	19,967	22,177	11%	\$2,210
Total Expenses		\$32,687	\$28,687		\$19,967	\$19,967	\$22,177	11%	\$2,210
Net Total		\$ (32,687)	\$ (28,687)		\$ (19,967)	\$ (16,174)	\$ (22,177)		\$ (2,210)

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2026 Budget

Township of The Archipelago

Waste Services

Provides waste services to Archipelago properties. Including; blue box recycling program, yard waste, residual waste as well as large item waste, and wayward dock disposal.

General	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Waste			
Revenue			
Grants			-
User Fees			-
Transfers	3,000	5,000	66.7%
Total	3,000	5,000	-
Expenditures			
Finance Costs	3,000	5,000	66.7%
Total	3,000	5,000	66.7%
Net Operating Budget		-	-

2026 BUDGET

	SOLID WASTE BUDGET - GENERAL								
	2024			2025			2026	Variance	Variance
	Budget	Actuals		Budget	Actuals		Budget	%	\$
Revenue									
Transfer from reserves	42,000			3,000			5,000	67%	2,000
Sale of Merchandise	30,000	18,897					-	-	-
Total Revenue	\$ 72,000	\$ 18,897		\$ 3,000	\$ -		\$ 5,000	67%	\$ 2,000

Expenditures

Transfers-General	8,156	15,032					-	-	-
Food Cycler Program	42,000	10,176		3,000			5,000	67%	2,000
Total Expenses	\$ 50,156	\$ 25,208		\$ 3,000	\$ -		\$ 5,000	67%	\$ 2,000
Net Total	\$ 21,844	\$ (6,311)		\$ -	\$ -		\$ -		\$ -

Draft

2026 Budget

Township of The Archipelago

Recreational Services

The Township is committed to a 12.8% Share to fund the West Parry Sound Recreation & Cultural Centre.

General	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Recreational Services			
Revenue			
Grants			-
User Fees			-
Transfers			-
Total	-	-	-
Expenditures			
Wellness Centre		52,201	-
Total	-	52,201	-
Net Operating Budget		- (52,201)	-

2026 BUDGET	LEISURE CENTRE								
	2024			2025			2026	Variance	Variance
	Budget	Actuals		Budget	Actuals		Budget	%	\$
Revenue									
Grants	-	-		-				-	\$0
Borrow from Reserves	1,728,000	384,000		-	384,000			0%	\$0
Total Revenues				\$ -	\$ 384,000		\$ -	-	\$ -

Expenditures

Professional Services	1,728,000	384,000		-	-			0%	\$ -
Operating Expenses					51,177		52,201	0%	\$ 52,201
Total Expenses				\$ -	\$ 51,177		\$ 52,201	-	\$ 52,201
Net Total	-	-		-	384,000		-	-	-

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North Archipelago



2026 Budget

Township of The Archipelago

Recreational Services

North

Provides a variety of park and recreational services that enhance the quality of life and leisure time for the community.

North	2026 Approved Budget	2026 Proposed Budget	Variance (%)
Recreational Services			
Revenue			
Grants	-	-	-
User Fees	17,800	17,400	-2.2%
Transfers			-
Total	17,800	17,400	-2.2%
Expenditures			
Cemetery	20,100	16,500	-17.9%
PABCC	212,876	214,398	0.7%
PAB Chamber	7,000	3,500	-50.0%
PAB Dock	74,623	90,020	20.6%
Lighthouse	15,894	15,306	-3.7%
Attainable Housing	29,382	28,794	-2.0%
Access Points	8,403	8,403	0.0%
Donations	44,100	45,300	2.7%
Total	412,378	422,222	2.4%
Net Operating Budget	(394,578)	(404,822)	2.6%

2026 BUDGET

	POINTE AU BARIL CEMETERY							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Revenues								
Miscellaneous	\$2,000		\$2,000	\$0	\$2,000	0%	\$0	
Transfers/Loans						-	\$0	
Total Revenues	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000	-	\$ -	

Expenditures

Salaries & Benefits	4,800	434	2,500	256	2,500	0%	\$0
Training & Development						-	\$0
General Office	2,930	3,048	3,100	901	3,000	3%	-\$100
Building Expenses						-	\$0
Material & Supplies	3,600	11,929	7,000	8,940	3,500	50%	-\$3,500
Transfers to Reserves	7,500	7,500	7,500	7,500	7,500	0%	\$0
Total Expenses	\$ 18,830	\$ 22,911	\$ 20,100	\$ 17,597	\$ 16,500	18%	-\$3,600
Net Total	\$ (16,830)	\$ (22,911)	\$ (18,100)	\$ (17,597)	\$ (14,500)		\$ 3,600

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2026 BUDGET

	PAB COMMUNITY CENTRE							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals				Budget
Revenues								
Miscellaneous	3,500	4,358	3,500	4,898	3,500	0%	\$0	
Transfers/Loans	48,645	40,803				-	\$0	
Total Revenues	\$ 52,145	\$ 45,161	\$ 3,500	\$ 4,898	\$ 3,500	0%	\$0	

Expenditures

Salaries & Benefits	83,669	82,603	92,636	88,909	98,404	6%	\$5,767
Salaries & Benefits-Covid	-	-	-	-	-	-	\$0
Training & Development	3,050	621	4,000	984	3,000	25%	-\$1,000
Travel	800	409	800	170	800	0%	\$0
Communication Costs	1,000	662	1,000	966	1,000	0%	\$0
Computer Costs	600	-	600	-	-	100%	-\$600
Building Expenses	95,650	73,301	71,700	50,668	68,200	5%	-\$3,500
Equipment Maintenance	1,000	1,693	-	242	-	-	\$0
Material & Supplies	5,000	10,013	8,500	10,695	10,000	18%	\$1,500
Professional Services	4,500	1,697	3,200	1,508	2,500	22%	-\$700
Other Expenses	3,000	4,665	3,500	701	3,000	14%	-\$500
Finance Costs	17,866	22,024	26,940	26,940	27,495	2%	\$555
Sculpture		1,374					
Total Expenses	\$ 216,135	\$ 197,688	\$ 212,876	\$ 181,783	\$ 214,398	1%	\$ 1,522
Net Total	\$ (163,990)	\$ (152,527)	\$ (209,376)	\$ (176,885)	\$ (210,898)		\$ (1,522)

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2026 BUDGET

	PAB CHAMBER								
	2024			2025			2026	Variance	Variance
	Budget	Actuals		Budget	Actuals		Budget	%	\$
Revenue									
Rental Revenue				6,300	6,300		8,400	33%	\$2,100
Total Revenues				\$ 6,300	\$ 6,300		\$ 8,400	-	\$2,100

Expenditures

Salaries & Benefits		1,000	-		1,000	-		500	50%	-\$500
Building Expenses		2,000	425		4,000	1,209		2,000	50%	-\$2,000
Material & Supplies		2,000	1,140		2,000	514		1,000	50%	-\$1,000
Total Expenses		\$ 5,000	\$ 1,565		\$ 7,000	\$ 1,723		\$ 3,500	50%	-\$ 3,500
Net Total		\$ (5,000)	\$ (1,565)		\$ (700)	\$ 4,577		\$ 4,900		\$ 5,600

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2026 BUDGET

Revenue	PAB WHARF							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Miscellaneous	6,000	5,739	6,000	1,611	3,500	42%	-\$2,500	
Total Revenues	\$ 6,000	\$ 5,739	\$ 6,000	\$ 1,611	\$ 3,500	42%	-\$ 2,500	

Expenditures

Salaries & Benefits	30,350	21,431	27,850	31,674	32,600	17%	\$4,750
Training & Development	2,000	-	1,000	-	1,000	0%	\$0
Communication Costs	500	-	500	-	-	100%	-\$500
Building Expenses	10,050	2,340	8,100	10,051	13,100	62%	\$5,000
Equipment Maintenance	200	2,492	200	3,517	200	0%	\$0
Material & Supplies	4,000	5,905	5,700	5,228	5,700	0%	\$0
Other Expenses	500	763	1,000	2,108	1,000	0%	\$0
Other Expenses	1,300	-	-	-	-	-	\$0
Finance Costs	31,842	31,842	30,273	30,273	36,420	20%	\$6,147
Total Expenses	\$ 80,742	\$ 64,773	\$ 74,623	\$ 82,851	\$ 90,020	21%	\$ 15,397
Net Total	\$ (74,742)	\$ (59,034)	\$ (68,623)	\$ (81,240)	\$ (86,520)		\$ (17,897)

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2026 BUDGET

	PAB LIGHTHOUSE							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Revenue								
Miscellaneous		1,527				-	\$0	
Other		-		-		-	\$0	
Transfers/Loans						-	\$0	
Total Revenues	\$ -	\$ 1,527	\$ -	\$ -	\$ -	-	\$0	

Expenditures

Salaries & Benefits	13,300	12,977	7,000	360	2,000	71%	-\$5,000
Travel	1,300	-	500	-	500	0%	\$0
Building Expenses	6,000	572	6,000	1,915	8,000	33%	\$2,000
Material & Supplies	800	339	1,000	987	1,000	0%	\$0
Finance Costs	1,422	1,422	1,394	1,394	3,806	173%	\$2,412
Total Expenses	\$ 22,822	\$ 15,310	\$ 15,894	\$ 4,656	\$ 15,306	4%	-\$588
Net Total	\$ (22,822)	\$ (13,783)	\$ (15,894)	\$ (4,656)	\$ (15,306)		\$ 588

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2026 BUDGET

AFFORDABLE HOUSING - NORTH									
Revenue	2024			2025			2026	Variance	Variance
	Budget	Actuals		Budget	Actuals		Budget	%	\$
Transfer from reserves								-	-
Total Revenue	\$ -	\$ -		\$ -	\$ -		\$ -	-	\$ -

Expenditures

Finance Costs		25,900			29,382	29,382		28,794	2%	-	588		
Total Expenses	\$	25,900	\$ -		\$	29,382	\$	29,382	\$	28,794	2%	-\$ 588	
Net Total	\$	(25,900)	\$ -		\$	(29,382)	\$	(29,382)	\$	(28,794)		\$	588

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2026 BUDGET

	ACCESS POINTS - NORTH							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Revenues								
Miscellaneous				-		-	\$0	
Other				-		-	\$0	
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$0	

Expenditures

Salaries & Benefits	2,000	919	2,000	1,362	1,000	50%	-\$1,000
Material - Bayfield	4,000	1,129	4,500	1,130	5,500	22%	\$1,000
Finance Costs	1,913	1,903	1,903	1,903	1,903	0%	\$0
Total Expenses	\$ 6,000	\$ 2,048	\$ 8,403	\$ 4,395	\$ 8,403	0%	\$ -
Net Total	\$ (6,000)	\$ (2,048)	\$ (8,403)	\$ (4,395)	\$ (8,403)		\$ -

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2026 BUDGET

Recreation- General Expenditures	DONATIONS								
	2024		2025		2026	Variance	Variance		
	Budget	Actuals	Budget	Actuals	Budget	%	\$		
Recreation-North									
PAB Community Christmas Party Event	2,000	2,000	2,000	2,000	2,000	0%	\$0		
PAB Arts & Culture	1,200	1,200	1,200	1,200	2,400	100%	\$1,200		
PAB North of 50	-	-	-	-	-	-	\$0		
Community Organization (grants)	40,000	47,465	40,000	40,284	40,800	2%	800		
Remembrance Day Service	100	100	100	100	100	0%	0		
Britt Legion (Banner donation)	-	-	-	-	-	-	0		
Total-North	\$ 43,300	\$ 50,765	\$ 43,300	\$ 43,584	\$ 45,300	5%	\$ 2,000		

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2026 Budget

Township of The Archipelago

Protection Services

North

Consists of the agreement with Ministry of Natural Resources for Crown Land fire protection.

North	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Protection Services			
Revenue			
Grants			-
User Fees			-
Transfers			-
Total		-	-
Expenditures			
Fire North	10,766	31,977	197.0%
Total	10,766	31,977	197.0%
Net Operating Budget	(10,766)	(31,977)	197.0%

2026 BUDGET

Revenue	FIRE PROTECTION - NORTH								
	2024			2025			2026	Variance	Variance
	Budget	Actuals		Budget	Actuals		Budget	%	\$
Grants							7,500	-	\$7,500
Total Revenue	\$ -	\$ -		\$ -	\$ -		\$ 7,500	-	\$7,500

Expenditures

Salaries & Benefits		-	126		-	73		-	0%	\$0
Agreements - MNR		3,637	3,637		3,710	3,708		3,821	3%	\$111
Communication Costs		100	-		100	-		4,000	3900%	\$3,900
Material & Supplies		552	542		650	-		650	0%	\$0
Professional Services		4,600	8,271		5,800	11,262		23,000	297%	\$17,200
Transfers-General		506	440		506	506		506	0%	\$0
Transfer to By-law Enforcement		500	-		-	-		-	-	\$0
Total Expenses		\$9,895	\$13,016		\$10,766	\$15,549		\$31,977	197%	\$21,211
Net Total		\$ (9,895)	\$ (13,016)		\$ (10,766)	\$ (15,549)		\$ (24,477)		\$ (13,711)

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2026 Budget

Township of The Archipelago

Waste Services North

North	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Waste Services			
Revenue			
Grants	302,400	260,000	-14.0%
User Fees	44,000	44,000	0.0%
Transfers			
Total	346,400	304,000	-12.2%
Expenditures			
Waste North	727,290	702,583	-3.4%
Total	727,290	702,583	-3.4%
Net Operating Budget	(380,890)	(398,583)	4.6%

2026 BUDGET

Revenue	SOLID WASTE BUDGET - NORTH							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Grants	218,000	241,009	302,400	340,078	210,000	31%	-	92,400
Miscellaneous	44,000	59,865	44,000	55,696	44,000	0%		-
Sale of capital assets					50,000	-		50,000
Total Revenues	\$ 262,000	\$ 300,874	\$ 346,400	\$ 395,774	\$ 304,000	12%		-\$ 42,400

Expenditures

Salaries & Benefits	409,922	425,704	425,805	397,397	435,880	2%		10,075
Training & Development	4,400	332	2,700	1,576	2,700	0%		-
Travel	2,000	1,765	2,000	1,996	2,000	0%		-
General Office	2,000	2,622	2,000	3,753	4,000	100%		2,000
Communication Costs	6,660	5,312	6,250	7,031	8,100	30%		1,850
Computer Costs	11,750	2,931	6,750	2,134	9,000	33%		2,250
Building Expenses	10,300	6,635	9,900	18,971	14,000	41%		4,100
Vehicle/Vessel Expenses	37,000	31,080	37,100	21,508	36,100	3%		1,000
Material & Supplies	14,100	7,559	12,500	6,386	11,500	8%		1,000
Professional Services	9,000	9,278	10,000	17,492	13,000	30%		3,000
Bin Repairs	2,500	740	1,000	172	1,000	0%		-
Contracted Services	26,500	30,070	31,500	34,321	6,500	79%		25,000
Recycling/HHW	15,000	10,380	-	931	14,000	-		14,000
Tipping	15,700	10,115	13,100	8,740	13,500	3%		400
Other Services (Rentals, etc.)	30,600	12,669	18,800	10,198	16,800	11%		2,000
Grinding/Grading	15,000	15,264	17,000	18,200	35,000	106%		18,000
Finance Costs	51,304	73,073	80,885	80,885	79,503	2%		1,382
Waste Audit	1,700	-	-	-	-	-		-
Transfer to Reserves	50,000	50,000	50,000	50,000	-	100%		50,000
Total Expenses	\$ 715,436	\$ 695,529	\$ 727,290	\$ 681,691	\$ 702,583	3%		-\$ 24,707
Net Total	\$ (453,436)	\$ (394,655)	\$ (380,890)	\$ (285,917)	\$ (398,583)			\$ (17,693)

2026 Budget

Township of The Archipelago

Transportation North

North	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Transportation			
Revenue			
Grants			-
User Fees			-
Transfers			-
Total		-	-
Expenditures			
Transportation North	673,218	710,827	5.6%
Total	673,218	710,827	5.6%
Net Operating Budget	(673,218)	(710,827)	5.6%

2026 BUDGET

	ROADS BUDGET - NORTH							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals				
Revenue								
Miscellaneous	-	1,920	-	1,976	-	-	-	\$0
Total Revenues	\$0	\$1,920	\$0	\$1,976	\$0	0%		\$0

Maintenance Expenditure

Bridges and Culverts	5,724	20,869	11,928	2,505	6,444	46%	-\$5,484
Roadside Maintenance	44,586	51,937	35,654	39,339	43,182	21%	\$7,528
Phragmites Control	2,000	1,822	3,500	611	8,000	129%	\$4,500
Hardtop Maintenance	28,229	24,980	23,200	13,037	19,311	17%	-\$3,889
Loosetop Maintenance	12,616	285	6,870	853	6,881	0%	\$11
Winter Control	110,898	97,803	108,239	119,968	119,984	11%	\$11,745
Winter/Summer Inspection	4,847	4,271	4,110	1,248	4,143	1%	\$33
Safety Devices	14,066	12,611	11,870	8,173	12,581	6%	\$711
Overhead & Administration	251,955	299,590	280,997	387,551	306,890	9%	\$25,893
Total Maintenance	\$474,921	\$514,168	\$486,367	\$573,285	\$527,416	8%	\$41,049

Loan Expenditure

Road Loans - Sk Comm. Rd. Reconstruction	141,948	141,948	139,109	139,109	136,327	2%	-\$2,782
Road Loans - North Shore Road	12,600	12,600	-	-	-	-	\$0
Road Loans - Sk Comm. Rd. Recon & Rehab	14,880	14,880	14,880	14,880	14,880	0%	\$0
Road Loans - Sk 10 km	31,378	31,378	30,750	30,750	30,135	2%	-\$615
Skerryvore Road Culvert repairs	2,154	2,154	2,111	2,111	2,069	2%	-\$42
Total Equip/Construction/Loans	\$202,960	\$202,960	\$186,850	\$186,850	\$183,411	2%	-\$3,439
Total North Maintenance & Loans	\$677,881	\$717,128	\$673,218	\$760,135	\$710,827	6%	\$37,609
Net Total	\$ (677,881)	\$ (715,208)	\$ (673,218)	\$ (758,159)	\$ (710,827)		\$ (37,609)

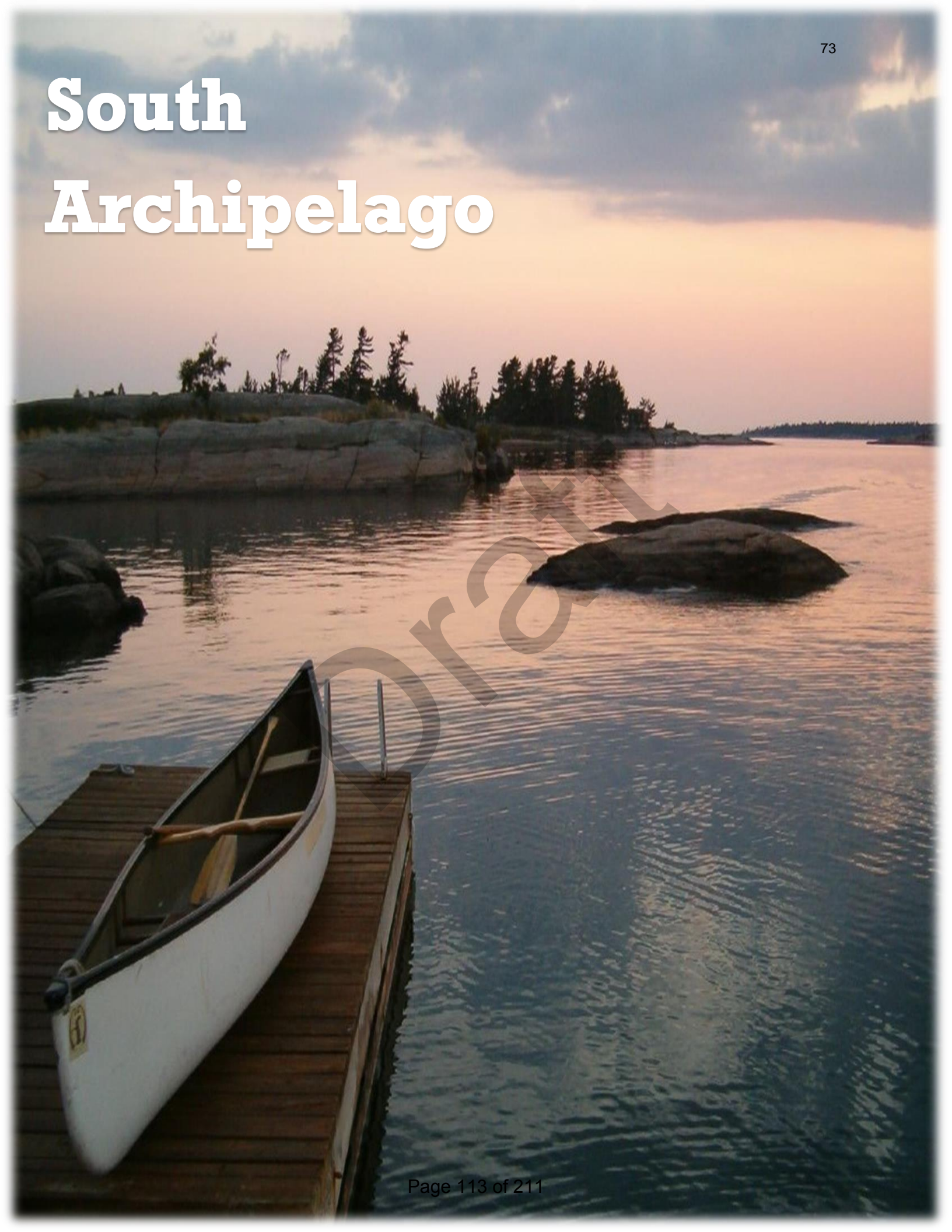
2026 Budget

Township of The Archipelago

Contributions to Reserves North

North	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Contributions to Reserves			
Revenue			
User Fees			-
Transfers			-
Total		-	-
Expenditures			
Capital reserves	481,939	510,855	6.0%
General Reserves		-	-
Total	481,939	510,855	6.0%
Net Operating Budget	(481,939)	(510,855)	6.0%

South Archipelago



2026 Budget

Township of The Archipelago

Recreational Services South

South	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Recreational Services			
Revenue			
Grants			-
User Fees	260,000	250,000	-3.8%
Transfers			-
Total	260,000	250,000	-3.8%
Expenditures			
Donations	13,260	14,760	11.3%
Holiday Cove	235,243	228,613	-2.8%
Access Points	14,328	4,328	-69.8%
Total	262,831	247,701	-5.8%
Net Operating Budget	(2,831)	2,299	-181.2%

2026 BUDGET

	DONATIONS								
	2024			2025			2026	Variance	Variance
	Budget	Actuals		Budget	Actuals		Budget	%	\$
Recreation- General Expenditures									
Recreation-South									
Blackstone Lake Cottagers Association							1,500	-	1,500
Community Organization (grants)	13,000	12,853		13,000	12,391		13,260	2%	260
Total-South	\$ 13,000	\$ 12,853		\$ 13,000	\$ 12,391		\$ 14,760	14%	\$ 1,760

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2026 BUDGET

	HOLIDAY COVE							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals	Budget	%	\$	
Revenues								
Dockage	164,800	157,541	160,000	151,831	155,000	3%		-\$5,000
Storage	2,000	796	1,000	824	1,000	0%		\$0
Fuel	100,000	84,153	90,000	85,779	85,000	6%		-\$5,000
Miscellaneous	9,150	7,546	9,000	9,238	9,000	0%		\$0
Total Revenues	\$ 275,950	\$ 250,036	\$ 260,000	\$ 247,672	\$ 250,000	4%		-\$10,000

Expenditures

Salaries & Benefits	73,904	82,225	76,078	69,586	67,975	11%		-\$8,103
Training & Development	1,200	914	2,200	5,770	7,000	218%		\$4,800
General Office	350	85	300	-	300	0%		\$0
Licence & Permit fees	4,000	2,355	4,000	2,634	3,000	25%		-\$1,000
Communication Costs	1,250	1,187	2,300	1,336	1,500	35%		-\$800
Building/Grounds	10,200	3,707	11,900	14,230	20,500	72%		\$8,600
Vehicle/Vessel	1,400	36	500	-	500	0%		\$0
Material & Supplies	3,750	3,689	4,000	897	4,000	0%		\$0
Fuel & Supplies-Recoverable	80,000	85,918	80,000	68,679	75,000	6%		-\$5,000
Misc. Consultant/Software	14,000	6,687	12,200	8,124	9,600	21%		-\$2,600
Finance Charges	2,500	1,910	2,500	1,854	2,000	20%		-\$500
Other Expenses	1,750	1,393	1,500	564	1,500	0%		\$0
Transfer to Reserves	30,000							\$0
Total Operating Expenses	\$ 224,304	\$ 190,106	\$ 197,478	\$ 173,674	\$ 192,875	2%		-\$4,603

Finance

Finance Costs	\$ 39,342	\$ 39,342	\$ 37,765	\$ 37,765	\$ 35,738	5%		-\$2,027
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Total Expenditures	\$ 263,646	\$ 229,448	\$ 235,243	\$ 211,439	\$ 228,613	3%	-\$ 6,630	6,630
Net Total	\$ 12,304	\$ 20,588	\$ 24,757	\$ 36,233	\$ 21,387		-\$ 3,370	3,370

Draft

2026 BUDGET

	ACCESS POINTS - SOUTH							
	2024		2025		2026	Variance	Variance	
	Budget	Actuals	Budget	Actuals				
Revenues								
Miscellaneous				-		-		\$0
Other				-		-		\$0
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	-		\$0

Expenditures

Material - Crane Lake	1,400	900	1,200	569	-	100%	-\$1,200
Material - Woods Bay	1,500	3,780	1,000	2,328	900	10%	-\$100
Material - Healey Lake	1,500	1,778	2,000	387	-	100%	-\$2,000
Material - Kapikog	250	91	3,500	3,000	1,100	69%	-\$2,400
Material - Kapikog Pk Lot	950	195	700	-	-	100%	-\$700
Material - Pine Bay	1,100	865	1,100	-	-	100%	-\$1,100
Material - Kapikog Dam Dock	500	229	1,000	-	-	100%	-\$1,000
Material - Fox Back	1,500	320	1,500	-	-	100%	-\$1,500
Finance Costs	2,328		2,328		2,328	0%	\$0
Total Expenses	\$ 8,700	\$ 8,158	\$ 14,328	\$ 6,284	\$ 4,328	70%	-\$ 10,000
Net Total	\$ (8,700)	\$ (8,158)	\$ (14,328)	\$ (6,284)	\$ (4,328)		\$ 10,000

Draft

2026 Budget

Township of The Archipelago

Protection Services

South

Consists of agreements with the Ministry of Natural Resources for Crown Land fire protection and with Seguin Township.

South	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Protection Services			
Revenue			
Grants			-
User Fees	94,723	95,972	1.3%
Transfers			-
Total	94,723	95,972	1.3%
Expenditures			
Emergency Protection	19,187	35,759	86.4%
Fire South	97,723	103,972	6.4%
Total	116,910	139,731	19.5%
Net Operating Budget	(22,187)	(43,759)	97.2%

2026 BUDGET

Revenue	FIRE PROTECTION - SOUTH								
	2024			2025			2026	Variance	Variance
	Budget	Actual		Budget	Actual		Budget	%	\$
Grant							7,500	-	\$7,500
Total Revenue							\$ 7,500	-	\$ 7,500

Expenditures

Salaries & Benefits		-	252		-	-		-	-	\$0
Training & Development										\$0
Agreements - MNR		10,911	10,910		11,125	11,124		11,459	3%	\$334
Communication Costs		100	-		100	-		-	100%	-\$100
Material & Supplies		648	636		700	-		700	0%	\$0
Professional Services		5,400	6,927		6,562	5,508		23,000	251%	\$16,438
Transfers-General		594	660		700	594		600	14%	-\$100
Transfer to By-law Enforcement		500	-		-	-		-	-	\$0
Total Expenses		\$18,153	\$19,385		\$19,187	\$17,226		\$ 35,759	86%	\$16,572
Net Total		\$ (18,153)	\$ (19,385)		\$ (19,187)	\$ (17,226)		\$ (28,259)		\$ (9,072)

Draft

2026 BUDGET

	FIRE EMERGENCY PROTECTION - SEGUIN								
	2024			2025			2026	Variance	Variance
	Budget	Actual		Budget	Actual		Budget	%	\$
Special Levy-BL	31,388	31,388		31,388	31,388		31,388	0%	\$0
Special Levy-CL	56,168	55,932		63,335	63,070		64,584	2%	\$1,249
Total Revenues	\$87,556	\$87,320		\$94,723	\$94,458		\$95,972	1%	\$1,249

Expenditures

Contracted Services-BL	31,388	43,640		31,388	31,388		31,388	0%	\$0
Contracted Services-CL	56,168	56,168		63,335	63,070		64,584	2%	\$1,249
Total Expenses	\$87,556	\$99,808		\$94,723	\$94,458		\$95,972	1%	\$1,249
Net Total	\$0	-\$12,488		\$0	\$ -		\$0		\$0

Draft

2026 BUDGET

Emergency Protection - Seguin 911									
Revenue	2024		2025		2026	Variance	Variance		
	Budget	Actual	Budget	Actual				Budget	%
Transfers/Loans								-	\$0
Total Revenues	\$0	\$0	\$0	\$0	\$0			-	\$0

Expenditures

Contracted Services	5,000	1,354	3,000	7,305	8,000	167%	\$5,000
Total Expenses	\$5,000	\$1,354	\$3,000	\$7,305	\$8,000	0%	\$5,000
Net Total	\$ (5,000)	\$ (1,354)	\$ (3,000)	\$ (7,305)	\$ (8,000)		\$ (5,000)

Draft

2026 Budget

Township of The Archipelago

Waste Services South

South	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Waste Services			
Revenue			
Grants	453,600	420,134	-7.4%
User Fees	12,000	12,000	0.0%
Transfers			-
Total	465,600	432,134	-7.2%
Expenditures			
Waste South	852,343	809,638	-5.0%
Total	852,343	809,638	-5.0%
Net Operating Budget	(386,743)	(377,504)	-2.4%

2026 BUDGET

Revenue	SOLID WASTE BUDGET - SOUTH								
	2024		2025		2026	Variance	Variance		
	Budget	Actuals	Budget	Actuals	Budget	%	\$		
Grants	327,000	361,513	453,600	514,444	370,134	18%	-	83,466	
Miscellaneous	12,000	7,670	12,000	3,611	12,000	0%	-	-	
Sale of capital assets					50,000	-	-	50,000	
Total Revenue	\$ 339,000	\$ 369,183	\$ 465,600	\$ 518,055	\$ 432,134	7%	-	\$ 33,466	
Expenditures									
Salaries & Benefits	401,003	418,367	424,206	407,535	414,753	2%	-	\$-9,453	
Training & Development	4,650	479	4,000	2,304	4,000	0%	-	\$0	
Travel	3,000	3,658	4,000	3,495	4,000	0%	-	\$0	
General Office	2,500	2,904	3,000	6,202	6,000	100%	-	\$3,000	
Communication Costs	7,600	8,207	9,300	9,142	11,600	25%	-	\$2,300	
Computer Costs	2,000	684	1,000	2,046	2,000	100%	-	\$1,000	
Building Expenses	8,930	3,685	7,900	7,525	5,400	32%	-	\$-2,500	
Vehicle/Vessel Expenses	36,700	30,257	31,500	31,260	35,500	13%	-	\$4,000	
Material & Supplies	25,500	20,705	26,100	37,685	33,300	28%	-	\$7,200	
12 Mile Bay Rd Transfer Stn. Agr.	25,000	15,700	25,000	32,629	45,000	80%	-	\$20,000	
Professional Services	4,000	-	4,000	-	2,500	38%	-	\$-1,500	
Bin Repairs	2,000	1,111	1,000	362	1,000	0%	-	\$0	
Other Expenses (Rentals, etc.)	11,700	6,974	8,800	8,590	16,300	85%	-	\$7,500	
Contracted Services	17,750	12,545	14,600	8,931	3,500	76%	-	\$-11,100	
Recycling/HHW	39,900	26,861	28,000	18,512	14,000	50%	-	\$-14,000	
Tipping	91,100	67,460	93,000	67,575	89,000	4%	-	\$-4,000	
Barging	54,000	68,252	72,000	77,824	78,000	8%	-	\$6,000	
Finance Costs	54,175	46,468	44,936	44,936	43,785	3%	-	\$-1,151	
Transfer to Reserves	50,000	50,000	50,000	50,000	-	-	-	\$-50,000	
Total Expenses	\$ 841,508	\$ 784,317	\$ 852,343	\$ 816,553	\$ 809,638	5%	-	\$ 42,704	
Net Total	\$ (502,508)	\$ (415,135)	\$ (386,743)	\$ (298,498)	\$ (377,504)			\$ 9,238	

2026 Budget

Township of The Archipelago

Transportation South

South	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Transportation			
Revenue			
Grants			-
User Fees			-
Transfers			-
Total	-	-	-
Expenditures			
Transportation South	833,790	899,137	7.8%
Total	833,790	899,137	7.8%
Net Operating Budget	(833,790)	(899,137)	7.8%

2026 BUDGET

	ROADS BUDGET - SOUTH						2026 Budget	Variance %	Variance \$
	2024		2025						
Revenue	Budget	Actuals	Budget	Actuals					
Levy	-	-	-	-				\$0	
Miscellaneous	-	2,987	-	2,540			-	\$0	
Total Revenues	\$0	\$2,987	\$0	\$2,540			\$0	\$0	

Maintenance Expenditures

Bridges and Culverts	10,189	408	9,144	1,696	6,657	27%	-\$2,487
Roadside Maintenance	58,797	96,982	79,154	58,062	65,504	17%	-\$13,650
Phragmites Control	2,000	2,704	5,000	6,071	6,000	20%	\$1,000
Hardtop Maintenance	25,331	21,000	27,077	7,433	26,252	3%	-\$825
Loosetop Maintenance	53,242	50,626	51,502	32,884	44,894	13%	-\$6,608
Winter Control	114,783	167,295	118,965	171,617	161,318	36%	\$42,354
Winter/Summer Inspection	8,483	5,514	5,137	1,569	5,179	1%	\$42
Safety Devices	6,136	11,136	5,782	4,928	8,607	49%	\$2,825
Overhead & Administration	384,375	452,475	422,697	549,992	471,536	12%	\$48,838
Total Maintenance	\$663,336	\$808,140	\$724,458	\$834,252	\$795,947	10%	\$71,489

Road Loans - H/L Stimulus	58,006	58,006	56,846	56,846	55,709	2%	-\$ 1,137
Road Loans - Blst/CL Stimulus	34,634	34,634	33,942	33,942	33,263	2%	-\$ 679
Road Loans - Jacklyn culvert	-	-	-	-	-	-	\$ -
Road Loans - H/L Road Washout	8,172	8,173	8,009	8,009	7,848	2%	-\$ 160
Road Loans - H/L Rd 2nd Culvert	2,935	2,935	2,876	2,876	2,818	2%	-\$ 58
Road Loans - Joe Koran Road	3,213	3,212	5,882	5,882	-	100%	-\$ 5,882
Road Loans - Koran Rd-base & culvert repairs	1,814	1,815	-	-	-	-	\$ -
Road Loans - Kapikog Rd-base & culvert repairs	1,883	1,883	1,778	1,778	3,551	100%	\$ 1,773
Total Construction Loans	\$110,658	\$110,658	\$109,332	\$109,333	\$103,190	6%	-\$ 6,142
Total South Maintenance & Loans	\$773,994	\$918,798	\$833,790	\$943,585	\$899,137	8%	\$ 65,347
Net Total	\$ (773,994)	\$ (915,811)	\$ (833,790)	\$ (941,045)	\$ (899,137)		\$ (65,347)

Draft

2026 Budget

Township of The Archipelago

Contributions to Reserves South

South	2025 Approved Budget	2026 Proposed Budget	Variance (%)
Contributions to Reserves			
Revenue			
User Fees			-
Transfers			-
Total		-	-
Expenditures			
Capital reserves	719,433	762,599	6.0%
General Reserves	100,000	100,000	0.0%
Total	819,433	862,599	5.3%
Net Operating Budget	(819,433)	(862,599)	5.3%

2026 Budget

Township of The Archipelago

Capital Budget Summary

Revenue

Borrow from Reserves	756,000
Municipal Modernization Funding	282,220
Total	\$1,038,220

Expenditures

Administration/Council	528,220
Waste Services	179,000
Transportation	165,000
Facilities	166,000
Total	\$1,038,220

Net Capital Budget	\$ -
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2026 Budget

Township of The Archipelago

Administration/Council

Revenue

Municipal Modernization Funding	282,220
Borrow from Reserves	246,000
Total	\$528,220

Expenditures

Council Laptops & Headsets	25,000
Records Management Software	50,000
Corporate Workstation Upgrades	30,000
Server Licensing Upgrade	10,000
Office Telephone	6,000
Financial Software	282,220
Security Camera System	100,000
Administrative Office Planning	10,000
Communications Tower Gate	15,000
Total	\$528,220

Net Capital Budget	\$	-
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2026 Budget

Township of The Archipelago

Waste Services

Revenue	
Borrow from Reserves	179,000
Total	\$179,000
Expenditures	
Staff Building - Skerryvore Transfer Station	30,000
Pointe au Baril Wharf Docks	70,000
Sheephead & Devil's Elbow Ramps	30,000
Heavy-duty Dock Carts	5,000
Snowblower (x9)	9,000
Site 9 Landfill Optimization	35,000
Total	\$179,000
Net Capital Budget	\$ -

2026 Budget

Township of The Archipelago

Transportation

Revenue	
Borrow from Reserves	165,000
Total	\$165,000
Expenditures	
Identification Road Signs	10,000
Pickup Truck Replacement	100,000
Backhoe Sweeper Broom	40,000
Dump Trailer	15,000
Total	\$165,000
Net Capital Budget	\$ -

2026 Budget

Township of The Archipelago

Facilities

Revenue

Borrow from Reserves	166,000
Total	\$166,000

Expenditures

Holiday Cove Marina Dock Ramps and Shed	18,000
Bayfield Access Retaining Wall Blocks	60,000
Pointe Au Baril Community Centre Furniture Refresh	10,000
Pointe Au Baril Community Centre Door Keys	8,000
Woods Bay Access Point Landing and Dock	70,000
Total	\$166,000

Net Capital Budget	\$ -
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2026 Budget

Township Of The Archipelago

Department: Administration/Council

Project Title: Council Laptops and Headsets
 Asset Class: Hardware
 Purchasing Policy: Documented Quotes
 Strategic Priority: Leadership & Communications

Project Type: Recommended
 Department: Administration
 ICECAP Compliant 🌱: N/A

With the incoming Council in November 2026, new equipment, including laptops and headsets, will need to be purchased for all members.

Expense	2026	Total
Funding		
Borrow from Reserves	\$25,000	\$25,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$	\$

Project Title: Records Management Software
 Asset Class: Software
 Purchasing Policy: Request For Proposal (RFP)
 Strategic Priority: Leadership & Communications

Project Type: Legislative
 Department: Administration
 ICECAP Compliant 🌱: N/A

The IT Strategic Plan identifies that the current system (OnPhase) does not meet organizational needs and recommends the purchase and implementation of a new records management system.

Expense	2026	Total
Funding		
Borrow from Reserves	\$50,000	\$50,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$7,000	\$7,000

Note, that the \$7,000 operating cost will be offset by the discontinuation of OnPhase.

2026 Budget

Township Of The Archipelago

Project Title: Corporate Workstation Upgrades
 Asset Class: Hardware
 Purchasing Policy: Documented Quotes
 Strategic Priority: Sustainable & Cost Effective Services

Project Type: Previously Approved
 Department: IT
 ICECAP Compliant 🌱: Yes

Replace 1/3 of township laptops/workstations as part of the 3-year renewal cycle.

Expense	2026	Total
Funding		
Borrow from Reserves	\$30,000	\$30,000
Operating Impact of Capital		
Maintenance Cost (annual)		\$0

Project Title: Server Licensing acquisition/upgrade
 Asset Class: Software
 Purchasing Policy: Documented Quotes
 Strategic Priority: Sustainable & Cost Effective Services

Project Type: Previously Approved
 Department: IT
 ICECAP Compliant 🌱: N/A

VMware software licensing to virtualize physical servers

Expense	2026	Total
Funding		
Borrow from Reserves	\$10,000	\$10,000
Operating Impact of Capital		
Maintenance Cost (annual)		\$0

Project Title: Office Telephone
 Asset Class: Hardware
 Purchasing Policy: Documented Quotes
 Strategic Priority: Sustainable & Cost Effective Services

Project Type: Recommended
 Department: IT
 ICECAP Compliant 🌱: N/A

Corporate phone system hardware (redundancy on premise) upgrade

Expense	2026	Total
Funding		
Borrow from Reserves	\$6,000	\$6,000
Operating Impact of Capital		
Maintenance Cost (annual)		\$0

2026 Budget

Township Of The Archipelago

Project Title: Financial Accounting Software
 Asset Class: Software
 Purchasing Policy: Request For Proposal (RFP)
 Strategic Priority: Sustainable & Cost Effective Services

Project Type: Previously Approved
 Department: Administration
 ICECAP Compliant 🌱: N/A

Continuation of the previously approved project; an additional \$60,000 is being requested in 2026 to support a more advanced third party budgeting software then the out of the box option.

Enhanced budgeting software will centralize budgeting, forecasting, and financial reporting in a single, controlled platform, reducing reliance on spreadsheets and manual processes. It will improve accuracy, accountability, and transparency through standardized workflows, audit trails, and real-time data, while supporting informed decision-making, compliance, and long-term financial planning

Purchase and implementation of a finance ERP (enterprise resource planning) system to manage day to day finance activities; property tax, accounts payable, accounts receivable, payroll, project management, reporting and workflow processes.

To ensure the successful implementation of the new ERP project, it is necessary to engage a project management consultant and IT implementation support. The project management consultant will provide expertise in planning, coordinating, and executing the project, ensuring it stays on schedule and within budget while aligning with organizational goals. IT implementation support will address the technical complexities of the ERP system, ensuring proper configuration, integration, and deployment. Additionally, the CFO requests training on change management, which will provide the tools to navigate organizational shifts, foster employee buy-in, and minimize resistance.

Expense	2026	Total
Funding		
Municipal Modernization Funding	\$282,220	\$282,220
Operating Impact of Capital		
Maintenance Cost (annual)	\$22,000	\$22,000

2026 Budget

Township Of The Archipelago

Project Title: Security Camera System
 Asset Class: Buildings
 Purchasing Policy: Documented Quotes
 Strategic Priority: Sustainable & Cost Effective Services

Project Type: Recommended
 Department: Administration
 ICECAP Compliant 🌱: No

Upgrade of all security camera systems throughout the townships facilities to ensure appropriate site security, including internet connection through new fiber drop points.

Expense	2026	Total
Funding		
Borrow from Reserves	\$100,000 Estimate. To be tendered with IT involvement	\$100,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$1,500	\$1,500

Project Title: Administrative Office Planning
 Asset Class: Buildings
 Purchasing Policy: Documented Quotes
 Strategic Priority: Protect & Preserve

Project Type: Recommended
 Department: Administration
 ICECAP Compliant 🌱: Yes

An amount to examine the current office space, possibility of renovation, or other alternatives proposed. This is proposed to position the organization well into the future for staffing needs and space requirements to deliver excellent level of service.

Expense	2026	Total
Funding		
Borrow from Reserves	\$10,000	\$10,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$0	\$0

2026 Budget

Township Of The Archipelago

Project Title: Access Gate – Tower Hill Lands
 Asset Class: Leasehold Improvement
 Purchasing Policy: Documented Quotes
 Strategic Priority: Effective Relationships & Partnerships

Project Type: Recommended
 Department: IT
 ICECAP Compliant 🌱: N/A

Purchase and install a swing gate at the Township property at Tower Hill to restrict public access and mitigate unauthorized access/trespassing.

Expense	2026	Total
Funding		
Borrow from Reserves	\$15,000	\$15,000
Operating Impact of Capital		
Maintenance Cost (annual)		\$0

Draft

2026 Budget

Township Of The Archipelago

Department: Waste Services

Project Title: Skerryvore Transfer Station Staff Shelter
 Asset Class: Buildings
 Purchasing Policy: Documented Quotes
 Strategic Priority: Sustainable & Cost Effective Services

Project Type: Recommended
 Department: Waste
 ICECAP Compliant 🌱: No

A new staff shelter is proposed to replace the current poor condition structure and improve employee health, safety, and service delivery.

Expense	2026	Total
Funding		
Borrow from Reserves	\$30,000	\$30,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$500	\$500

Project Title: Pointe au Baril Wharf Wall Docks
 Asset Class: Equipment
 Purchasing Policy: Documented Quotes
 Strategic Priority: Sustainable & Cost Effective Services

Project Type: Recommended
 Department: Waste
 ICECAP Compliant 🌱: No

The docks serve residents arriving to use the transfer station are in poor condition and should be replaced. These docks run parallel to the wharf retaining wall and are approximately 8' x 100'.

Expense	2026	Total
Funding		
Borrow from Reserves	\$70,000	\$70,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$500	\$500

2026 Budget

Township Of The Archipelago

Project Title: Large Item Bin Ramps and Dock Ramps – DE & SH

Project Type: Recommended

Asset Class: Equipment

Department: Waste

Purchasing Policy: Documented Quotes

ICECAP Compliant 🌱: No

Strategic Priority: Sustainable & Cost Effective Services

Existing wood ramps are in poor condition and should be replaced. Old ramps to access the large item bins need replacing at both Sheep Head and Devil’s Elbow transfer stations, and the dock ramp replaced due to narrow width at Devil’s Elbow.

Expense	2026	Total
Funding		
Borrow from Reserves	\$30,000	\$30,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$100	\$100

Project Title: Heavy-Duty Dock Push/Pull Dock Carts

Project Type: Recommended

Asset Class: Equipment

Department: Waste

Purchasing Policy: Documented Quotes

ICECAP Compliant 🌱: No

Strategic Priority: Sustainable & Cost Effective Services

Carts for the easier moving of material and waste for residents and customers at Transfer Stations and the Marina. Cart replacement is proposed for two carts each at Devil’s Elbow, Sheep Head, and Pointe au Baril Transfer Stations as well as Holiday Cove Marina. The new carts should be strong and provide excellent utility, replacing carts in poor condition or not currently available.

Expense	2026	Total
Funding		
Borrow from Reserves	\$5,000	\$5,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$100	\$100

2026 Budget

Township Of The Archipelago

Project Title: Snowblower Fleet Refresh
 Asset Class: Equipment
 Purchasing Policy: Documented Quotes
 Strategic Priority: Sustainable & Cost Effective Services

Project Type: Recommended
 Department: Waste
 ICECAP Compliant 🌱: No

Our existing fleet of snowblowers used at Transfer Stations are in poor to fair condition. To ensure reliability and level-of-service a new snowblower fleet of 6 is proposed to replace the aged fleet. The old snowblower fleet will be sold individually, or as a lot with a reserve price.

Expense	2026	Total
Funding		
Borrow from Reserves	\$9,000	\$9,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$500	\$500

Project Title: Landfill Optimization
 Asset Class: Leasehold Improvement
 Purchasing Policy: Documented Quotes
 Strategic Priority: Sustainable & Cost Effective Services

Project Type: Previously Approved
 Department: Waste
 ICECAP Compliant 🌱: No

Approved in previous years, the project will continue work with the Ministry of Environment, Conservation and Parks to secure an additional 40,000m3 of landfill capacity.

Expense	2026	Total
Funding		
Borrow from Reserves	\$35,000	\$35,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$500	\$500

2026 Budget

Township Of The Archipelago

Department: Transportation

Project Title: Township Identification Road Signs
 Asset Class: Equipment
 Purchasing Policy: Documented Quotes
 Strategic Priority: Effective Relationships & Partnerships

Project Type: Recommended
 Department: Roads
 ICECAP Compliant 🌱: No

Installation of Township identification signs at four locations. Healey Lake Road, Blackstone Crane Lake Road, Highway 69 Northbound, Highway 69 Southbound. Simple regulated design identifying township boundaries. Installation on Highway 69 is pending Ministry of Transportation review, approval, and installation.



Expense	2026	Total
Funding		
Borrow from Reserves	\$10,000	\$10,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$300	\$300

Project Title: Pickup Truck Replacement
 Asset Class: Fleet/Vehicle
 Purchasing Policy: Documented Quotes
 Strategic Priority: Sustainable & Cost Effective Services

Project Type: Recommended
 Department: Roads
 ICECAP Compliant 🌱: No

Replacement of end-of-life vehicle (Unit 1418) with a similar new vehicle. The vehicle should also be equipped with new plow and a set of new winter tires. Unit 1418 plans to be applied as trade-in value.

2026 Budget

Township Of The Archipelago

Expense	2026	Total
Funding		
Borrow from Reserves	\$100,000	\$100,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$1,000	\$1,000

Project Title: Backhoe Sweeper Broom
 Asset Class: Equipment
 Purchasing Policy: Documented Quotes
 Strategic Priority: Sustainable & Cost Effective Services

Project Type: Recommended
 Department: Roads
 ICECAP Compliant 🌱: No

A front-mounted backhoe angle broom will provide a more safe and effective method to clean roads and parking areas compared to a towed sweeper. The current sweeper is near end-of-life and will be disposed of.

Expense	2026	Total
Funding		
Borrow from Reserves	\$40,000	\$40,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$500	\$500

Project Title: Dump Trailer
 Asset Class: Equipment
 Purchasing Policy: Documented Quotes
 Strategic Priority: Sustainable & Cost Effective Services

Project Type: Recommended
 Department: Roads
 ICECAP Compliant 🌱: No

A dump trailer will serve for cold patching road without return trips, deliver gravel, collect brush and logs, and be used for large item removal. The current fleet has a light duty utility trailer with no dump function which is used for light work such as chairs and tables or small equipment transport. A new large 5-ton dump trailer will meet demands while improving safety.

Expense	2026	Total
Funding		
Borrow from Reserves	\$15,000	\$15,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$300	\$300

2026 Budget

Township Of The Archipelago

Department: Facilities

Project Title: Holiday Cove Marina Dock Ramps and Shed

Project Type: Recommended

Asset Class: Equipment

Department: Recreation

Purchasing Policy: Documented Quotes

ICECAP Compliant 🌱: No

Strategic Priority: Sustainable & Cost Effective Services

Two dock ramps are recommended for replacement to improve the condition and better accommodate varying water levels. As well as tool and equipment storage shed has had water intrusion and is in poor condition. Construction of a new 8'x8' shed is proposed.

Expense	2026	Total
Funding		
Borrow from Reserves	\$18,000	\$18,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$100	\$100

Project Title: Bayfield Access Retaining Wall Blocks

Project Type: Recommended

Asset Class: Leasehold Improvement

Department: Recreation

Purchasing Policy: Documented Quotes

ICECAP Compliant 🌱: No

Strategic Priority: Sustainable & Cost Effective Services

The existing retaining wall structure is decaying wood and in poor condition. The proposed project would excavate the wood retaining wall, set retaining wall concrete blocks, and backfill the landing.

Expense	2026	Total
Funding		
Borrow from Reserves	\$60,000	\$60,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$500	\$500

2026 Budget

Township Of The Archipelago

Project Title: Community Centre Furniture Refresh
 Asset Class: Buildings
 Purchasing Policy: Documented Quotes
 Strategic Priority: Sustainable & Cost Effective Services

Project Type: Recommended
 Department: Recreation
 ICECAP Compliant 🌱: No

A proposed replacement of 50 banquet chairs, 10 folding tables, and 35 tablecloths will replace items in poor condition.

Expense	2026	Total
Funding		
Borrow from Reserves	\$10,000	\$10,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$0	\$0

Project Title: Community Centre Door Keys
 Asset Class: Buildings
 Purchasing Policy: Documented Quotes
 Strategic Priority: Sustainable & Cost Effective Services

Project Type: Recommended
 Department: Recreation
 ICECAP Compliant 🌱: No

The replacement of key cylinders and locksets at the interior of the Community Centre will ensure a common key throughout the facility, eliminating an assortment of different keys, key mismanagement, and the risk of no-access at a time of emergency.

Expense	2026	Total
Funding		
Borrow from Reserves	\$8,000	\$8,000
Operating Impact of Capital		
Maintenance Cost (annual)	\$0	\$0

2026 Budget

Township Of The Archipelago

Project Title: Woods Bay Access Point Landing and Dock Project Type: Recommended
 Asset Class: Equipment Department: Recreation
 Purchasing Policy: Documented Quotes ICECAP Compliant 🟢: No
 Strategic Priority: Sustainable & Cost Effective Services

The Woods Bay access point is parallel to the transfer station and consists of a walkway of approximately 65' and a dock and ramp of 60'.

Expense	2026	Total
Funding		
Borrow from Reserves	\$70,000	\$
Operating Impact of Capital		
Maintenance Cost (annual)	\$500	\$

Draft

2026 BUDGET										
										-\$ 5,623,930 C \$ 1,313,605 N/C -\$ 4,310,325
GENERAL	REVENUES		GRANTS	ERVES/LOANS	EXPENDITURES		EXPENDITURES	EXPENDITURES	2026	
	GRANTS	RESERVES/LOANS	CAPITAL	CAPITAL	CONTROLLABLE	UNCONTROLLABLE	CAPITAL	MONIES	RAISED	
OMPFF/Hydro/RR	\$ 1,725,700									
General		\$ 1,211,480	\$ 111,150	\$ 282,220	\$ 246,000	\$ 3,143,403	\$ 168,051	\$ 528,220		
IT			\$ 121,981			\$ 742,326				
Environment						\$ 133,323				
Building/By-law Enforcement		\$ 217,000	\$ 10,000			\$ 788,224				
OPP							\$ 757,511			
Transportation					\$ 165,000	\$ 22,177		\$ 165,000		
Solid Waste - General		\$ 5,000				\$ 5,000				
Nursing Station		\$ 43,847				\$ 74,247				
Ambulance/Health Unit							\$ 828,180			
DSSAB							\$ 1,054,394			
Belvedere Heights							\$ 211,936			
Donations						\$ 64,475				
Library	\$ 15,072					\$ 3,600	\$ 34,305			
Planning		\$ 60,000	\$ -			\$ 595,401				
Capital Reserves						\$ 418,606				
Reserves						\$ 100,000				
TOTAL GENERAL	\$ 1,740,772	\$ 1,537,327	\$ 243,131	\$ 282,220	\$ 411,000	\$ 6,090,783	\$ 3,054,377	\$ 693,220	-\$ 5,623,930	
NORTH										
Protection						\$ 31,977				
Trans (Roads)						\$ 710,827				
Solid Waste - North	\$ 260,000	\$ 44,000			\$ 142,000	\$ 702,583		\$ 142,000		
Cemetery		\$ 2,000				\$ 16,500				
PABCC		\$ 3,500		\$ 18,000		\$ 214,398		\$ 18,000		
PAB Chamber		\$ 8,400				\$ 3,500				
PAB Dock		\$ 3,500				\$ 90,020				
Lighthouse						\$ 15,306				
Attainable Housing						\$ 28,794				
Access Points				\$ 60,000		\$ 8,403		\$ 60,000		
Donations						\$ 45,300				
Capital Reserves						\$ 510,855				
Reserves										
TOTAL NORTH	\$ 260,000	\$ 61,400	\$ -	\$ -	\$ 220,000	\$ 2,378,464	\$ -	\$ 220,000	-\$ 2,057,064	
SOUTH										
Protection		\$ 95,972				\$ 139,731				
Trans (Roads)		\$ -				\$ 899,137				
Solid Waste - South	\$ 420,134	\$ 12,000			\$ 37,000	\$ 809,638		\$ 37,000		
Donations						\$ 14,760				
Holiday Cove		\$ 250,000			\$ 18,000	\$ 228,613		\$ 18,000		
Access Points					\$ 70,000	\$ 4,328		\$ 70,000		
Capital Reserves						\$ 762,599				
Reserves						\$ 100,000				
TOTAL SOUTH	\$ 420,134	\$ 357,972	\$ -	\$ -	\$ 125,000	\$ 2,958,805	\$ -	\$ 125,000	-\$ 2,180,700	
Education Tax						\$ -	\$ 3,340,036		-\$ 3,340,036	
TOTAL BUDGET	\$ 2,420,906	\$ 1,956,699	\$ 243,131	\$ 282,220	\$ 756,000	\$ 11,428,052	\$ 6,394,413	\$ 1,038,220		
					\$ 5,658,955		\$ 18,860,684			
					\$ -					
					\$ 5,658,955		-\$13,201,729		(\$13,201,729)	

GENERAL	2025	2026	controllable	non-controllable
	MONIES RAISED	MONIES RAISED		
OMPFF	\$ 1,538,600	\$ 1,725,700		-\$187,100
General	-\$2,123,996	-\$1,988,824	-\$135,172	
IT	-\$575,427	-\$620,346	\$44,919	
Environmental - General	-\$108,774	-\$133,323	\$24,549	
Building/By-law Enforcement	-\$596,221	-\$561,224	-\$34,997	
OPP	-\$683,433	-\$757,511		\$74,078
Transportation	-\$19,967	-\$22,177	\$2,210	
Solid Waste - General	\$0	\$0	\$0	
Nursing Station	-\$32,926	-\$30,400	-\$2,525	
Ambulance/Health Unit	-\$784,038	-\$828,180		\$44,142
DSSAB	-\$1,017,197	-\$1,054,394		\$37,197
Belvedere Heights	-\$214,839	-\$211,936		-\$2,903
Donations	-\$61,962	-\$64,475	\$2,513	
Library	-\$22,633	-\$22,833	\$200	\$0
Planning	-\$493,822	-\$535,401	\$41,579	
Cap Reserves	-\$394,912	-\$418,606	\$23,695	
Reserves	-\$50,000	-\$100,000	\$50,000	
TOTAL GENERAL	-\$5,641,546	-\$5,623,930	\$16,970	-\$34,586
NORTH				
Protection	-\$10,766	-\$31,977	\$21,211	
Trans (Roads)	-\$673,218	-\$710,827	\$37,609	
Solid Waste	-\$380,890	-\$398,583	\$17,693	
Cemetery	-\$18,100	-\$14,500	-\$3,600	
PABCC	-\$209,376	-\$210,898	\$1,522	
PAB Chamber	-\$700	\$4,900	-\$5,600	
PAB Dock	-\$68,623	-\$86,520	\$17,897	
Lighthouse	-\$15,894	-\$15,306	-\$588	
Attainable Housing	-\$28,382	-\$28,794	-\$588	
Access Points	-\$8,403	-\$8,403	\$0	
Donations	-\$44,100	-\$45,300	\$1,200	
Cap Reserves	-\$481,939	-\$510,855	\$28,916	
Reserves	\$0	\$0	\$0	
TOTAL NORTH	-\$1,941,390	-\$2,057,064	\$115,674	\$0
SOUTH				
Protection	-\$22,187	-\$43,759	\$21,572	
Trans (Roads)	-\$833,790	-\$899,137	\$65,347	
Solid Waste	-\$386,743	-\$377,504	-\$9,238	
Donations	-\$13,260	-\$14,760	\$1,500	
Holiday Cove	\$24,757	\$21,387	\$3,370	
Access Points	-\$14,328	-\$4,328	-\$10,000	
Cap Reserves	-\$719,433	-\$762,599	\$43,166	
Reserves	-\$100,000	-\$100,000	\$0	
TOTAL SOUTH	-\$2,064,983	-\$2,180,700	\$115,717	\$0
SUB TOTAL	-\$9,647,919	-\$9,861,693	\$248,360	-\$34,586
Education Tax	-\$3,327,975	-\$3,340,036		\$12,061
TOTAL BUDGET	-\$12,975,894	-\$13,201,729	\$248,360	-\$22,525
				\$225,835
Non-Controllable	\$3,327,975	\$3,340,036		
Controllable	\$9,647,919	\$9,861,693	\$213,774	
TOTAL BUDGET	\$12,975,894	\$13,201,729		\$213,774

The Township of The Archipelago

Recommendation Report to Council

Report No.: PROT-2026-02

Date: April 16, 2026

Originator: Liam Thompson, Coordinator Protective Services

Subject: Execution of an Emergency Response Agreement with Seguin Township for the South Archipelago

RECOMMENDATION

1. That Council authorize the execution of an agreement with the Township of Seguin for the provision of Emergency Response Services to the Southern Areas for the Township of The Archipelago.
-

BACKGROUND

Since 2000, Council has maintained an inter-municipal agreement with the Township of Seguin to provide Emergency Response Services to the southern portion of The Archipelago. Council first authorised the arrangement by by-law 00-18 (effective May 12th, 2000). Throughout the successive iterations, the defined service scope has remained consistent, namely:

1. extrication or support for motor vehicle accidents,
2. Snowmobile Response Unit and related support, and
3. medical assist responses when requested by West Parry Sound Base Hospital Ambulance Service.

Operationally, the agreements have delineated a specific response area, provided Seguin Fire Services with incident command authority, and arranged reporting responsibilities. The Archipelago has also traditionally been released of liability by reason of any injury or damage sustained by the personnel, apparatus or equipment of Seguin's Fire Department.

In 2019 the agreement was renewed for a 3-year term, which expired on December 31st, 2022. Seguin Council then agreed to another 3-year term which expired on December 31st, 2025. An interim agreement was reached while the current iteration was being negotiated. The pending expiry necessitates the current negotiation and new draft agreement.

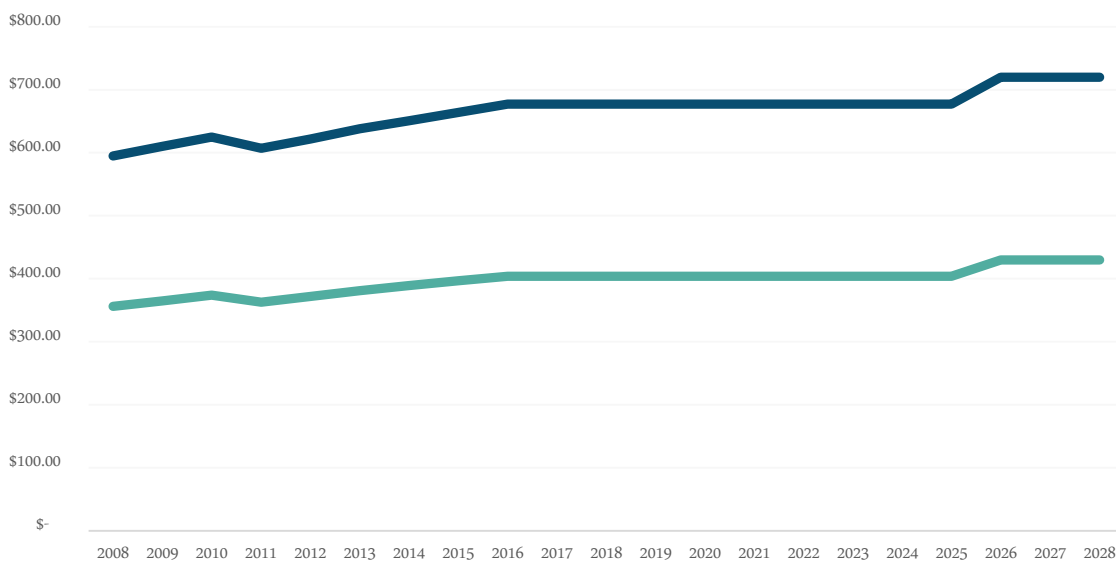
FINANCIAL IMPLICATIONS

Similar to previous iterations of the agreement, the proposed 2026-2028 version is structured on a pay per use model. The initial mobilization cost for the first hour is \$720.00 (increase from \$677.00) and any subsequent half hour is set at \$430.00 (increase from \$404.00). The annual cost of the agreement is based on total usage and has been budgeted for in the 2026 operating budget. Between 2023-2025, the annual response costs have ranged from \$1,400 (in 2024) to \$5,100 (in 2023), with 2025 falling within the high end of the range at \$4,900.

Compared to the previous version of the agreement, the 2026-2028 version observed a 6.4% increase in both the initial and subsequent cost rate. This increase is minor in nature and is due to increasing costs of equipment and providing emergency services. The last increase observed was during the 2016 iteration of the agreement which increased 2.0% for initial cost and 1.8% for subsequent costs. **FIGURE 1** below highlights the agreement costs throughout the last two decades, starting with 2008.

Total Agreement Operating Costs Over Time

Cost Initial (CI) and Cost Subsequent (CS)



Data source: Township of The Archipelago Emergency Response Agreements and by-laws 2008 – 2028 (projected). By-law numbers 2007-73, 2011-19, 2014-03, 2016-53, 2019-53, 2023-03, and draft proposed by-law 2026.

FIGURE 1 Total agreement costs 2008- projected 2028

ANALYSIS/OPTIONS

Option 1 – Recommended

That Council authorize the execution of an agreement with the Township of Seguin for the provision of Emergency Response Services to the Southern Areas for the Township of The Archipelago. Apart from minor wording updates and indemnification clause refinements, the proposed agreement includes the following substantive changes:

1. Formal mapping of an out-of-scope response area, being the Massasauga Provincial Park. The Seguin Fire Department does not have the capacity to provide medical response in the park's remote areas. This exclusion was not clearly identified in previous versions of the response area map.
2. An updated cost structure reflecting an increase, as outlined in the Financial Implications section.

The renewed agreement would be effective for a three-year term, expiring on December 31st, 2028.

Option 2 – Not Recommended

Address any concerns with the proposed Emergency Response Services Agreement. Delays or substantial changes could result in a lapse of coverage.

Option 3 – Not Recommended

Do not enter into the Emergency Response Services Agreement.

STRATEGIC PLAN

This direction is in alignment with the following Strategic Priorities contained within our Strategic Plan:

- Sustainable & Cost-Effective Services
 - Effective Relationships & Partnerships
 - Leadership & Communications
-

CONCLUSION

That Council authorize the execution of an agreement with the Township of Seguin for the provision of Emergency Response Services to the Southern Areas for the Township of The Archipelago.

Respectfully Submitted,

I concur with this report
and recommendation,



Liam Thompson
Coordinator, Protective Services

John Mackinnon, P.Eng.
Chief Administrative Officer

ATTACHMENTS

1. Schedule A - South Archipelago Emergency Response Agreement 2026
2. Draft By-law: -2026 Execute Emergency Response Agreement with Seguin Township

all operations related thereto, including arranging for additional assistance that may be required and the determination as to the termination of the emergency incident. The provision of the Emergency Response Services shall include all required reporting after termination of the emergency event and response.

4. Notwithstanding section 3, Seguin may may:
 - a) refuse, in its sole discretion, to supply “Emergency Response Services” or any component thereof to a call for response if the Fire Chief determines that the personnel and/or apparatus and equipment are required for and/or responding to an incident or incidents within the Township of Seguin or is otherwise unavailable;
 - b) order the return of such personnel, apparatus and/or equipment that is responding to or is at the scene of an incident in the Response Area if the Fire Chief determines that the personnel and/or apparatus and equipment are required for an incident or incidents within the Township of Seguin.

The Fire Chief or designate will advise The Archipelago where and when possible of the inability of Seguin to provide the Emergency Response Services to the Response Area.

5. Notwithstanding anything contained herein,
 - a) No liability shall attach or accrue to The Archipelago by reason of any injury or damage sustained by the personnel, apparatus or equipment of the “Fire Department” while engaged in the provision of “Emergency Response Services” in the “Response Area” save and except any such injury or damage that is occasioned or incurred as result of the negligence of The Archipelago.
 - b) No liability shall attach or accrue to “Seguin” for failing to respond or supply any of the “Emergency Response Services” in the “Response Area” during such times as the “Fire Department” are otherwise engaged in emergency response activities or are unavailable for any other reason.
6. The fire apparatus and personnel of the “Fire Department” that may be available to respond to calls to respond to incidents within the “Response Area” are described in Appendix II of this Agreement subject to the limitation set out in section 4 above.
7. Seguin shall defend, indemnify and save harmless The Archipelago its elected officials, officers, employees and agents from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever, including but not limited to bodily injury, sickness, disease or death or to damage to or destruction of tangible property including loss of revenue or incurred expense resulting from disruption of service, arising out of or allegedly attributable to the negligence, acts, errors, omissions, misfeasance, nonfeasance, fraud or willful misconduct of Seguin, including without limitation , its directors, officers, employees, agents, contractors and subcontractors, or any of them, in connection with or in any way related to the delivery or performance of Emergency Response Services. This indemnity expressly excludes any non-delivery of Emergency Response Services pursuant

to section 4 of this Agreement. This indemnity shall be in addition to and not in lieu of any insurance to be provided by Seguin in accordance with this Contract and shall survive this Contract.

8. Seguin agrees to defend, indemnify and save harmless The Archipelago from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever arising out of or related to the Seguin's status with WSIB. This indemnity shall be in addition to and not in lieu of any proof of WSIB status and compliance to be provided by the Supplier in accordance with this Contract and shall survive this Contract.
9. Seguin warrants that it has the appropriate type and amount of insurance for a municipal corporation of the size and composition similar to Seguin and which municipal corporation has established a fire department staffed primarily by volunteer firefighters.
10. This Agreement shall be in force for the period commencing on January 1st, 2026 and expiring on December 31st, 2028.
11. Notwithstanding Item #7 above, this Agreement may be terminated, at any time, by either party giving written notice to the other party, three (3) months prior to the desired termination date.
12. The Archipelago agrees to pay Seguin for protection at the rate described in Appendix I. Payment will be due within thirty (30) days of billing
13. The "Fire Department" will supply The Archipelago with a detailed report on all responses to the "Response Area". The report shall include the following:
 - i. Time call received
 - ii. Name and civic address of caller
 - iii. Time units leaving hall
 - iv. Time units on scene
 - v. Name incident commander
 - vi. Time situation under control
 - vii. Time of loss stopped
 - viii. Time units leaving scene
 - ix. Time back in service

IN WITNESS WHEREOF the parties hereto have executed this Agreement.

Signed on behalf of The Township of Seguin

Mayor

Clerk

Signed on behalf of The Township of The Archipelago

Reeve

Clerk

APPENDIX I

**PAYMENT AS PER AGREEMENT
BETWEEN TOWNSHIP OF SEGUIN AND TOWNSHIP OF THE ARCHIPELAGO**

THE ARCHIPELAGO AGREES TO PAY SEGUIN:

THE RATE OF (FOR THE YEAR 2026) SEVEN HUNDRED AND TWENTY (\$720.00) DOLLARS PER HOUR, FOR THE FIRST HOUR AND FOUR HUNDRED AND THIRTY (\$430.00) DOLLARS FOR EACH ADDITIONAL HALF HOUR OR ANY PART THEREAFTER.

THE RATE OF (FOR THE YEAR 2027) SEVEN HUNDRED AND TWENTY (\$720.00) DOLLARS PER HOUR, FOR THE FIRST HOUR AND FOUR HUNDRED AND THIRTY (\$430.00) DOLLARS FOR EACH ADDITIONAL HALF HOUR OR ANY PART THEREAFTER.

THE RATE OF (FOR THE YEAR 2028) SEVEN HUNDRED AND TWENTY (\$720.00) DOLLARS PER HOUR, FOR THE FIRST HOUR AND FOUR HUNDRED AND THIRTY (\$430.00) DOLLARS FOR EACH ADDITIONAL HALF HOUR OR ANY PART THEREAFTER.

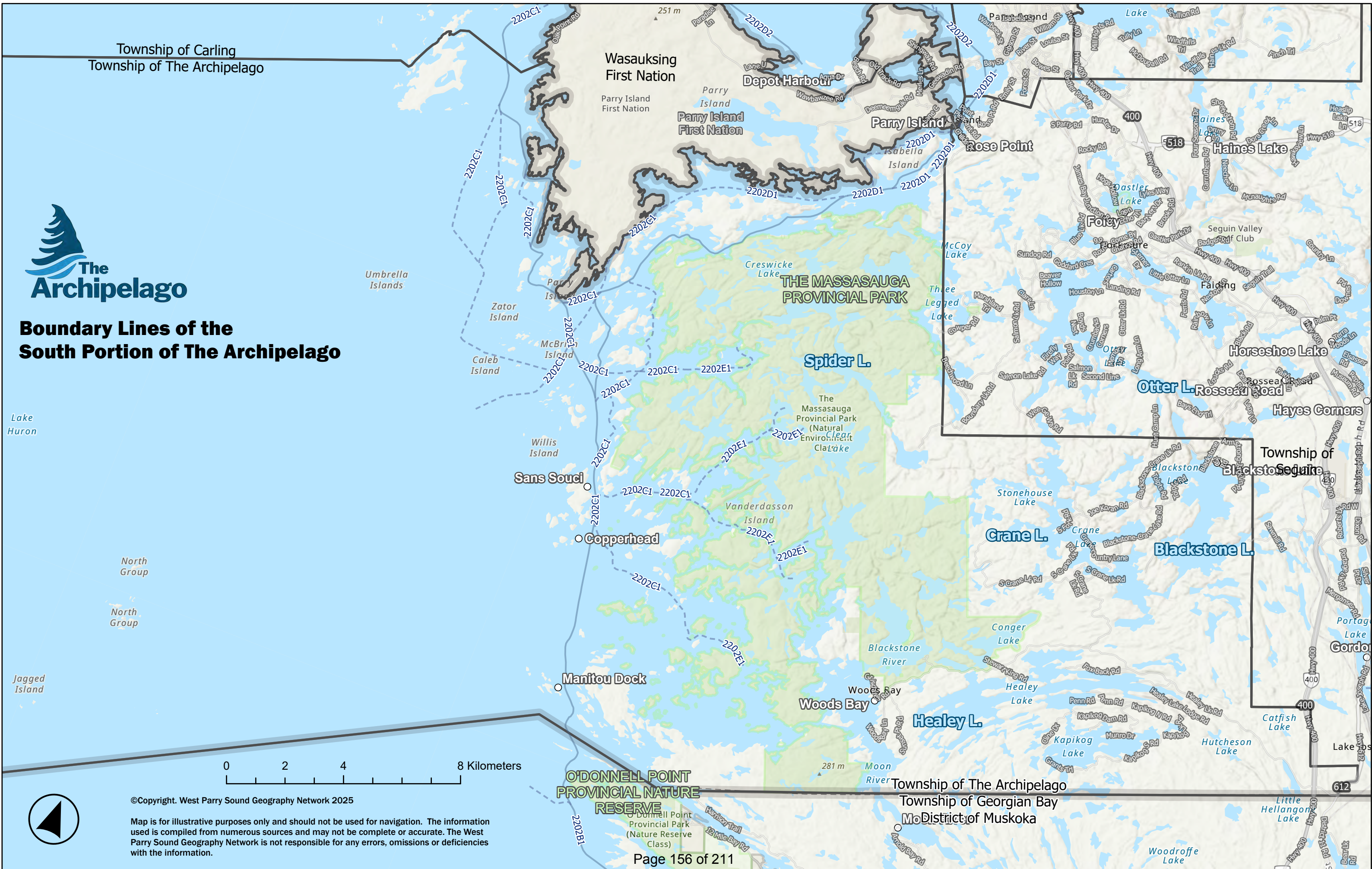
APPENDIX II

SEGUIN FIRE RESPONDING TO OCCURRENCES IN THE “RESPONSE AREA”

Fire apparatus and personnel of the “Fire Department” shall be Dispatched from Humphrey Station 40 and be appropriate to the situation.



Boundary Lines of the South Portion of The Archipelago



Lake Huron

North Group

North Group

Jagged Island



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Map is for illustrative purposes only and should not be used for navigation. The information used is compiled from numerous sources and may not be complete or accurate. The West Parry Sound Geography Network is not responsible for any errors, omissions or deficiencies with the information.

The Corporation of the
TOWNSHIP OF THE ARCHIPELAGO

BY-LAW NO. 2026-

A By-law to Authorize the Reeve and Clerk to execute an Agreement between the Township of Seguin and the Township of The Archipelago for the provision of Emergency Response Services to Southern Areas of the Township

WHEREAS section 10 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes a municipality to provide any service or thing that the municipality considers necessary or desirable for the public and may pass by-laws respecting the economic, social and environmental well-being of the municipality, the health, safety and well-being of persons, and the protection of persons and property; and

WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes an agreement between the said parties, relative to the provision of certain emergency response services by Seguin within the described area of the said Township of The Archipelago.

WHEREAS section 20 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes a municipality to provide services within its boundaries and in accordance with agreements outside its boundaries; and

WHEREAS the current agreement adopted by By-Law No. 2023-03 expired on December 31, 2025; and

WHEREAS the Corporation of the Township of Seguin has agreed to extend the Emergency Response Services Agreement, for the southern areas of the Township of The Archipelago.

NOW THEREFORE BE IT ENACTED as a By-law of the Council of the Corporation of the Township of The Archipelago as follows:

1. That the Reeve and Clerk be and are hereby authorized to execute and affix the Corporate Seal to an Agreement between the Corporation of the Township of Seguin and the Corporation of the Township of The Archipelago for the provision of Emergency Response Services for the southern areas of the Township of The Archipelago for the periods commencing on January 1st, 2026 and expiring on December 31st, 2028; and
2. That this By-law shall come into force and take effect on the day of the final passing thereof.

READ and FINALLY PASSED in **OPEN COUNCIL** this **17th** day of **April, 2026**.

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO

Bert Liverance, Reeve

Maryann Martin, Clerk

The Township of The Archipelago

Information Report to Council

Report No.: PROT-2026-03

Date: April 16, 2026

Originator: Liam Thompson, Coordinator Protective Services

Subject: Termination of a Municipal Forest Fire Management Agreement with the Ministry of Natural Resources

BACKGROUND

The Ministry of Natural Resources, Aviation, Forest Fire and Emergency Services (AFFES) division can enter into mutual aid agreements with municipalities in providing wildland fire suppression. The Township of The Archipelago has maintained a long-standing agreement with AFFES for Forest Fire Management within our boundaries.

After recent discussions with AFFES staff and formal notification received on Friday, April 10th, 2026, AFFES is terminating the current agreement as of May 10th, 2026. After conducting legal review of all Forest Fire Management Agreements, two factors were identified as needing to be met for municipalities to enter into an agreement:

1. As the agreement is formally a mutual aid agreement, municipalities are required to have and maintain a fire department with capacity to provide aid to AFFES in responding to and suppressing a wildland fire on Crown Land. In turn, AFFES also agrees to respond to wildland fires within the municipal boundary based on rates and fees provided in the agreement.
2. The municipality must train all staff assigned to fire operations up to the standard of SP103 with Air Attack Safety Training Module for Municipal Fire Operations.

As a result, all Forest Fire Management Agreements between AFFES and municipalities who do not meet the above criteria are pending termination. The Archipelago is one of those municipalities.

The agreement program is intended to leverage the capacity in municipalities to support Ministry wildland fire preparedness, and in turn, to leverage Ministry capacity to support municipalities in areas where their operations may have been historically challenged to respond on municipal land.

NEXT STEPS

Ultimately, the termination of the agreement will not impact wildland fire suppression services for the residents of the Township.

AFFES will remain the primary responder to Crown Land fires, even within the boundaries of the Archipelago. AFFES will still action on wildland fires on patented land, however the process will be slightly altered. Prior to actioning on a patented land wildfire, AFFES will need permission from the Township. This will be accomplished through the designation of a primary contact position (Coordinator, Protective Services) who will be available for contact 24/7 during the fire season. An alternate phone tree will also be created should the primary contact be unavailable.

For reference, since 2016, AFFES has responded to 47 wildland fires within the Archipelago. 45% of these fires were located on Crown Land.

Now that the current Forest Fire Management Agreement is pending termination, the primary difference is cost and pay structure. Under the previous agreement, the pay structure was annual based on hectares of coverage plus an additional cost per wildfire for certain equipment such as air attack, although at a reduced rate. The annual fee in 2025 was approximately \$15,500 and we did not pay for any additional suppression efforts.

Moving forward, the Township should expect to receive a bill for each fire actioned by the Ministry on patented land as opposed to the yearly and reduced Forest Fire Management Agreement charges. In 2025 there were 5 wildland fires actioned on by AFFES, 1 of which was located on patented land at a size of 0.1 hectares.

STRATEGIC PLAN

This direction is in alignment with the following Strategic Priorities contained within our Strategic Plan:

- Protect & Preserve

CONCLUSION

The Forest Fire Protection agreement between the Township of The Archipelago and the Aviation, Forest Fire and Emergency Services branch of the Ministry of Natural Resources has been terminated. In summary, the overall suppression of wildland fires in the Township will remain the responsibility of AFFES and the level of service will remain unchanged. The Ministry remains responsible for managing wildland fires on Crown Land.

The main difference that emerges from not having an agreement revolves around the pay structure. The Township will be transitioning to a pay per service approach as opposed to the annual fee plus reduced service rates outlined in the previous agreement. This pay structure will apply to wildfire suppression conducted by AFFES on municipal patented land.

Respectfully Submitted,



Liam Thompson
Coordinator, Protective Services

I concur with this report
and recommendation,



John MacKinnon, P.Eng.
Chief Administrative Officer

ATTACHMENTS

1. Municipal Agreement Archipelago Termination Letter

Ministry of Natural Resources

Chris Cuthbertson, Director
Aviation, Forest Fire and
Emergency Services

70 Foster Drive, Suite 400
Sault Ste. Marie, ON P6A 6V5
Tel: 705 945 5937
Fax: 705 945 5785

Ministère des Richesses naturelles

Chris Cuthbertson, directeur
Services d'urgence, d'aviation et de
lutte contre les feux de forêt

70, Foster Drive, bureau 400
Sault Ste Marie ON P6A 6V5
Tél. : 705 945 5937
Télééc. : 705 945 5785



April 10, 2026

Attention: Township of The Archipelago

SUBJECT: Notice of Termination: Municipal Forest Fire Management Agreement with the Ministry of Natural Resources (MNR)

I am writing to provide you with notice of termination of the municipal forest fire management agreement between the MNR and the Township of The Archipelago, which is in effect from April 1, 2022, through to March 31, 2027.

As part of the forest fire management agreement (agreement), the municipality must meet certain terms and conditions in order for the agreement to be in place, or remain in effect, for example, 5. a) requires “[the] Municipality agrees that the following Ministry Fire training programs will be taught to all staff within the Municipality’s Fire Department assigned to Fire Operations – Wildland Firefighter Training for Fire Agencies (SP103); and [...] Air Attack Safety Training Module for Municipal Fire Operations.”. These terms are in place to ensure that the Municipality responsible for the agreement has a Fire Department or similar capacity within the municipality, that can respond to wildland fires within the municipality, and where certain areas have been delegated from the Ministry, crown land on behalf of the MNR.

Unfortunately, it is our understanding that The Archipelago does not meet the terms and conditions outlined in the agreement. Due to this, we are writing to inform you that your existing municipal forest fire management agreement will be terminated 30 days from the date that this written notice is sent.

The agreements are intended to be service type contracts that allow for mutual aid and mutual responses between the Ministry and municipalities. If a municipality has a fire department or similar that meets the training requirements outlined in the agreement and has the capacity to provide aid to the Ministry, then the agreement allows the Ministry to request assistance from the municipality in responding and suppressing wildland fire on Crown land and the Ministry would compensate the Municipality based on the rates and fees provided in the agreement. In exchange, the Ministry also agrees to respond to wildland fires within the municipal boundary based on the same rates and fees provided in the agreement.

The intent of the agreement program is to leverage the capacity in the communities to support Ministry wildland fire preparedness, and in turn, to leverage Ministry capacity to support municipalities in areas where their operations may have been historically challenged to respond (e.g., remote access points). If a municipality does not have a fire department that meets the requirements of the agreement and is unable to provide mutual aid to the Ministry, then the municipality would not meet the terms and conditions for signing such agreement.

Under '13. Terms and Termination; Renewals', 13 b. outlines that "Each party may terminate the Agreement: (i) immediately upon written notice to the other party without liability if the other party commits or permits a breach of any of its obligations under this Agreement and fails to remedy such breach within thirty (30) days of receipt of written notice from the party not in breach demanding such breach be remedied; or (ii) upon thirty (30) days prior written notice without liability for its convenience during the months of October to March prior to the next Fire Season.". This letter serves as notification from the Ministry that the agreement will be terminated as of May 10, 2026.

Although the agreement has been terminated, wildland fire management services (including response and suppression) can continue to be provided to the community by the Ministry on request, by the municipality, on municipal lands.

The Ministry remains responsible for managing wildland fires on Crown land, where there is not an existing mutual aid agreement or fire protection agreement between municipalities; and so, there is no expectation that the Township of The Archipelago begin to provide this service. On Crown lands, an agreement is not, and has never been, required for the Ministry to provide wildland fire management (including response and suppression services).

If you have any questions or would like to discuss further, please contact Sarah Allen, Provincial Coordinator - Mitigation and Partnerships at sarah.allen@ontario.ca.

Sincerely,



Chris Cuthbertson
Director
Aviation, Forest Fire and Emergency Services

- c. Ryan, Petrauskas, A/Northeast Response and Operations Manager
- Mike Pistilli, A/ Integrated Services Section Manager
- Sarah Allen, Provincial Coordinator – Mitigation and Partnerships Unit
- Cassandra Campbell, Sudbury Fire Management Supervisor

The Township of The Archipelago

Recommendation Report

Report No.: RR-SR01-26

Date: April 16, 2026

Originator: Cale Henderson, Director

Subject: Shore Road Allowance Application – SR01-26 (Cramp)

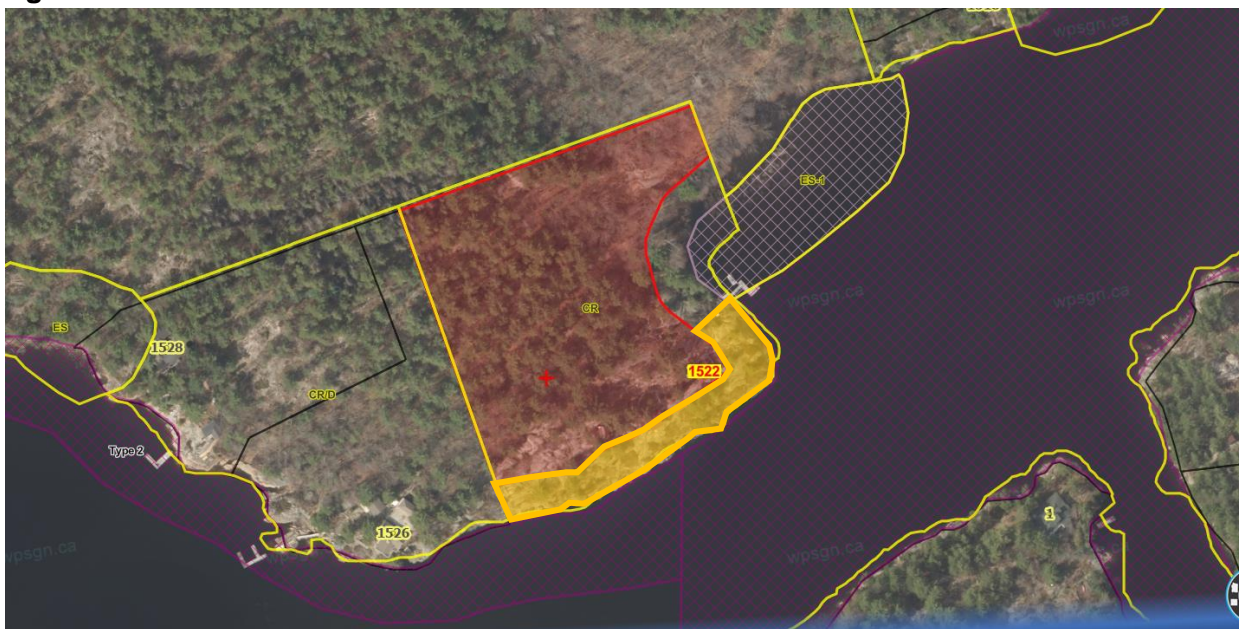
RECOMMENDATION

That Council approves the stopping up, closure and conveyance of a portion of the original shore road allowance fronting 1522 Georgian Bay Water, as shown on the attached schedule submitted on February 13, 2026.

BACKGROUND

Please find attached a location map, aerial photo, and sketch identifying the applicant's property, municipally known as 1522 Georgian Bay Water. The subject property is located in the Pointe Au Baril Islands Neighbourhood. The shore road allowance abuts the main channel leading into the harbour. A portion of the shore road allowance abuts an environmentally sensitive area being Type 1 Fish Habitat. No portion of the shore road allowance is used for access by any abutting landowners or the public (Figure 1).

Figure 1



ANALYSIS

Sections 14.35 through 14.40 provide Council with guidance pertaining to Municipal and Original Shore Road Allowances. Specifically, Policy 14.39 states that “*Council will encourage the closing of original shore road allowances and transferring the title of this land to abutting owners except where the shore road allowance is required for public access, travel, environmental protection or portage purposes.*”

- In this instance, staff are of the opinion that this SRA along the north shore of the property is not required for public access or environmental protection.
- Conversely, the SRA on the east side of the property abuts Type 1 Fish Habitat (ES-1 Zone). It is the practice of the Archipelago not to convey SRAs abutting these features.

Policy 14.40 states that “*only the portion of the shore road allowance above the controlled or normal highwater mark is to be sold to the abutting owner with the balance, if any, being retained by the Municipality.*”

- This stipulation will be verified by the applicant’s survey.

FINANCIAL IMPLICATIONS

N/A

CONCLUSION

The Township’s administrative policy is to encourage applications for the closure and conveyance of original shore road allowance to abutting landowners, except where the shore road allowance is required for public access, travel, environmental protection, or portage purposes. None of these exceptions apply to the portion of the shore road allowance that is being requested.

It is the opinion of staff that Council can approve the stopping up, closure and conveyance of a portion of the original shore road allowance fronting 1522 Georgian Bay Water, as shown on the attached schedule.

Respectfully Submitted,



Cale Henderson, MCIP, RPP
Director, Development Services & Environmental Initiatives

ATTACHMENTS

1. Location Map - 1522 Georgian Bay Water
2. Aerial Map - 1522 Georgian Bay Water
3. Sketch - 1522 Georgian Bay Water

Attachment 1 – Location Map



Attachment 2 – Aerial Map



Attachment 3 – Sketch



The Township of The Archipelago

Recommendation Report to Council

Report No.: 2026-02

Date: April 16, 2026

Originator: Mark Macfie, Chief Building Official

Subject: Draft Building Permit Fee Changes

RECOMMENDATION

That Council supports the proposed revisions to Schedule “A” of the Building By-Law to update the fees for building permits and direct staff to circulate notice and schedule a public meeting pursuant to 7(6) of the Building Code Act.

BACKGROUND

Building permit fees for classes of permits are either a set fee or as determined by a levy against each \$1000 of construction value. With the direction of Council, the schedule of fees for building permits has been revised in draft to reflect appropriate targets in comparison to neighbouring municipalities. Updated comparison graphs have been provided with the proposed changes implemented.

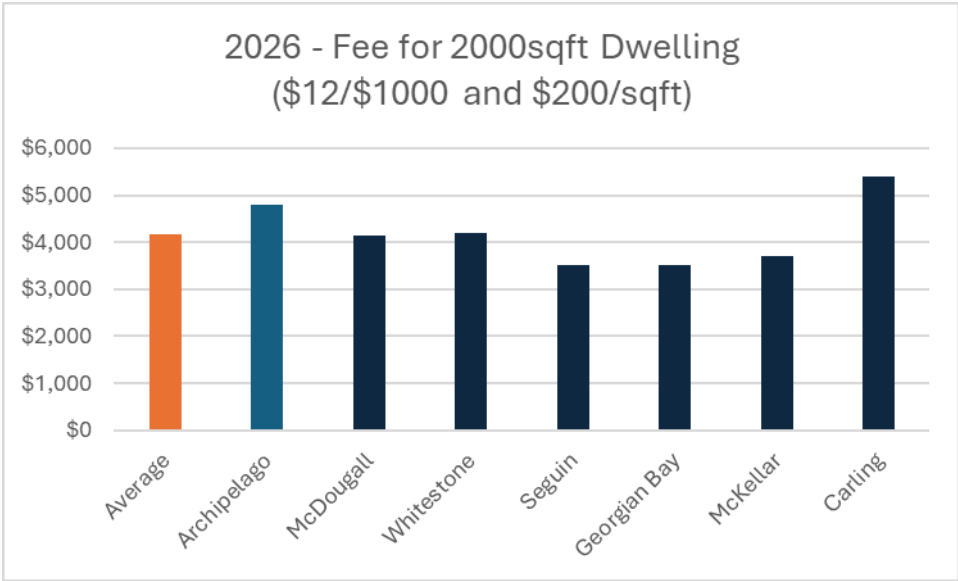
The main changes include increases in the value of construction per square foot for various classes of buildings or structures, and an increase in the levy from \$11 to \$12 per \$1000 of construction value.

For construction without a permit, the proposed revision to the current administration fee is intended to align with an industry standard of doubling the permit fee.

The proposed revisions, highlighted as track changes, is Attachment 1.



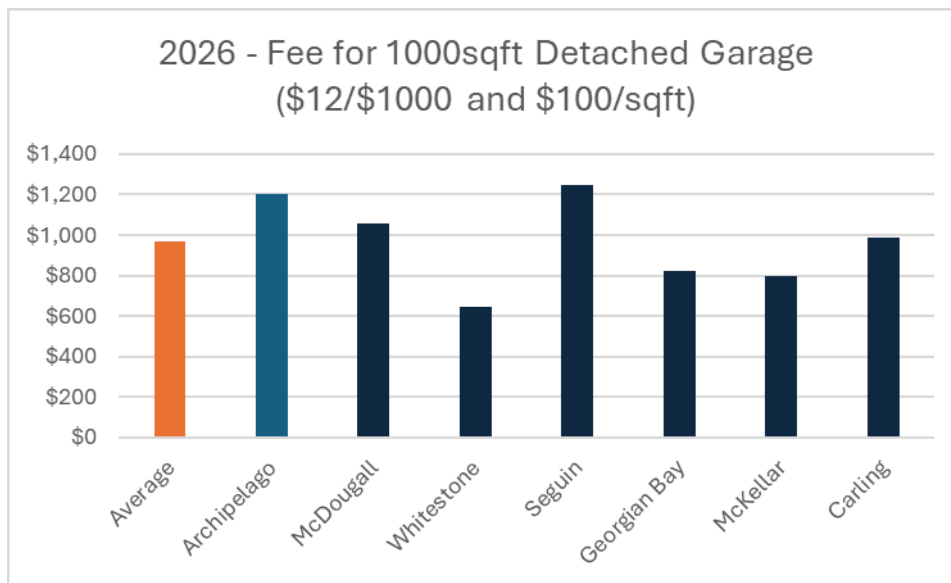
Average \$3018. Archipelago \$3150
Pier foundation used – some townships charge extra for basements



Average \$4181. Archipelago \$4800
Pier foundation used – some townships charge extra for basements



Average \$5541. Archipelago \$7020
 Pier foundation used – some townships charge extra for basements



Average \$967. Archipelago \$1200 (\$825 prior to change)

FINANCIAL IMPLICATIONS

To provide a relevant example of how the proposal could potentially affect future revenues, a comparison of the 2025 building permits against the revised by-law was conducted. In summary, the revised by-law would have yielded an increase in revenue of 11% for 2025.

ANALYSIS/OPTIONS

Option 1 – Recommended

That Council approve the proposed revisions and direct staff to provide notice and conduct a public meeting.

Option 2 – Not recommended

That Council direct staff to make further modifications to the proposal for future consideration.

STRATEGIC PLAN

This direction is in alignment with the following Strategic Priorities contained within our Strategic Plan:

- Sustainable Cost-Effective Services

CONCLUSION

That Council approve the proposed revisions and direct staff to provide notice and conduct a public meeting in accordance with requirements of Section 7(6) of the Building Code Act.

Respectfully Submitted,



Mark Macfie, CBCO
CBO

I concur with this report
and recommendation,



Cale Henderson, MCIP, RPP
Director

I concur with this report
and recommendation,



John MacKinnon, P.Eng.
CAO

ATTACHMENTS

**THE CORPORATION OF
THE TOWNSHIP OF THE ARCHIPELAGO**

BY-LAW NO. 26 -

Being a By-law respecting Construction, Demolition, Change of Use,
Conditional Permits, Sewage Systems and Inspections

WHEREAS Section 7 of the Building Code Act, 1992, s.o. 1992 c.23 as amended, empowers Council to pass certain by-laws respecting construction, demolition, change of use, conditional permits, sewage systems, inspections and sewage system maintenance inspection programs.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO ENACTS AS FOLLOWS:

1. SHORT TITLE

1.1 This By-law may be cited as the “Building By-law”

2. DEFINITIONS

2.1 In this By-law,

2.1.1 “**Act**” means the Building Code Act, 1992, as amended, including amendments thereto.

2.1.2 “**As Constructed Plans**” means as constructed plans as defined in the Building Code.

2.1.3 “**Building**” means a building as defined in Section 1(1) of the Act.

2.1.4 “**Building Area**” means the greatest horizontal area of a building within the outside surface of the exterior walls.

2.1.5 “**Building Code**” means the Regulations made under Section 34 of the Act.

2.1.6 “**Chief Building Official**” means the Chief Building Official appointed by the By-law of the Corporation of the Township of The Archipelago for the purposes of enforcement of the Act.

2.1.7 “**Completion**” permit means a permit that is obtained to complete a project that has had a portion of the project constructed without benefit of a permit. The permit fee for the class of permit includes the cost of any enforcement required to obtain compliance.

2.1.8 “**Corporation**” means the Corporation of the Township of The Archipelago.

2.1.9 “**Farm Building**” means a farm building as defined in the Building Code.

2.1.10 “**Maintenance Inspection Program**” means a program established under Section 34(2.2) of the Act.

2.1.11 “**Partial Permit**” means written permission or written authorization from the Chief Building Official to perform certain limited construction of a project where the balance of the drawings of the project will be submitted at a later date.

2.1.12 “**Permit**” means written permission or written authorization from the Chief Building Official to perform work regulated by the By-law and the Act.

2.1.13 “**Plumbing**” means plumbing as defined in Section 1(1) of the Act.

- 2.1.14 **“Remedy Unsafe”** permit means a permit that has become necessary due to a building being determined to be unsafe by the Chief Building Official. The permit fee for this class of permit includes the cost of any enforcement required to obtain compliance.
- 2.1.15 **“Sewage System”** means a sewage system as defined in the Building Code.
- 2.1.16 **“Special Inspection”** means an inspection that is requested and carried out not in connection with a permit, at the discretion of the Chief Building Official.
- 3. CLASSES OF PERMITS**
- 3.1 Classes of permits with respect to construction, demolition and change of use of buildings and permit fees shall be as set out in Schedule “A”.
- 4. THE APPLICATION**
- To obtain a permit, the owner or an agent authorized by the owner shall file an application in writing by completing a prescribed form available at the office of the Chief Building Official, from the township’s website at www.thearchipelago.on.ca or from the Building Code website at www.obc.mah.gov.on.ca.
- 4.1 Where the application is made for a building permit under Subsection 8(1) of the Act, the application shall:
- 4.1.1 Identify and describe in detail the work and the occupancy to be covered by the permit for which application is made,
- 4.1.2 Describe the land on which the work is to be done, by a description that will readily identify and locate the building lot,
- 4.1.3 Include a minimum of two sets of complete plans and specifications for the work being covered by the permit and show the occupancy of all parts of the building. The list of plans or working drawings are described in Schedule “C”, attached to and forming part of this By-law,
- 4.1.4 State the names, addresses and telephone numbers of the owner and of the architect or engineer, where applicable, or other designer or contractor,
- 4.1.5 Be accompanied by written acknowledgement of the owner that he has retained an architect or professional engineer to carry out the field review of the construction where required by the Building Code,
- 4.1.6 Be signed by the owner or his or her authorized agent who shall certify the truth of the contents of the application, and
- 4.1.7 Shall include Energy Efficiency Design Summary as required by 12.3.1.1 of the Building Code. Residential occupancy intended for the occupancy on a continuing basis during the winter months.
- 4.2 Where the application is made for a demolition permit under Subsection 8(1) of the Act, the application shall:
- 4.2.1 Contain the information required by clauses 4.1.1 to 4.1.7, and
- 4.2.2 May be required to be accompanied by satisfactory proof that arrangements have been made with the proper authorities for the cutting off and plugging of all water, sewer, electric, telephone or other utilities and services.
- 4.3 Where the application is made for a conditional permit under Subsection 8(3) of the Act, the application shall:
- 4.3.1 Contain the information required by clauses 4.1.1 to 4.1.7, and
- 4.3.2 Contain such other information, plans and specifications concerning the complete project as the Chief Building Official may require,
- 4.3.3 State the reasons why the applicant believes that unreasonable delays in construction would occur if a conditional permit is not granted,

- 4.3.4 State the necessary approvals, which must be obtained in respect of the proposed building and the time in which such approvals will be obtained, and
- 4.3.5 State the time in which plans and specifications of the complete building will be filed with the Chief Building Official.

5. CHANGE OF USE PERMITS

- 5.1 Every applicant for a change of use permit issued under Subsection 10(1) of the Act shall be submitted to the Chief Building Official and shall:
 - 5.1.1 Describe the building in which the occupancy is to be changed, by a description that will readily identify and locate the building,
 - 5.1.2 Identify and describe in detail the current and proposed occupancies of the building or part of a building for which the application is made,
 - 5.1.3 Include plans and specification which show the current and proposed occupancy of all parts of the building and which contain sufficient information to establish compliance with the requirements of the Building Code including floor plans, details of wall, ceiling and roof assemblies, identifying fire resistance ratings and load bearing capabilities,
 - 5.1.4 Be accompanied by the required fee,
 - 5.1.5 State the name, address and telephone number of the owner, and
 - 5.1.6 Be signed by the owner or his/her authorized agent who shall certify the truth of the contents of the application.

6. SEWAGE SYSTEMS

- 6.1 Every application for a sewage permit shall be submitted to the Chief Building Official and contain the following information:
 - 6.1.1 The information required by Section 4.1,
 - 6.1.2 The name, address, telephone number and license number of the person installing the sewage system,
 - 6.1.3 Where the person named in Section 6.1.2 above requires a license under the Act and the Building Code, the number and date of issuance of the license, and the name of the qualified person supervising the work to be done under the sewage system permit, and
 - 6.1.4 A site evaluation which shall include all of the following items, unless otherwise specified by the Chief Building Official:
 - a) the date the evaluation done,
 - b) name, address, telephone number and signature of the person who prepared the evaluation,
 - c) a scaled map of the site showing:
 - the legal description, lot size, property dimensions, existing rights-of-way, easements of municipal/utility corridors
 - the location of any existing or proposed buildings
 - the location of the proposed sewage system
 - the location of any unsuitable, disturbed or compacted areas
 - proposed access routes for system maintenance,
 - d) depth of bedrock,
 - e) depth to zones of soil saturation,
 - f) soil properties, including soil permeability,
 - g) soil conditions, including the potential for flooding.

7. PLANS AND SPECIFICATIONS

- 7.1 Sufficient information shall be submitted with each application for a permit to enable the Chief Building Official to determine whether or not the proposed construction, demolition or change of use will conform to the Act, the Building Code and any other applicable law.

- 7.2 After the issuance of a permit under the Act, notice of any material change to a plan, specification, document or other information on the basis of which the permit was issued shall not be made without the written authorization of the Chief Building Official.
- 7.3 Each application shall, unless otherwise specified by the Chief Building Official, be accompanied by two complete sets of plans and specifications required under this by-law.
- 7.4 Plans shall be drawn to scale on paper, cloth or other durable material shall be legible and without limiting the generality of the foregoing, shall include such working drawings as set out in Schedule "C" to this by-law, unless otherwise specified by the Chief Building Official.
- 7.5 Site plans shall be accurately drawn to scale, and when required by the Chief Building Official to demonstrate compliance with the Act, the Building Code or other applicable law, a copy of a survey prepared by an Ontario Land Surveyor shall be submitted. Site Plans shall show:
- 7.5.1 Lot size and the dimensions of the property lines and setbacks to any existing or proposed buildings,
 - 7.5.2 Existing and finished ground levels or grades, and
 - 7.5.3 Existing rights-of-way, easements and municipal services.
- 7.6 Verification by an Ontario Land Surveyor of By-law compliance may be required before the proceeding past foundation state, if required by the Chief Building Official.

8. PAYMENT OF FEES

- 8.1 Fees for a required permit shall be as set out in Schedule "A" and are due and payable upon submission of an application for a permit or as directed by the Chief Building Official.
- 8.2 Where the fees payable in respect of any application for a construction or demolition permit issued under Subsection 8(1) of the Act or a conditional permit under Subsection 8(3) of the Act are based on the cost of valuation of proposed work, the cost of valuation of the proposed work shall mean the total value of all work regulated by the permit, including the cost of all material, labour, equipment, overhead and professional and related services, provided that where application is made for a conditional permit, fees shall be paid for the complete project.
- 8.3 The Chief Building Official may place a valuation on the cost of the proposed work for the purposes of establishing the permit fee, and where disputed the applicant shall pay the required fee under protest and, within six (6) months of completion of the project, shall submit an audited statement of the actual costs and where the audited value is determined to be less than the valuation, the Chief Building Official shall issue a refund.

9. REFUNDS

- 9.1 In the case of withdrawal of an application or the abandonment of all or a portion of the work or the non-commencement of any project, the Chief Building Official shall determine the amount of paid permit fees that may be refunded to the applicant, if any, in accordance with Schedule "B" attached to and forming part of this by-law. Application for refund must be made within 6 months of the date of permit application in order to be eligible for a refund of any permit fee.

10. NOTICE OF REQUIREMENTS FOR INSPECTION

- 10.1 The owner or an authorized agent shall notify the Chief Building Official at least two (2) business days prior to each stage of construction for which notice in advance is required under Division C, Part 1, Clause 1.3.5.1 of the Building Code.
- 10.2 With respect to "additional notices" under Division C, Part 1, Clause 1.3.5.2 of the Building Code, the owner or an authorized agent shall notify the Chief Building Official or an inspector at least three (3) business days prior to each stage of construction for which notice in advance is required under the Building Code.
- 10.3 The owner or authorized agent shall notify the Chief Building Official at least two business days prior to the completion of a building or part thereof for which an occupancy permit is required under Division C, Part 1, Clause 1.3.3.4.

10.4 Notice may be given in one of the following ways:

- 1) Phone message at (705)746-4243 ext. 360
- 2) By email to: inspection@thearchipelago.on.ca
- 3) In person at the Building Department counter

11. CERTIFICATE AS AN ALTERNATIVE

11.1 The Township of The Archipelago, may accept as an alternative to conducting an inspection, to accept a certificate, in a form approved by the Minister, that is signed by a person who belongs to a class of persons specified by the regulations and that confirms that the person has conducted an inspection and is of the opinion that the sewage system that was inspected complies with the standards prescribed under Division C, Part 1, clause 1.10.1.3(2)(b) that are enforced by the program.

12. AS CONSTRUCTED PLANS

12.1 The Chief Building Official may require that a set of plans of a building or any class of building as constructed be filed with the Chief Building Official on completion of construction under such conditions as may be prescribed in the Building Code.

13. AUTHORIZATION OF ALTERNATIVE SOLUTION

13.1 Where approval for an alternative solution under the Building Code is requested, the applicant or permit holder shall file the following:

- a) The application form prescribed by the Chief Building Official,
- b) Supporting documentation demonstrating that the proposed alternative solution will provide the sufficiency of compliance required by the Building Code, and
- c) The non-refundable fee as set out in Schedule "A".

13.2 In addition to the fee referred to in subsection 13(1)(c), the owner or permit holder shall pay any additional costs that may be incurred by the Township of The Archipelago in relation to the evaluation process as determined by the Chief Building Official.

14. REPEAL OF BY-LAWS

14.1 By-law ~~15-3017-06~~, of the Corporation of the Township of The Archipelago is hereby repealed.

READ and FINALLY PASSED in OPEN COUNCIL this ~~17th day of February, 2017~~

THE CORPORATION OF THE TOWNSHIP OF THE ARCHIPELAGO

REEVE

CLERK

BY-LAW NO. 17-26 –

Schedule “A” to By-law No. 17-26 –

1. Fees for Construction Permits

1.1 For buildings or structures with a project value estimate larger than the value established by the formula in 1.2, the higher value of construction per square foot will be applied and the levy determined in 1.3 will be applied to establish a permit fee.

1.2 Class of Building or Structure	Value of Construction Per Square Foot
Residential Buildings/Seasonal Dwellings and Sleeping Cabins based on gross floor area	
Buildings up to 2000 sq. ft.	\$125.00 <u>175</u>
Buildings between 2000 sq. ft. and up to 2500 sq. ft.	\$150.00 <u>200</u>
Buildings over 2500 sq. ft.	\$200.00 <u>225</u>
Additions	\$150.00 <u>175</u>
Accessory Buildings – Garages, Storage Buildings, Boathouses, Carports, Enclosed Porches	\$75.00 <u>100</u>
Solariums	\$75.00 <u>100</u>
Exterior Open Decks, Balconies	\$30.00 <u>50</u>
Commercial Buildings – Office space, Showrooms, Restaurants, etc.	\$100.00 <u>175</u>
Commercial Accessory Buildings	\$50.00 <u>100</u>
Farm Buildings	\$ 50.00 (per permit)
Partial Permit – Fee for the whole project as determined by the above	

1.3 **Levies**

(a) The rate to be levied against each \$1,000.00 of construction value shall be ~~\$41.00~~12. Fees will be rounded off to the nearest dollar.

(b) The minimum fee for all other classes of permits, unless noted in Section 3, shall be \$100.00.

2. Sewage Systems

2.1 Fees for sewage systems shall be levied according to the class of system or part thereof. The following classes of sewage systems are defined under Part 8 of the regulations and fees pertain to the Corporation of the Township of The Archipelago as well as the geographic Townships of Blair, Harrison, Henvey, Mowat, Wallbridge and the unsurveyed territory north of Henvey to the French River.

Class of Sewage System

i)	Class 2 or 3 Systems	\$175.00
ii)	Replacement Class 2 Systems	\$125.00
iii)	Class 4 or 5 Systems	\$500.00
iv)	Replacement of tank for a Class 4 or 5 System	\$250.00
v)	Replacement of extension of an absorption trench or filter bed for a Class 4 System	\$300.00
vi)	Inspection of existing Sewage System for alteration or extension (credited to permit if permit is required)	\$100.00

3. Miscellaneous Permit Fees

Classes of Permit

Permit Fee

Construction Permit (other than in 1.2 but constitutes construction as defined in the Ontario Building Code Act)	As determined in Section 1 above - minimum \$75.00 100
Renovation Permit	As determined in Section 1 above - minimum \$75.00 100
Docks- Residential	\$50.00
Commercial (per lineal ft. of Dock)	\$1.00
Transfer of Permit	\$50.00
Demolition Permit	\$50.00
Plumbing Permit	\$50.00 100
Change of Use Permit	\$100.00
Conditional Permit – Actual cost of building permit plus security deposit to be returned without interest	
Occupancy Permit – Fee not applicable when applied for with another class of permit	\$0.00
Alternative Solution – Plus third party evaluation costs as may be required	\$500.00

4. Construction Without Benefit of Permit at Any Stage of Construction

(a) At the discretion of the Chief Building Official an administrative fee for construction prior to obtaining a building permit may be applied.

	<u>Fee</u>
i) Any class of permit	Permit fee is doubled
i) Any Sewage Systems	\$ 200.00
ii) Any class of permit with a construction value of less than \$5,000.00	\$ 100.00
iii) Any class of permit with a construction value of between \$5,001.00 and \$15,000.00	\$ 300.00
iv) Any class of permit with a construction value of more than \$15,001.00	\$ 400.00

(b) Additional Inspections

The fee for inspections deemed necessary by the Chief Building Official or for a call-back inspection where the work is not complete (applicable to existing buildings or defective/deficient new buildings) shall be **\$150.00** per inspection.

BY-LAW No. 4726-

Schedule “B” to By-law No. 47-26 –

REFUNDS

<u>Status of Permit Application</u>	<u>Percentage of Fee Eligible for Refund</u>
1. Application filed. (No processing or review of plans submitted)	75% maximum
2. Application filed. (Plans reviewed and permit issued)	50% maximum
3. Application filed. (Site inspections carried out)	Additional 25% per inspection not refundable

NOTE:

1. **No refund shall result in the retention by the Township of the Archipelago of an amount less than \$50.00.**
2. **No refund will be given when application for refund is not made within six (6) months of issuance of permits.**

BY-LAW No. 4726-

Schedule "C" to By-law No. 47-26 -

LIST OF PLANS OR WORKING DRAWINGS TO ACCOMPANY APPLICATIONS FOR PERMITS

1. The Site Plan
2. Floor Plans
3. Foundation Plans
4. Framing Plans
5. Roof Plans
6. Sections & Details
7. Building Elevations
8. Electrical Drawings
9. Heating, Ventilation and Air Conditioning Drawings
10. Plumbing Drawings
11. Sewage System

NOTE: The Chief Building Official may specify that not all the above mentioned plans are required to accompany an application for permit

Permit Comparison Summary

Issued For Period MAR 1,2026 To MAR 31,2026

Type	Number	Property
-DEMOLITION	2026-0011	323 HEALEY LAKE RD
-ACCESSORY BUILDING	2026-0012	323 HEALEY LAKE RD
-DOCK	2026-0013	4 B704 ISLAND
-DOCK	2026-0014	4 B704 ISLAND
-DEMOLITION	2026-0015	93 RATTLEBEAR DR
-DEMOLITION	2026-0016	93 RATTLEBEAR DR
-DOCK	2026-0017	17 GRIDDALE'S RD
-HOUSE	2026-0018	317 HEALEY LAKE RD
-HOUSE	2026-0019	317 HEALEY LAKE RD

Permit Comparison Summary

Issued For Period MAR 1,2026 To MAR 31,2026

	Previous Year			Current Year		
	Permit Count	Fees	Value	Permit Count	Fees	Value
-ACCESSORY BUILDING	1	660.00	60,000.00	1	1,115.00	101,400.00
-ASSEMBLY BUILDING	1	13,200.00	1,200,000.00	0	0.00	0.00
-DEMOLITION	2	100.00	35,000.00	3	150.00	0.00
-DOCK	1	50.00	40,000.00	3	588.00	420,000.00
-FOUNDATION	1	1,100.00	100,000.00	0	0.00	0.00
-HOUSE	0	0.00	0.00	2	1,802.00	163,800.00
-LIVING ADDITION	1	606.00	55,050.00	0	0.00	0.00
-SEASONAL DWELLING	1	8,316.00	756,000.00	0	0.00	0.00
-SEWAGE CLASS 4	1	250.00	5,000.00	0	0.00	0.00

	<u>Previous Year</u>	<u>Current Year</u>
Total Permits Issued	9	9
Total Dwelling Units Created	1	0
Total Permit Value	2,251,050.00	685,200.00
Total Permit Fees	24,282.00	3,655.00

Building Permit Comparison Summary 2024 to 2025

2025

Month	Total No.	Value	Fees	Permit Area (Sq. Feet)
JAN	2	23,000.00	300.00	0
FEB	4	214,550.00	1,816.00	1,617
MAR	9	2,251,050.00	24,282.00	17,523
APR	11	3,977,500.00	42,596.00	8,262
MAY	26	1,869,700.00	21,032.00	14,457
JUN	25	1,450,100.00	17,419.00	10,740
JUL	24	3,259,234.00	37,728.00	14,562
AUG	21	1,632,500.00	19,733.00	8,656
SEP	23	2,670,700.00	30,890.00	4,341
OCT	27	3,604,860.00	40,046.00	10,733
NOV	15	1,868,350.00	21,595.00	8,816
DEC	2	160,000.00	1,760.00	1,200
TOTALS	189	\$22,981,544.00	\$259,197.00	100,907

2026

Month	Total No.	Value	Fees	Permit Area (Sq. Feet)
JAN	0	0.00	0.00	0
FEB	10	814,420.00	9,009.00	3,574
MAR	9	685,200.00	3,655.00	5,318
APR				
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				
TOTALS	19	\$1,499,620.00	\$12,664.00	8,892

10 Year Building Permit Comparison

Inspectors	Year	Total	Construction Value	Permit Fees	Permit Area (Sqft)
3	2025	189	\$22,981,544	\$259,197	100,907
3	2024	207	\$20,841,335	\$234,436	87,734
3	2023	220	\$21,416,575	\$240,209	139,033
2	2022	296	\$27,198,544	\$318,099	153,466
2	2021	322	\$28,963,423	\$343,425	154,202
2	2020	217	\$14,485,336	\$170,470	97,798
2	2019	229	\$17,583,215	\$206,557	111,251
2	2018	243	\$13,384,210	\$158,586	97,049
2	2017	253	\$12,079,625	\$158,298	112,450
2	2016	255	\$14,263,575	\$190,799	97,112
Average 2015-2025		243	\$19,319,738	\$228,008	115,100
Jan 1 - December 31, 2026		19	\$1,499,620.00	\$12,664.00	8,892

The Township of The Archipelago

Recommendation Report to Council

Report No.: 2026-TECH-02

Date: April 9, 2025

Originator: Joe Villeneuve, Manager of Innovation & Technology

Subject: Connectivity – Request for Concurrence, Proposed Bell Communication Tower

RECOMMENDATION

1. THAT Council authorize staff to provide a Letter of Concurrence to Debrorah Williamson, RES Consultant for Bell Mobility, for the installation of a 60-metre telecommunication tower on Healey Lake Road.

OVERVIEW

The purpose of this report is to provide Council with a summary of public consultation and a recommendation regarding a proposed Telecommunication Tower located on the lands municipally known as 70 Healey Lake Road.

BACKGROUND

Township Staff received a request for Municipal Concurrence on a proposed new telecommunications tower. The tower is proposed to be 60 metres in height and includes a fenced ground-level compound to house the tower base and associated equipment.

The subject lands are municipally known as 70 Healey Lake Road. The property is approximately 76 acres in area and currently operates commercially. Bell proposes to use a 225 square meter site within the property on slightly higher elevated lands. The proposed site of the new structure is near the Highway 400 corridor. A location map and aerial photograph of the subject lands are shown in Figures 1 and 2.



Figure 1

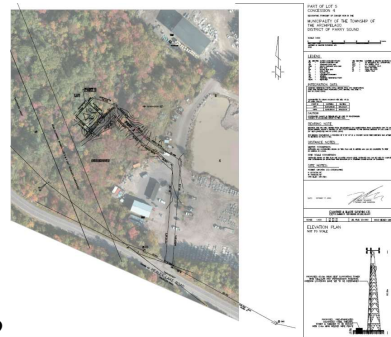


Figure 2

ANALYSIS

Telecommunication facilities are federally regulated by Innovation, Science and Economic Development Canada ('ISED Canada'). As a federal undertaking, the proponent is required by ISED Canada to consult with local land use authorities during the site selection process for new telecommunication facilities. The consultation process provides an opportunity for municipalities to review the proposal within the context of local land use issues and provide recommendations for conditions of approval to ISED Canada.

Preliminary Consultation:

- Township staff were engaged in early January regarding the interests by Bell Mobility - through its consulting agent Debrorah Williamson, RES - to erect a new 60m tower on Healey Lake Road.
- A Justification Report for project X6523 was presented to Council at the January 15, 2026 meeting. Council provided preliminary support for the public notification process.

Notice and Public Consultation:

- Staff received Bell Mobility's public notification (as prescribed by ISED Canada) on January 22nd and the notification was immediately distributed to property owners within 1000 meters of the proposed site. The notice was also posted on the Township's website and posted through local media (MyParrySoundNow.com).
- On March 4th, after the February 27th deadline to provide public comments, the proponent submitted a report to the Township staff detailing the consultation/notification process and tendering a Request for Concurrence to formally erect its Telecommunication Tower.

Staff Actions:

- The Township's Planning Department has indicated there are no planning concerns with the proposal or proposed property use associated with the current request.

FINANCIAL IMPLICATIONS

There are no financial implications.

STRATEGIC PLAN

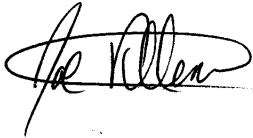
This direction is in alignment with the following Strategic Priorities contained within our Strategic Plan:

- Effective Relationships & Partnerships
 - Leadership & Communication
-

CONCLUSION

Based on the foregoing, Staff are satisfied that the proponent addressed ISED Canada's Protocol for Establishing Telecommunication Facilities. Furthermore, the proposed telecommunications tower is consistent with the intent and direction of provincial policy direction. Staff supports the request to Council for the provision of this Municipal Concurrence.

Respectfully Submitted,



Joe Villeneuve
Manager of Innovation & Technology

John MacKinnon
CAO

ATTACHMENTS

Proponent's Summary of Public Consultation
Public Notification – mailout to adjacent landowners
Public Notification – media notice
Proponent's Justification Report for 60-metre telecommunication tower



March 4, 2026

The Township of The Archipelago
9 James Street
Parry Sound, ON
P2A 1T4

Attn: The Committee of the Whole

Dear Committee,

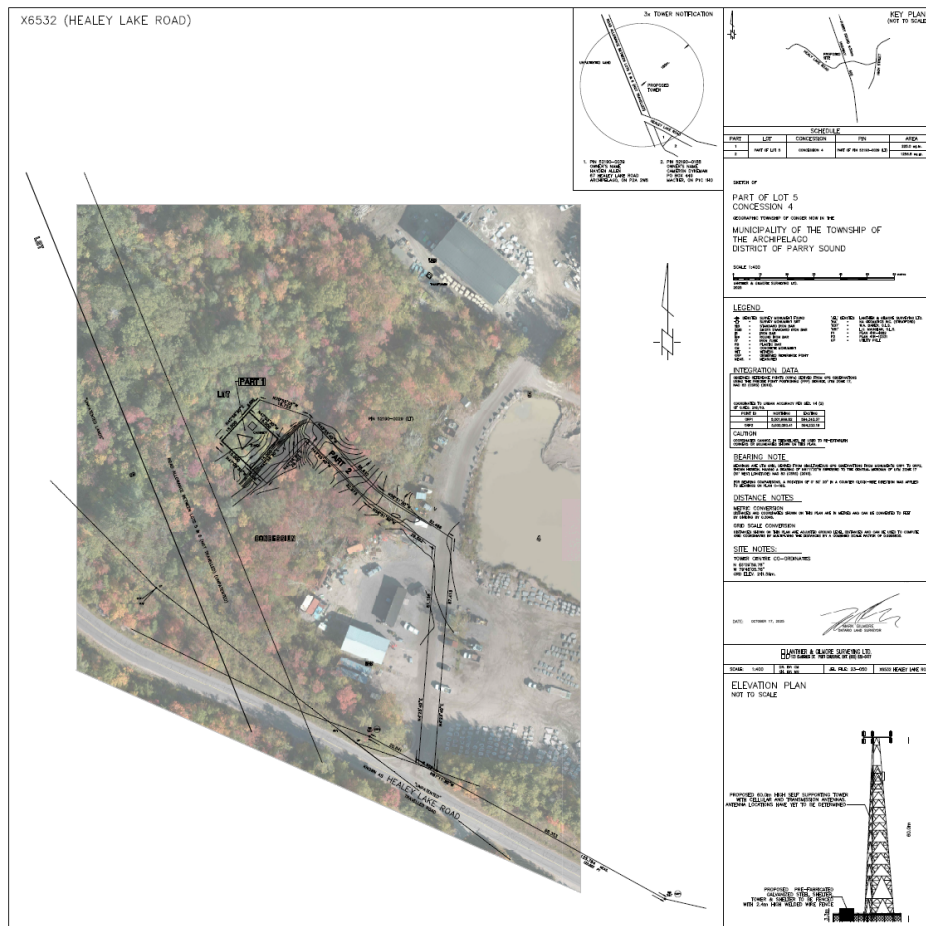
**RE: Bell Mobility X6523 Hwy 400-Healey Lake Road, The Archipelago
Summary of Public Consultation & Request for Letter of Concurrence**

On January 7, 2026, a justification report was submitted to the Committee of the Whole at the Township of The Archipelago for the installation of a new 60m self-support cellular tower at the following property:

Municipal Address: 70 Healey Lake Road, The Archipelago

Legal Description: Part of Lot 5, Concession 4, Geographic Township of Conger, now in the Municipality of the Township of The Archipelago; PIN 52190-0029 (LT)

Tower Center Coordinates: N 45° 09' 59.76" W 79° 48' 05.76"



Public Consultation

On January 15, 2026, Deborah Williamson of D.A. Williamson & Associates Inc., agent for Bell Mobility, attended the Committee of the Whole meeting via Zoom to present the Justification Report and answer any questions from the Committee. It was asked if the tower would improve cellular service at Healey Lake and Kapigog Lake, which Deborah could not confirm at the time, however, stated that she would verify with Bell Mobility.

Bell's RF Engineer did review this query and provided the following:

*Following my review of the **Healey Lake** and **Kapigog Lake** areas in relation to the proposed tower location, I can confirm that both areas lie well beyond the effective coverage range of the new site. The distance to these areas exceeds 7 kilometres and the elevation profile changes significantly, which makes it technically unfeasible to provide improved service, even with the addition of an extra sector.*

*The primary objective of this tower is to enhance coverage along Highway 400, as well as the adjacent neighbourhoods situated close to the highway corridor. Given the intended design and propagation constraints, we are unable to extend reliable coverage as far as **Healey Lake** or **Kapigog Lake**.*

The Township of The Archipelago uses Innovation Science & Economic Development Canada's (ISED's) default protocol CPC 2-0-3-2022-07 for the citing of telecommunication towers with the exception that the radius distance from the proposed tower location for notification is 1000m instead of 3x the tower height (180m).

On January 28, 2026, a notification brochure prepared by Bell and perused by Joe Villeneuve, Manager Technology and Innovation, was mailed by the Township of The Archipelago to property owners within the 1000m radius of the proposed tower location.

On February 7, 2026, a public notice was posted on the Township of The Archipelago website and on the ParrySound.com website.

The 30-day comment period ended on Friday, February 27, 2026.

Public Responses

As of the date of this summary, emails from one property owner were received, outlined below. The email correspondence is attached.

February 16, 2026, an email was received from Tim Mercer, owner of 9 Healey Lake Road, offering his property as the location of the proposed tower and advising that there is no fire rescue at 70 Healey Lake Road.

February 18, 2026, Deborah Williamson responded to the email, advising that the location at 70 Healey Lake was a strategic location chosen by Bell Engineering in relation to existing cellular towers and the network design for future coverage. Tim Mercer responded asking to keep his property in mind for the future; Deborah responded, informing him that his property information would be provided to Bell. He responded to reiterate that there is no fire rescue at 70 Healey Lake Road.

February 19, 2026, an email was received from Tim Mercer asking how the blasting of rock will affect the tower and to ensure Bell is aware of the shock waves. Deborah responded that Bell was aware of the rock blasting and has taken it into consideration in selecting this location. Tim Mercer responded that he did not think that it was not a wise decision to build a tower within the blasting location. Deborah responded that the tower would be constructed within a buffer zone, outside of the blasting area, and that both Bell Construction and Bell Engineering are aware and have taken this into account. Tim responded that it was too bad since his property has no large trucks coming and going, dirt, etc. He asked that Bell check out his lot.

February 19, 2026, an email was received from Tim Mercer advising that over a year ago he contacted Bell about a tower on his property and could not get in touch with anyone. He provided several reasons that his property would be suitable versus 70 Healey Lake Road, and if there was any chance to persuade Bell. Deborah responded that, as noted in a previous email, his property at 9 Healey Lake Road did not come up as a candidate in the location search since it is 800m from the RF target location and that 70 Healey Lake Road was chosen in relation to existing cellular towers and the network design for the coverage area.

February 20, 2026, an email was received from Tim Mercer with a question stating that he had spoken to numerous people who had no idea that a tower was going up, noting that this seems to happen when cottagers are not there at this time of the season and a lot of people who live on Healey Lake Road were not aware. He asked when people on Healey Lake Road would be notified and also reiterated that there is no fire rescue service at 70 Healey Lake Road.

Deborah responded, explaining that Bell and other tower proponents are federally regulated by ISED, who sets protocols for tower sitings under CPC 2-0-3-i6 Jul 2022, copy provided, and that the Township of The Archipelago uses this protocol. Section 4.2 Public Notification was referenced, stating that although the protocol requires that notifications be sent to property owners within 3x the tower height, which for this tower would be 180m, the Township of The Archipelago required that the notifications be sent to those properties within a 1000m radius, which is 17x the tower height radius. Deborah advised that the notices were mailed on January 28, 2026 and that it's possible that not all of the properties on Healey Lake Road would be notified. In this regard, Deborah advised that a public notice was posted on the Township's website as well as on the ParrySound.com website, in order for the general public to be made aware. Links to the public notices were provided. In regards to there being no fire rescue services at the proposed location, Deborah advised that Bell has many towers in areas where there are no such services.

No further correspondence was received.

Conclusion

Bell Mobility has concluded the public consultation process and at this time, formally and respectfully requests the issuance of a letter of concurrence.

Sincerely,



Deborah Williamson, SRWA/ATC
RES Consultant for Bell Mobility
Email. deborah@dawilliamson.com
Tel. 705-561-1531

Attachments (4)

cc Matthew Milligan, Senior Advisor Real Estate, Bell Mobility

Share your thoughts on Bell's proposed antenna tower. Our experts will answer your questions and address any feedback.

If you have specific questions about the proposed plans to upgrade the wireless network in your community, you can email your Bell representative, Deborah Williamson at deborah@dawilliamson.com by February 27, 2026.

For additional information about antenna systems, you can visit the Government of Canada ISED's Spectrum Management and Telecommunications at www.ic.gc.ca/towers or you can contact:

Your Township of The Archipelago Contact

Joe Villeneuve
Manager, Technology & Innovation
9 James Street
Parry Sound, ON
P2A 1T4
Tel. 705-746-4243 Ext 320
Email. jvilleneuve@thearchipelago.ca

Your Industry Canada Contact

ATTENTION: Antenna/Tower Issue
Bell Mobility Site X6523 Hwy 400-Healey Road
Eastern & Northern Ontario District
2 Queen Street East
Sault Ste. Marie, ON
P6A 1Y3
Tel. 1-855-465-6307
Email. spectrumnod-spectredeno@ised-isde.gc.ca

Your Bell Mobility Representative Contact

D.A. Williamson & Associates Inc.
Agents for Bell Mobility
Box 790
Azilda, ON P0M 1B0
Email. deborah@dawilliamson.com



Notice of Public Consultation

You're receiving this notice because you're a property owner within 1000 metres of a proposed antenna tower.

Inside you will find information on the proposed antenna tower as well as an invitation to share any questions and comments on this proposal.

Have your say.

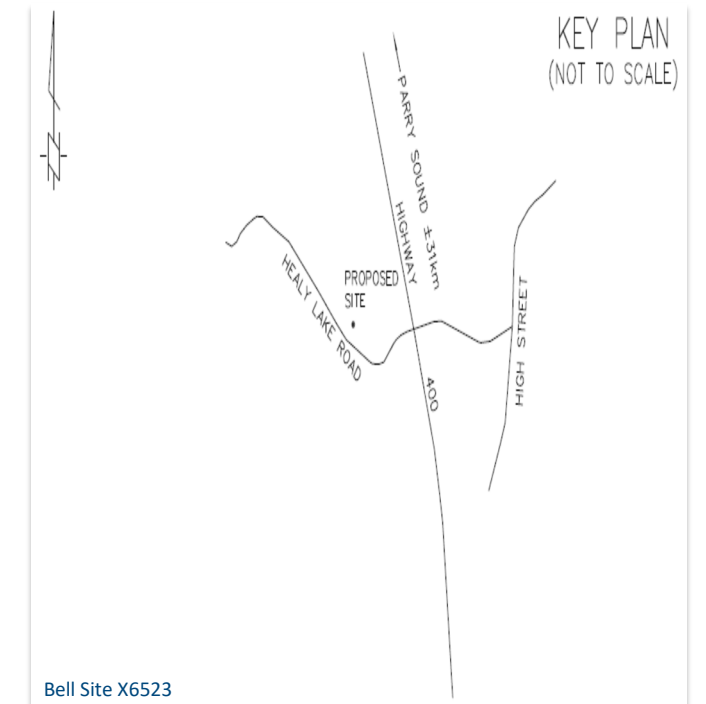
In order to improve service in your neighbourhood, Bell is proposing to install a new 60m self-support antenna tower in 2026 located at

70 Healey Lake Road, The Archipelago

Latitude N 45° 09' 59.76"
Longitude W 79° 48' 05' 76"

Bell is committed to working closely with our communities. This means providing any desired information in a transparent and straightforward fashion, hearing your views, and addressing any questions or comments you may have.

To this end, we invite you to mail or email comments to your Bell representative, Deborah Williamson, deborah@dawilliamson.com or write to PO Box 790, Azilda, ON P0M 1B0 by February 27, 2026.



Understanding the Consultation Process

Step 1: Proposal	Step 2: Notification	Step 3: Public Comments	Step 4: Acknowledgement & Response	Step 5: Feedback	Step 6: Approval
Bell proposes a site in accordance with the ISED CPC 2-0-03 in conjunction with The Township of The Archipelago	Packages are mailed to property owners within 1000m of the tower center. A notice is placed on The Township of The Archipelago website inviting residents to the consultation process. ISED's Spectrum Management and Telecommunications is notified	Written public comments can be sent to Bell up to 30 days after the notifications are mailed.	Bell must acknowledge the receipt of all public comments and provide a written response to all reasonable and relevant concerns within 14 days of receipt of public comments	Residents have an additional 21 days to respond back to Bell	A summary of consultation and request for concurrence is provided to the Township of The Archipelago by Bell no later than 60 days after the final feedback date. ISED is copied.

What is an antenna tower?

An antenna tower supports the low power short-range radio systems that allow us to enjoy our mobile devices, such as our smart phones and tablets.

The purpose of the tower is to provide dependable advanced telecommunication service to the surrounding businesses and residences.



Why now?

Canadians are using wireless devices more and more in their daily lives. Currently, more than half of all phone connections in Canada are now wireless, including 70 percent of all 911 calls.

Canadian Radio-television and Telecommunications Commission (2013) <http://www.crtc.gc.ca/eng/publications/reports/rp130705.htm>

In order to provide the high quality of service that Canadians have come to expect, Bell must enhance its networks to meet this increased demand.

By adding new antenna sites, Bell customers will continue to benefit from dependable, high speed and high quality wireless service.

Is it safe?

The consensus among Canadian health organizations and the scientific community is that wireless antennas are safe and in fact, this antenna tower will operate well below the levels established by Health Canada under Safety Code 6.

Bell is committed to the health and safety of Canadian communities. That is why we take great pride in our compliance with all current health and safety guidelines while continuing to provide Canada's first-rate wireless coverage.

"Health Canada, along with independent experts from across the country, continually monitor the scientific literature to ensure that Safety Code 6 is based on the best available evidence and has significant margins of safety for the Canadian population."

Dr. Patricia Daly, MD, FRCPC, Chief Medical Health Officer & Vice President Public Health.

What is Safety Code 6?

The purpose of this code is to establish safety limits for human exposure to radiofrequency (RF) energy in the frequency range from 3 kHz to 300 GHz. The safety limits in this code apply to all individuals working at, visiting, or living at or near federally regulated sites.

Bell attests that the proposed antenna tower will be installed and operated so as to always comply with Safety Code 6.

Why here?

Bell is establishing a new telecommunications site in this area to ensure the continued operation of Bell's network in the local area.

The site will improve network coverage along the Hwy 400 corridor and the immediate area surrounding Healey Lake Road.

The site will provide voice and data services on the Bell Mobility network along with Bell's network sharing partners and provide roaming service to domestic and international wireless carriers.

Bell is proposing an antenna tower and equipment cabinet on property municipally known as 70 Healey Lake Road, The Archipelago.

The proposed location is along the west boundary of the property which is operated as a quarry.

There are no existing towers in the area that Bell can co-locate on.

Is it environmentally friendly?

As Canada's largest communications company, we care about the protection and preservation of our environment. Bell is proud to be included in the Corporate Knights 2014 Global 100 Most Sustainable Corporations in the World. This index is an annual ranking of corporate sustainability performance and recognizes the top performers in each industry.

The proposed antenna will be built in accordance with the highest professional engineering standards and practices. We ensure the utmost care and respect for the environment as we comply with the Canadian Environment Assessment Act.

What will it look like?

- Bell is proposing a 60m self-support support antenna tower
- An Aeronautical Assessment Form has been submitted to Transport Canada to determine if the tower requires lighting
- An equipment shelter, 1.6m x 2.4m will be installed next to the tower
- A 2.4m high welded wire security fence will surround the tower and equipment shelter.



Before/Avant



After/Après



PUBLIC NOTICE

PROPOSED BELL MOBILITY RADIOCOMMUNICATIONS FACILITY TELECOMMUNICATION TOWER X6523 Hwy 400-Healey Lake Road

Bell is proposing to construct a 60m self-support antenna tower with a 1.65m x 2.4m equipment shelter. A 2.4m high welded wire security fence will surround the tower and shelter.

As part of the public consultation process as required by Innovation Science & Economic Development Canada (ISED), Bell's regulator under the Radiocommunications Act, Bell is inviting the public to comment on the proposed tower location before February 27, 2026 in compliance with ISED's guidelines and The Township of The Archipelago.. This tower is fully compliant with ISED's guidelines, as found under the CPC 2-0-03.

TOWER LOCATION: 70 Healey Lake Road, The Archipelago

COORDINATES: N Lat: N 45°09'59.76" W Long: 79°48'05'05.76"

LEGAL DESCRIPTION: PCL 21050 SEC SS; Part of Lot 5, Conc 1, Conger; The Archipelago; PIN 52190-0029 (LT)

<p>KEY PLAN (NOT TO SCALE)</p> <p>The diagram shows a north-south road labeled 'PARRY SOUND HIGHWAY 400'. A road labeled 'HEALEY LAKE ROAD' branches off to the west. A 'PROPOSED SITE' is marked with a dot on Healey Lake Road. To the east of the highway, a road labeled 'HIGH STREET' is shown. A north arrow is located in the top left corner of the diagram.</p>	<p>We invite you to mail or email comments to your Bell representative by February 27, 2026:</p> <p>BELL MOBILITY CONTACT: Deborah Williamson, SR/WA, ATC D.A. Williamson & Associates Inc. Agents for Bell PO Box 790 Azilda, ON, P0M 1B0</p> <p>Email: deborah@dawilliamson.com</p>
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March 4, 2026

The Township of The Archipelago
9 James Street
Parry Sound, ON
P2A 1T4

Attn: The Committee of the Whole

Dear Committee,

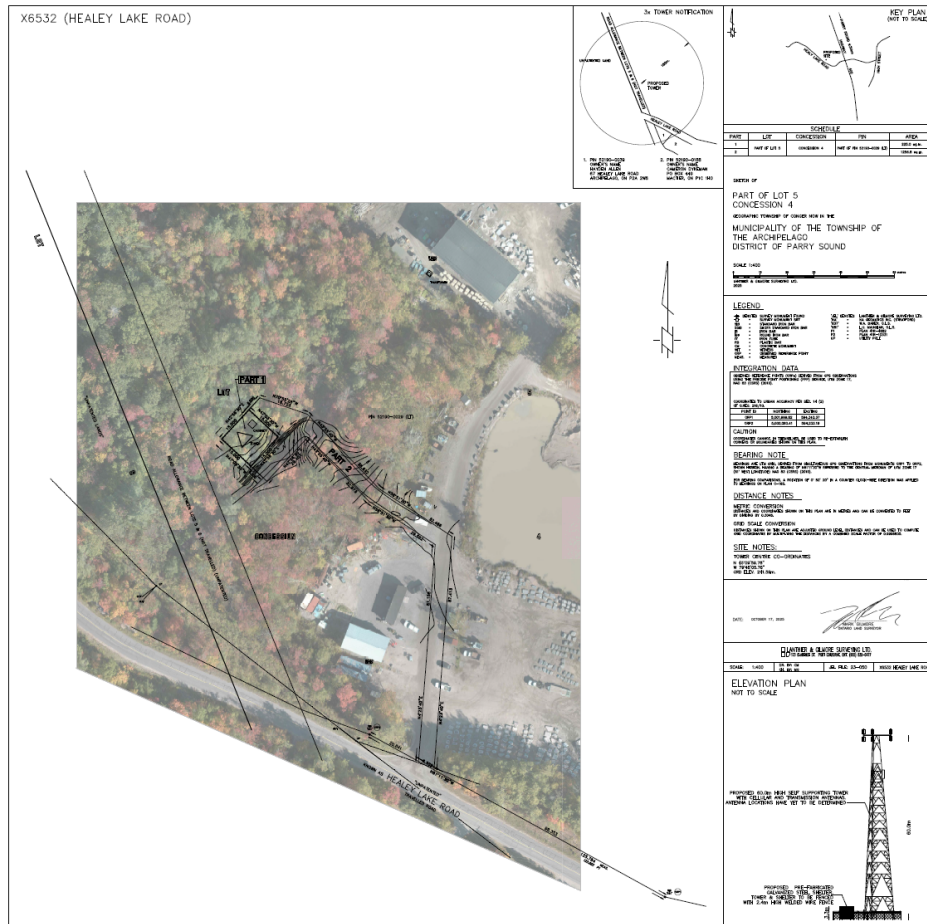
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February 16, 2026, an email was received from Tim Mercer, owner of 9 Healey Lake Road, offering his property as the location of the proposed tower and advising that there is no fire rescue at 70 Healey Lake Road.

February 18, 2026, Deborah Williamson responded to the email, advising that the location at 70 Healey Lake was a strategic location chosen by Bell Engineering in relation to existing cellular towers and the network design for future coverage. Tim Mercer responded asking to keep his property in mind for the future; Deborah responded, informing him that his property information would be provided to Bell. He responded to reiterate that there is no fire rescue at 70 Healey Lake Road.

February 19, 2026, an email was received from Tim Mercer asking how the blasting of rock will affect the tower and to ensure Bell is aware of the shock waves. Deborah responded that Bell was aware of the rock blasting and has taken it into consideration in selecting this location. Tim Mercer responded that he did not think that it was not a wise decision to build a tower within the blasting location. Deborah responded that the tower would be constructed within a buffer zone, outside of the blasting area, and that both Bell Construction and Bell Engineering are aware and have taken this into account. Tim responded that it was too bad since his property has no large trucks coming and going, dirt, etc. He asked that Bell check out his lot.

February 19, 2026, an email was received from Tim Mercer advising that over a year ago he contacted Bell about a tower on his property and could not get in touch with anyone. He provided several reasons that his property would be suitable versus 70 Healey Lake Road, and if there was any chance to persuade Bell. Deborah responded that, as noted in a previous email, his property at 9 Healey Lake Road did not come up as a candidate in the location search since it is 800m from the RF target location and that 70 Healey Lake Road was chosen in relation to existing cellular towers and the network design for the coverage area.

February 20, 2026, an email was received from Tim Mercer with a question stating that he had spoken to numerous people who had no idea that a tower was going up, noting that this seems to happen when cottagers are not there at this time of the season and a lot of people who live on Healey Lake Road were not aware. He asked when people on Healey Lake Road would be notified and also reiterated that there is no fire rescue service at 70 Healey Lake Road.

Deborah responded, explaining that Bell and other tower proponents are federally regulated by ISED, who sets protocols for tower sitings under CPC 2-0-3-i6 Jul 2022, copy provided, and that the Township of The Archipelago uses this protocol. Section 4.2 Public Notification was referenced, stating that although the protocol requires that notifications be sent to property owners within 3x the tower height, which for this tower would be 180m, the Township of The Archipelago required that the notifications be sent to those properties within a 1000m radius, which is 17x the tower height radius. Deborah advised that the notices were mailed on January 28, 2026 and that it's possible that not all of the properties on Healey Lake Road would be notified. In this regard, Deborah advised that a public notice was posted on the Township's website as well as on the ParrySound.com website, in order for the general public to be made aware. Links to the public notices were provided. In regards to there being no fire rescue services at the proposed location, Deborah advised that Bell has many towers in areas where there are no such services.

No further correspondence was received.

Conclusion

Bell Mobility has concluded the public consultation process and at this time, formally and respectfully requests the issuance of a letter of concurrence.

Sincerely,



Deborah Williamson, SRWA/ATC
RES Consultant for Bell Mobility
Email. deborah@dawilliamson.com
Tel. 705-561-1531

Attachments (4)

cc Matthew Milligan, Senior Advisor Real Estate, Bell Mobility

January 7, 2026



Township of The Archipelago
Attn: Committee of The Whole
9 James Street
Parry Sound, ON
P2A 1T4

Dear Chair/Committee,

RE: Justification Report - Proposed Bell Mobility Tower X6523 Hwy 400-Healey Lake Road

I am working with Matthew Milligan, Senior Real Estate Advisor at Bell Mobility, siting for a new cellular tower in the area of Healey Lake Road and Hwy 400.

Purpose of the Tower

Bell Mobility is in the planning stages of a program to build multiple cellular towers along Hwy 400 between Parry Sound and Waubaushene to increase capacity and coverage in gap areas where cellular coverage is extremely limited or non-existent. The focus of these towers is primarily for vehicular traffic and secondarily for the immediate area surrounding the tower.

Proposed Tower Location

Municipal Address: 70 Healey Lake Road, Mactier

Legal Description: Part of Lot 5, Concession 4, Geographic Township of Conger, now in the Municipality of the Township of The Archipelago; PIN 52190-0029 (LT)

Tower Center Coordinates: N 45° 09' 59.76" W 79° 48' 05.76"



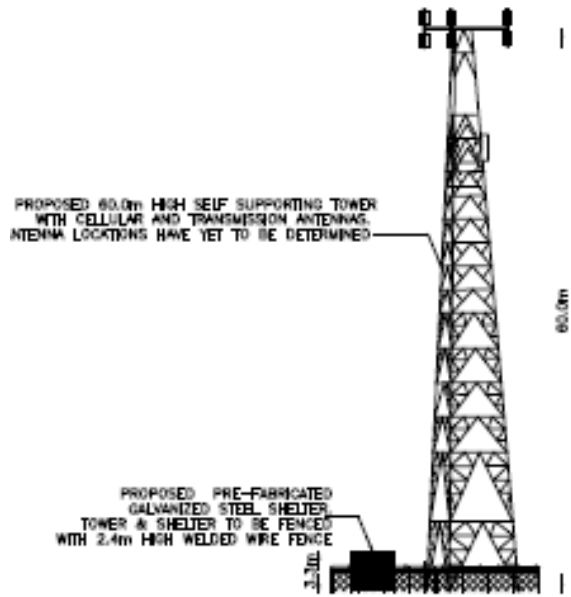
Subject Property

Proposed Tower Location & Design



Survey Site Plan Overlaid over an aerial image

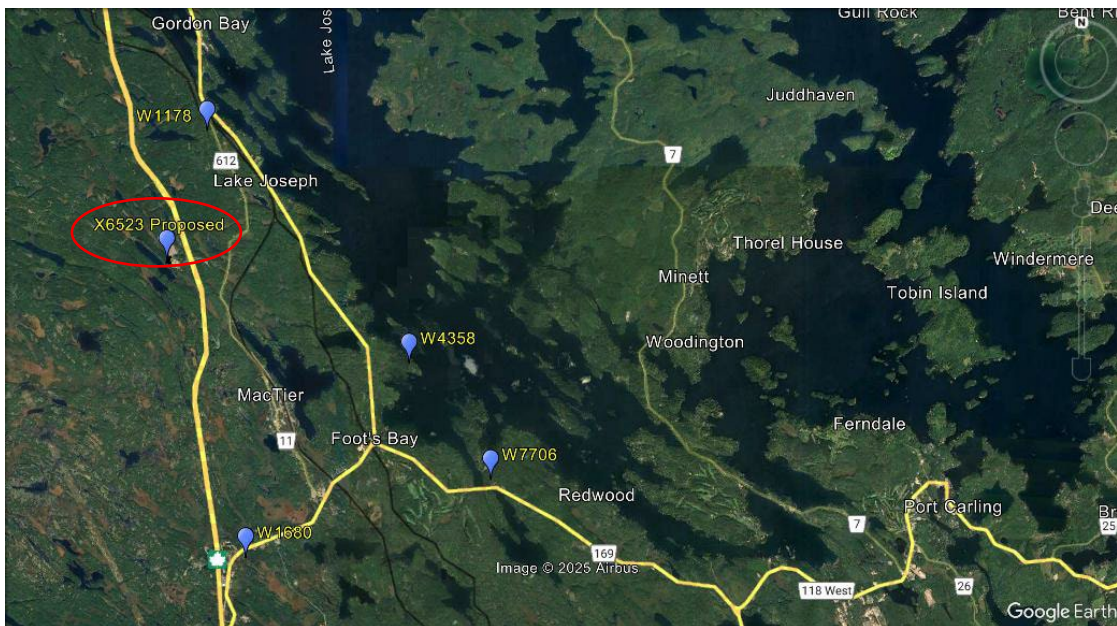
**ELEVATION PLAN
NOT TO SCALE**



Tower Design: 60m self-support with a 1.6m x 2.4 prefabricated equipment shelter

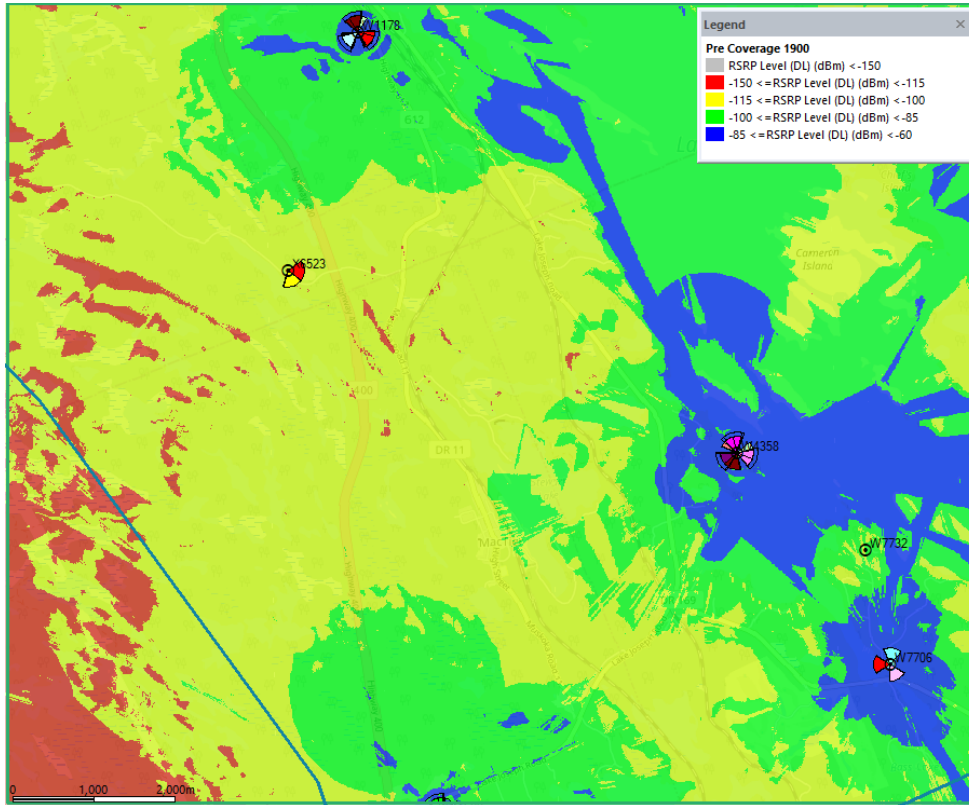
Co-location

There are no existing towers in the vicinity to accommodate the network equipment needed to cover service the coverage gap. The proposed tower could accommodate third party requests to co-locate.



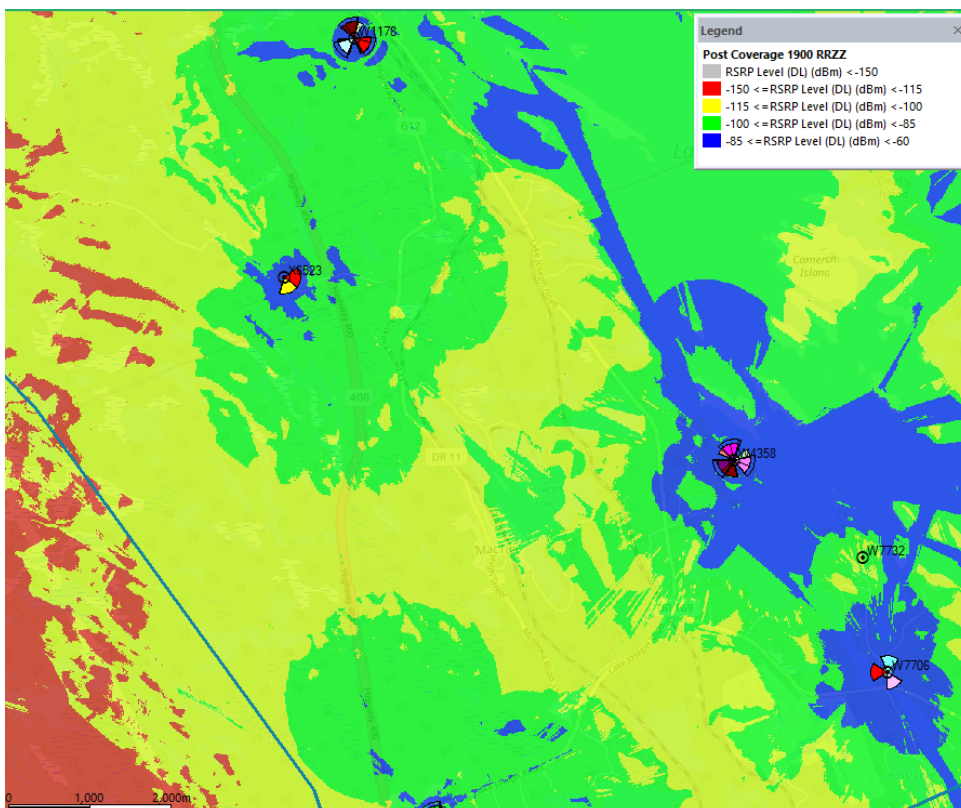
 Existing Towers

Existing & Post Coverage Maps



Existing 1900 MHz Frequency Band

Mid-range frequency that balances a wide coverage of low band and speed of high band



Post 1900 MHz Frequency Band

700/850MHz LTE is also planned as the other operating frequencies used for rural, highway, and indoor building coverage

Photo Renderings



Before/Avant



After/Après

Photo Simulation View 1/Simulation de Photos Vue 1

X6523 Healey Lake Rd

Photo Location/Emplacement des photos :

45.171670°,-79.797273°

This picture illustrates a simulation intended to provide a conceptual depiction of the Telecommunication installation. Actual installation may be subject to variance.





Before/Avant



After/Après

Photo Simulation View 2/Simulation de Photos Vue 2

X6523 Healey Lake Rd

Photo Location/Emplacement des photos :

45.166797°,-79.791566°

This picture illustrates a simulation intended to provide a conceptual depiction of the Telecommunication installation. Actual installation may be subject to variance.





Before/Avant



After/Après

Photo Simulation View 3/Simulation de Photos Vue 3

X6523 Healey Lake Rd

Photo Location/Emplacement des photos :

45.165440°,-79.797372°

This picture illustrates a simulation intended to provide a conceptual depiction of the Telecommunication installation. Actual installation may be subject to variance.





Before/Avant



After/Après

Photo Simulation View 4/Simulation de Photos Vue 4

X6523 Healey Lake Rd

Photo Location/Emplacement des photos :

45.165726°,-79.801154°

This picture illustrates a simulation intended to provide a conceptual depiction of the Telecommunication installation. Actual installation may be subject to variance.



Photo Renderings - Key Map



Other Important Obligations under Innovative Science & Economic Development Canada (ISED)

In addition to the roles and responsibilities for site sharing, land-use consultation and public consultation, Bell Mobility must also fulfill compliance with Health Canada's Safety Code 6 Guideline for the protection of the general public, environmental considerations, and Transport Canada/Nav Canada aeronautical safety responsibilities. Bell Mobility attests that it will fulfill compliance with Safety Code 6.

Health & Safety

Health Canada has established electro-magnetic exposure guidelines, known as Safety Code 6, to ensure the safe operation of wireless antenna installations. Bell Mobility ensures that all of its facilities operate well below the allowable limits measured, taking into account all pre-existing sources and combined effects of additional carrier co-locations. Bell Mobility attests that the proposed Antenna System will comply with Safety Code 6 limits at all times. A copy of the Safety Code 6 report can be provided at the Municipality's request.

Canadian Environmental Assessment Act

Bell Mobility attests that the proposed Antenna System will comply with the Canadian Environmental Assessment Act, as it is excluded from assessment. However, Bell Mobility's policy is to conduct an Environmental Assessment Phase I.

Aeronautical Safety

Bell Mobility attests that its proposal for this tower is reviewed by Transport Canada and NavCanada. An Aeronautical Obstruction Clearance Form has been submitted to Transport Canada to determine whether the tower requires lighting. A Land Use Proposal Submission Form has been submitted to NavCanada for their assessment.

Tower Engineering

Bell Mobility attests that the tower will be constructed in compliance with the National Building Code and the Canadian Standards Association (CSA).

I look forward to reviewing and discussing this justification report with the Committee.

Regards,

Deborah Williamson SR/WA, ATC
RES Consultant
For Bell Wireless Access Network
Cell. 705-561-1531
Email. deborah@dawilliamson.com

Cc Matthew Milligan, Senior Advisor RES

The Township of The Archipelago

Recommendation Report to Council

Report No.: 2026-008

Date: March 12, 2026

Originator: Josh Badger, P. Eng.
Director, Operations and Facilities

Subject: Shared Waste Services District of Muskoka

RECOMMENDATION

1. That Council approve the Director of Operations and Facilities, or the Chief Administrative Officer as an alternate, and the Municipal Clerk to execute a shared waste services agreement of reasonable terms with District of Muskoka for Archipelago residents located in the Manitou neighbourhood to use District of Muskoka waste sites.
-

BACKGROUND

The District of Muskoka was previously mandated to remove all unlicensed bin sites by the Ministry of Environment, Conservation and Parks by 2026 to meet their Environmental Compliance Approval. As a result, the 12 Mile bin site was permanently closed on November 3rd, 2025, impacting some Archipelago residents who had disposed of waste and recycling at the site through a shared cost agreement for over 15 years. Others affected include Georgian Bay residents, who are planned for curbside collection, and Moose Deer Point First Nation, who are planning to construct their own transfer station.

Understanding the importance of maintained level-of-service, Archipelago staff worked with District of Muskoka to ensure continued waste and recycling disposal convenience for residents. Following a discussion around short- and long-term considerations an agreement is proposed for a 2-year period. It is clear that District of Muskoka does not want to be the long-term solution for Archipelago waste and recycling, no matter the compensation. This is reasonable given landfill capacity concerns and additional administrative workload.

Only those located in the Manitou neighbourhood would be provided access to the District of Muskoka waste sites through an agreement. This is to clearly establish who can and who can not access District of Muskoka site as well as set parameters for financial considerations in the agreement. The 55 properties with a dwelling in the Manitou neighbourhood will be provided a special identification form or card and must provide their licence plate number to be authorized as part of the agreement. When using District of Muskoka sites those properties must fully

comply with District of Muskoka policies and procedures. Others that are not in the Manitou neighbourhood will not be allowed to access District of Muskoka sites given their proximity to other Archipelago transfer stations.

FINANCIAL IMPLICATIONS

It is expected that the annual cost of a new shared services agreement will exceed the previous cost sharing agreements annual cost of \$32,600. This cost would impact South Archipelago Waste budget.

ANALYSIS/OPTIONS

Option 1 – Recommended

1. That Council approve the Director of Operations and Facilities, or the Chief Administrative Officer as an alternate, and the Municipal Clerk to execute a shared waste services agreement of reasonable terms with District of Muskoka for Archipelago residents located in the Manitou neighbourhood to use District of Muskoka waste sites. This provides convenience for those residents disposing of their waste and recycling and is a short-term measure while long-term solutions are considered.

Option 2 – Not Recommended

1. That Council does not wish to enter into a shared services agreement for waste services, and those residents in the Manitou neighbourhood must visit only Archipelago transfer stations to dispose of waste and recycling. This would result in financial savings of greater than \$32,600 annually but result in required travel of either 40km by boat or 80km by car to reach nearest transfer station.
-

STRATEGIC PLAN

This direction is in alignment with the following Strategic Priorities contained within our Strategic Plan:

- Sustainable & Cost-Effective Services
 - Effective Relationships & Partnerships
-

CONCLUSION

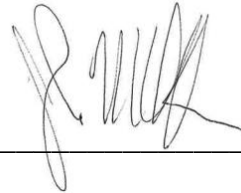
1. That Council approve the Director of Operations and Facilities, or the Chief Administrative Officer as an alternate, and the Municipal Clerk to execute a shared waste services agreement of reasonable terms with District of Muskoka for Archipelago residents located in the Manitou neighbourhood to use District of Muskoka waste sites.

Respectfully Submitted,



Josh Badger, P. Eng
Director, Operations and Facilities

I concur with this report
and recommendation,



John MacKinnon, P. Eng
Chief Administrative Officer

ATTACHMENTS

Draft Resolution



Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243 Fax: 705-746-7301

www.thearchipelago.ca

March 13, 2026

26-

Moved by
Seconded by

RE: District of Muskoka Shared Waste Services Agreement

WHEREAS the 12 Mile bin site, operated by the District of Muskoka within the Township of Georgian Bay, was used by Archipelago residents through a shared cost agreement until it was closed on November 3rd, 2025; and

WHEREAS The Archipelago looks to maintain similar convenience for waste and recycling disposal for the southern most area of the township; and

WHEREAS an agreement is being drafted to allow residents of the Manitou neighbourhood only to use District of Muskoka waste sites through a shared service agreement for a term of two years; and

WHEREAS the agreement will likely be an increase in annual expenses impacting the South Waste budget and require special identification and licence plate registration for those benefiting residents.

NOW THEREFORE BE IT RESOLVED that Council approve the Director of Operations and Facilities, or the Chief Administrative Officer as an alternate, and the Municipal Clerk to execute a shared waste services agreement of reasonable terms with District of Muskoka for Archipelago residents located in the Manitou neighbourhood to use District of Muskoka waste sites. The finalized agreement shall be recognized by By-law.